



Rural Municipality of
GRAHAMDALE
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Rural Municipality of Grahamdale

Meeting Agenda

May 22, 2025 - Regular - 09:00 AM

1. ADOPTION OF MINUTES
2. AGENDA
3. FINANCES
 - 3.1 General Accounts
 - 3.2 April, 2025 Financial Statement
4. COMMITTEE REPORTS
 - 4.1 9:30 a.m. - Public Works Manager Report
 - 4.2 10:00 a.m. EDO Report
 - 4.3 Spring Tour - Tuesday June 10, 2025
 - 4.4 Moosehorn Fire Department Report
 - 4.5 Councillor Gould
 - 4.6 Councillor Lindell
5. CORRESPONDENCE
6. BY-LAWS
 - 6.1 RM Development Plan Amendment - By-Law 1091-2025
7. UNFINISHED BUSINESS
 - 7.1 Lake MB Outlet Channel and Lake St. Martin Outlet Channel
 - 7.1.1 RM Environmental Monitor
 - 7.2 RFP - RM House 15 Main Street Moosehorn
 - 7.3 Steep Rock Sub 1 and 2 Drainage Project
 - 7.4 Steep Rock Trails
 - 7.5 6094440 Manitoba Ltd. - Development Agreement
 - 7.6 MacDonald Road - Brushing
 - 7.7 MB Wildlife Federation - Partnership to Host Info Session
 - 7.8 2025 Regionalization Committee - Correction
 - 7.9 Municipal Public Works Programs
 - 7.9.1 2025 Gravel Program
 - 7.9.2 RM 2025 Dust Control Sites
 - 7.10 RFP - Steep Rock Quarry 2025 Summer Season
 - 7.11 Faulkner WDG Expansion
 - 7.12 Municipal Burning Ban
8. NEW BUSINESS
 - 8.1 RM Administrative Assistant
 - 8.2 Brandon Emergency Services Conference 2025
 - 8.3 Nelson Granite - Columbarium
 - 8.4 RM Equipment - New Laptop
 - 8.5 2025 Road Projects
 - 8.6 Ashern Daycare Co-op Inc. - New Childcare Location
 - 8.7 Gypsumville Restroom - Request for Proposals
 - 8.8 2025 RM Ward Boundary Review
 - 8.9 Gypsumville /St. Martin Area Drainage RFP
 - 8.10 Steep Rock Beach Park - Sign along Lakeshore Rd.
 - 8.11 Gravel Pits
 - 8.12 Wildfire Compensation Program

- 9. IN CAMERA
- 9.1 In Camera - Preliminary Matter
- 9.2 Out of Camera
- 10. DELEGATIONS AND PUBLIC HEARINGS - NONE
- 11. ADJOURNMENT



Rural Municipality of Grahamdale

Meeting Minutes

Regular May 22, 2025 - 09:00 AM

The 10th Regular meeting of the Council of the Rural Municipality of Grahamdale was held at the Municipal Office in Moosehorn, Manitoba on May 22, 2025.

Present:

Reeve Craig Howse
Councillor Charlotte Lindell
Councillor Kevin Nickel
Councillor Glen Metner
Councillor Greg Jabusch – arrived at 9:30 a.m.
Councillor Dollard Gould
CAO Shelly Schwitek

Absent

Councillor Jason Bittner

Reeve Howse called the meeting to order at 9:16 a.m.
Council broke for lunch from 12:00 p.m. to 1:00 p.m.

- | | |
|----------|---|
| 2025-209 | 1
Adoption of Minutes
Councillor Metner
Councillor Nickel |
| | BE IT RESOLVED THAT Council approve the following minutes as circulated:
1. May 8, 2025 Regular Council Meeting Minutes. |
| | CARRIED |
| 2025-210 | 2
Agenda
Councillor Gould
Councillor Metner |
| | BE IT RESOLVED THAT Council adopt the agenda as circulated with additions. |
| | CARRIED |
| | 3
Finances |
| 2025-211 | 3.1
General Accounts
Councillor Nickel
Councillor Gould |
| | WHEREAS the List of Accounts (attached to the minutes hereto) for the period ending <u>May 21, 2025</u> have been examined by Council and found to be in order;

THEREFORE BE IT RESOLVED THAT Payroll Deposit in the amount of <u>\$14,336.76</u> and Accounts Payable Cheques numbered <u>11492</u> to <u>11520</u> in the amount of <u>\$107,991.70</u> be approved for payment. |
| | CARRIED |
| | 3.2
April, 2025 Financial Statement |
| | TABLED |
| 2025-212 | 4
Committee Reports
Councillor Gould
Councillor Jabusch |
| | BE IT RESOLVED THAT Council adopts the reports of the Committees as presented. |
| | CARRIED |

4.1 9:30 a.m. - Public Works Manager Report

Public Works Manager provided Council with a report on public works related matters.

4.2 10:00 a.m. EDO Report

EDO Kiesman provided an EDO report. Topics discussed included training, the Driftscape app, and updates to the RM's website.

4.3 Spring Tour - Tuesday June 10, 2025

Locations to be determined.

4.4 Moosehorn Fire Department Report

- 7 calls for service – 4 to provide mutual aid to Ashern Fire Department, 1 to provide mutual aid to Gypsumville Fire Department, one bale fire, and one fire alarm.
- A regular meeting was held on May 12th;
- 2 members attended the Fire Life & Safety Conference in Selkirk on May 15th;
- 2 members attended a Mutual Aid District meeting in Winnipeg Beach on May 15th;
- MFD carried out a controlled burn at Faulkner WDG on May 1st;
- A Farm Accident Rescue course is being organized by the Mutual Aid District

4.5 Councillor Gould

Gypsumville Fire Department

- One call for service - a small fire in Little Saskatchewan First Nation.

4.6 Councillor Lindell

Northwest Interlake Health Committee

- The opening ceremony for the Lakeshore General Hospital Expansion will be June 23rd.

CDC Meeting

- CFWI will be facilitating a strategic planning process with the CDC.
The Grand Opening for Wayside Park will be July 26th.
- The CDC will work with the Interlake Tourism Association to add more points of interest on the Driftscape App.

5 Correspondence

1. AMM News Bulletin dated May 9, 2025;
2. Minister of Health, Seniors and Long Term Care letter received May 8, 2025;
3. D. Bittner letter dated May 14, 2025;
4. St. Pierre Jolys Invitation to 2025 Eastern District Municipal Golf Tournament;
5. AMM Interlake Directors Update May 2025;
6. 2025 Municipal Operating Grant and One MB Growth Revenue Fund Payments and Reporting Requirements letter;
7. MB News Release re: Vet. Services Care dated May 16, 2025;
8. AMM Member Advisory re: Homeowners Affordability Tax Credit dated May 21, 2025.

6 By-Laws

6.1 RM Development Plan Amendment - By-Law 1091-2025

TABLED

7 Unfinished Business

7.1 Lake MB Outlet Channel and Lake St. Martin Outlet Channel**7.1.1 RM Environmental Monitor****TABLED**

2025-213 **7.2 RFP - RM House 15 Main Street Moosehorn**
 Councillor Metner
 Councillor Jabusch

WHEREAS the R.M. of Grahamdale requested Proposals for the demolition and clean-up of a municipally owned property located at 15 Main Street in Moosehorn, Manitoba. The structure is a one-story house built in 1944 and measures approximately 918 square feet. Deadline for Proposals: 12 Noon on Wednesday, May 21, 2025.

Scope of Work - Including but not limited to the following:

- Demolition of existing house, including crushing of building materials.
- Removal and proper disposal of all debris to the Moosehorn Waste Disposal Grounds (tipping fees will not apply).
- Excavation and removal of the septic holding tank, including transportation and disposal in accordance with provincial regulations.
- Removal of trees and brush immediately surrounding the house.
- Site clean-up, including backfilling of any excavated or disturbed areas with clay, frequent compaction during the backfilling process, and final leveling to the satisfaction of the Public Works Manager.

Project Timeline: All work must be completed no later than July 15, 2025.

AND WHEREAS the following Proposals were received:

1. G & T Construction
2. Shoreline Excavating Ltd.

And it was found that the Proposal received from Shoreline Excavating to be the most appropriate.

THEREFORE BE IT RESOLVED THAT Council accept Shoreline Excavating proposal and authorize entering into an Agreement with them as Prime Contractor – completion date to be no later than July 15, 2025.

CARRIED**7.3 Steep Rock Sub 1 and 2 Drainage Project**

JR Cousins will facilitate an open house in Steep Rock on June 7, 2025.

7.4 Steep Rock Trails**TABLED****7.5 6094440 Manitoba Ltd. - Development Agreement****TABLED****7.6 MacDonald Road - Brushing****TABLED**

2025-214 **7.7 MB Wildlife Federation - Partnership to Host Info Session**
 Councillor Jabusch
 Councillor Metner

BE IT RESOLVED THAT the RM of Grahamdale Council approve co-sponsoring an Informational meeting with the Narrows Enhancement Initiative at the Ashern Centennial Hall on Wednesday, June 18th at 7 p.m. The meeting is to feature Manitoba Wildlife Federation presentation to inform the general public of the proposed movement to limit the access to crown lands and potentially waterways.

CARRIED

- 2025-215 **7.8 2025 Regionalization Committee - Correction**
 Councillor Gould
 Councillor Lindell
- BE IT RESOLVED THAT the Rural Municipality of Grahamdale hereby corrects Resolution No. 2025-207 passed at its May 8, 2025 council meeting to also appoint CAO Shelly Schwitek and/or ACAO Devan McCoubrey as part of the joint working Committee with the RM of Coldwell, RM of West Interlake, and the RM of St. Laurent for the purpose of exploring regionalization of services and other projects as they arise.
- CARRIED**
- 7.9 Municipal Public Works Programs**
- 7.9.1 2025 Gravel Program**
 Council received an update on the status of the Gravel Program.
- 7.9.2 RM 2025 Dust Control Sites**
 Council reviewed the sites selected for the Municipal Dust Control Program.
- 7.10 RFP - Steep Rock Quarry 2025 Summer Season**
 No proposals were received.
- 7.11 Faulkner WDG Expansion**
 Council has reviewed and accepted the Population and Waste Generation Assessment Report.
- 2025-223 **7.12 Municipal Burning Ban**
 Councillor Lindell
 Councillor Nickel
- WHEREAS the Manitoba Wildfire Service has advised that, due to high to extreme fire danger levels across the province, additional fire and travel restrictions are being implemented province-wide;
- AND WHEREAS the Council of the R.M. of Grahamdale supports the efforts of the Province of Manitoba to reduce the risk of wildfires and wishes to implement similar measures within the municipality;
- THEREFORE BE IT RESOLVED that Council implement a Burning Ban for the entire Municipality effective immediately and to remain in effect until Friday, May 30, 2025.
- This ban shall include the following:
1. All burning permits are cancelled;
 2. All fires, including those contained within fire pits, burn containers, and solid fuel burning appliances, are prohibited.
 3. No off-road travel is permitted within the Rural Municipality of Grahamdale.
- Notice to be placed on the Municipal Website, Electronic Sign, and Facebook Page.
- CARRIED**
- 8 New Business**
- 2025-216 **8.1 RM Administrative Assistant**
 Councillor Nickel
 Councillor Metner
- BE IT RESOLVED THAT Council approve hiring Amber Rubidge for the permanent full-time Administrative Assistant position. Wage to be \$20.00 per hour. Start date to be Monday, June 9, 2025. Subject to a 3-month probationary period.
- CARRIED**

- 2025-217 **8.2 Brandon Emergency Services Conference 2025**
Councillor Lindell
Councillor Jabusch
- BE IT RESOLVED THAT Council approve the attendance of two members from the Moosehorn Fire Department and two members from the Gypsumville Fire Department at the Brandon Emergency Services Conference being held in Brandon, Manitoba from Wednesday September 3 to Saturday September 6, 2025 as a municipal expense.
- CARRIED**
-
- 2025-218 **8.3 Nelson Granite - Columbarium**
Councillor Nickel
Councillor Jabusch
- BE IT RESOLVED THAT Council approve the purchase of a 24 niche Columbarium and one piece granite bench from Nelson Granite in the amount of \$9,000.00 plus applicable GST on behalf of the Mulvihill Community Cemetery.
- BE IT FURTHER RESOLVED THAT the Municipality shall be reimbursed the full amount of the Columbarium and bench by the Mulvihill Community Cemetery upon delivery on site.
- CARRIED**
-
- 2025-219 **8.4 RM Equipment - New Laptop**
Councillor Metner
Councillor Gould
- BE IT RESOLVED THAT Council approve the purchase of a HP 15.6" Laptop – Intel Core i7 – 1355U – 512 GB SSD – 16 GB DDR4 – Windows 11 Home in the amount of \$1,000.00 plus taxes.
- CARRIED**
-
- 2025-220 **8.5 2025 Road Projects**
Council will proceed with an RFP for upgrades to Jansen Rd.
- 2025-220 **8.6 Ashern Daycare Co-op Inc. - New Childcare Location**
Councillor Jabusch
Councillor Metner
- BE IT RESOLVED THAT Council approve the donation of \$1,000.00 to the Ashern Daycare Co-op Inc. towards purchasing furniture for the new childcare location in Ashern Central School. This location will add 20 much needed childcare spaces for families in the area. VLT funded.
- CARRIED**
-
- 2025-221 **8.7 Gypsumville Restroom - Request for Proposals**
Councillor Gould
Councillor Jabusch
- WHEREAS the R.M. of Grahamdale requested proposals to clean and maintain the Gypsumville Fire Hall Washroom and the Public Portage Restroom in the Town of Gypsumville for the 2025 Summer Season. Deadline for proposals by 12 Noon on Wednesday, May 21, 2025.
- AND WHEREAS the following Proposals were received:
1. BnD Contracting
 2. Angela James Contract Cleaning Services
- And it was found that the Proposal received from BnD Contracting to be the most appropriate.
- THEREFORE BE IT RESOLVED THAT Council accept BnD Contracting's proposal.
- CARRIED**

- 2025-222
- 8.8 2025 RM Ward Boundary Review**
Council will not be proceeding with a ward boundary review in advance of the 2026 municipal election.
- 8.9 Gypsumville /St. Martin Area Drainage RFP**
Councillor Metner
Councillor Gould
- WHEREAS the R.M. of Grahamdale requested Proposals for the Gypsumville/St. Martin Area Drainage Project. Deadline for Proposals: 12 Noon on Wednesday, May 21, 2025.
- Scope of Work:
- 2.5 mile ditch cleanout on the north side of Batten Road
 - 1 mile ditch cleanout of Folka Drain (N of SE 30-32-9W and through SW 29-32-9W)
 - The ditch must maintain 3:1 or greater side slopes where possible to reduce erosion and increase stability of the drain
 - Waste material to be placed on the backslope of ditch and properly levelled
 - All works shall be constructed and operated in accordance with the terms and conditions as described in the Water Rights Licence once approved by the Province of Manitoba's Department of Environment and Climate Change
 - Completion date: September 1, 2025
- AND WHEREAS the following Proposals were received:
1. Shoreline Excavating
 2. G & T Construction
 - 3.
- And it was found that the Proposal received from Shoreline Excavating to be the most appropriate.
- THEREFORE BE IT RESOLVED THAT Council accept Shoreline Excavating's proposal and authorize entering into an Agreement with them as Prime Contractor – completion date to be no later than September 1, 2025.
- CARRIED**
- 8.10 Steep Rock Beach Park - Sign along Lakeshore Rd.**
Council has no concerns with Steep Rock Beach Park replacing their direction sign at the corner of Lakeshore Rd., and PR 239.
- 8.11 Gravel Pits**
- TABLED**
- 8.12 Wildfire Compensation Program**
- TABLED**
- 9 In Camera – N/A**
- 10 Delegations and Public Hearings – NONE**

2025-224

11

Adjournment
Councillor Gould
Councillor Nickel

BE IT RESOLVED THAT Council shall now adjourn to meet again at the next regular meeting of Council on June 12, 2025.

Adjournment time: 3:38 p.m.

CARRIED

Chief Administrative Officer Shelly Schwitek

Reeve Craig Howse

Report Date
05/21/2025 2:25 PM

RM of Grahamdale
Payment Register
Batch: 2025-00056 to 2025-00058

Page 1

Bank Code: General - General

Payment #	Vendor	Date	Amount
Computer Cheque			
11492	ABC Fire & Safety Equipment Lt	05/15/2025	722.35
11493	Access Credit Union	05/15/2025	10,313.88
11494	Alf Cuthbert School	05/15/2025	200.00
11495	RA Outdoors, LLC DBA ASPIRA	05/15/2025	14.53
11496	Community Development Corp	05/15/2025	25,000.00
11497	Chicken Delight	05/15/2025	111.45
11498	EDAM	05/15/2025	1,225.00
11499	Graymont Western Canada	05/15/2025	2,480.31
11500	Gypsumville School	05/15/2025	200.00
11501	Ashern Home Hardware	05/15/2025	47.01
11502	Access Credit Union	05/15/2025	176.20
11503	MDA Transport	05/15/2025	916.13
11504	Over the Top Septic	05/15/2025	99.75
11505	Prairie By-Law Enforcement Ltd	05/15/2025	157.50
11506	Repromap Ltd.	05/15/2025	999.91
11507	Schwitek Shelly	05/15/2025	46.20
11508	STARS Foundation	05/15/2025	1,350.00
11509	TAXervice	05/15/2025	564.90
11510	Western Financial	05/15/2025	1,297.62
11511	XEROX CANADA LTD	05/15/2025	457.43
11512	6285636 Manitoba Ltd	05/21/2025	52,321.12
11513	Hilbre Auto Service Inc.	05/21/2025	381.78
11514	JR Cousin Consultants Ltd.	05/21/2025	2,275.45
11515	Kasowan Katelin	05/21/2025	145.00
11516	Keith Cartage	05/21/2025	729.75
11517	McCandless Tramley	05/21/2025	1,588.24
11518	100115413 Manitoba Ltd.	05/21/2025	3,570.00
11519	Price Gene	05/21/2025	505.00
11520	Tcms High Speed Communications	05/21/2025	95.19
Total for Computer Cheque:			107,991.70
Total for General:			107,991.70

Payments Printed: 29

Deposit Register

Pay group 100 (OFFICE)		Pay period 10 (26Apr2025 to 09May2025)			Cheque date 09May2025	
Voucher No.	Pay Date	Emp. No.	Empoyee Name	Dept. No.	Institute / Transit / Account	Amount
	09May2025	675	BECKER, Charles	650		
	09May2025	665	CLARK, Arnold	650		
	09May2025	676	FALK, Phyllis	650		
	09May2025	681	Godfrey, Peter	650		
	09May2025	332	Houston, Dylan E.	310		
	09May2025	208	Kiesman, Jacqueline A.	725		
	09May2025	204	MCCOUBREY, Devan	250		
	09May2025	310	Ogonoski, Gregory F.	300		
	09May2025	301	PRICE, JASON	300		
	09May2025	684	Rawluk, Henry	650		
	09May2025	201	SCHWITEK, SHELLY D.	200		
	09May2025	207	SHANNON, Justin	260		
	09May2025	205	SPARROW, Barbara	260		
Pay Group Totals :			Number of Deposits:13			
			Total Amount of Deposits:14330.00			

