



Rural Municipality of  
**GRAHAMDALE**  
www.Grahamdale.ca

## **Rural Municipality of Grahamdale**

### **Meeting Agenda**

**November 24, 2022 - Regular Meeting of Council - 09:00 AM**

1. ADOPTION OF MINUTES
2. ADDITIONS TO AGENDA
3. FINANCES
  - 3.1 General Accounts
4. COMMITTEE REPORTS
  - 4.1 9:30 a.m. - Danny Granberg - Public Works Manager
5. CORRESPONDENCE
6. BY-LAWS
  - 6.1 By-Law 1066-2022 - RM Designated Officer Positions - First Reading
  - 6.2 By-Law 1066-2022 - RM Designated Officer Positions - Second Reading
7. UNFINISHED BUSINESS
  - 7.1 Lake MB Outlet Channel and Lake St. Martin Outlet Channel
    - 7.1.1 Tetra Tech - Preliminary Field Report - RM Haul Roads
    - 7.1.3 Fairford Dam Fishway - Stakeholders
    - 7.1.4 RM Meeting with MTI Minister Piwniuk
  - 7.2 Steep Rock Beach Park
    - 7.2.1 Permitted Structures and Accessory Buildings
    - 7.2.2 Annual Charge for Non-Compliant Structures and/or Accessory Buildings
  - 7.3 Public Works Requests
    - 7.3.1 New Approach - SE 25-27-8W - Bestvater
    - 7.3.2 Little Birch Lake Road - D. Gall
    - 7.3.3 Tim & Meda Olson - SE 33-30-10W - Road Construction
    - 7.3.4 Culvert Installation NE 13-25-6W - RD 147N - B Gosselin
  - 7.4 WIWD - Pollinator Gardens for RMs
  - 7.5 RM Zoning By-Law 1065-2022
    - 7.5.1 Change in Scope - Additional Maps
  - 7.6 RM CDC - Moosehorn Wayside Park Revitalization Project
8. NEW BUSINESS
  - 8.1 East Interlake Watershed District - AGM
  - 8.2 2022-2023 Council and Committee Appointments
    - 8.2.1 RM VLT Disbursement Committee
    - 8.2.2 RM Community Development Corporation
    - 8.2.3 RM Asset Management Team Committee
  - 8.3 RM Tax Cancellation
  - 8.4 B. Sparrow - CMMA Program
  - 8.5 2023 MB Disaster Management Conference
  - 8.6 Gyp Fire Department - Water Rescue equipment
  - 8.7 Ditchfield Drain and Homebrook Drain - Proposed Bridge Removals
  - 8.8 Willow Bay Condominium/Deighton Beach Co-op - Request for Signage
  - 8.9 Willow Bay Condominium - Request for Garbage Pickup
  - 8.10 Moosehorn Tumblers - Letter of Support
9. IN CAMERA
  - 9.1 In Camera - Existing or Anticipated legal Proceedings
    - 9.1.1 Out of Camera

- 10. DELEGATIONS AND PUBLIC HEARINGS
- 10.1 Sgt. James Munroe - RCMP Lundar/Ashern Detachment
- 11. ADJOURNMENT



**Rural Municipality of Grahamdale**  
**Meeting Minutes**  
**Regular Meeting of Council November 24, 2022 - 09:00 AM**

The 22nd Regular meeting of the Council of the Rural Municipality of Grahamdale was held at the Municipal Office in Moosehorn, Manitoba on November 24, 2022.

**Present:**

Reeve Craig Howse  
 Councillor Charlotte Lindell  
 Councillor Kevin Nickel  
 Councillor Glen Metner  
 Councillor Greg Jabusch  
 Councillor Jason Bittner  
 Councillor Dollard Gould  
 CAO Shelly Schwitek

Reeve Howse called the meeting to order at 9:00 a.m.  
 Council broke for lunch from 12:00 p.m. to 1:00 p.m.

- |          |            |   |
|----------|------------|---|
| 2022-506 | <b>1</b>   | <p><b>Adoption of Minutes</b><br/>                     Councillor Gould<br/>                     Councillor Jabusch</p> <p>BE IT RESOLVED THAT Council approve the following meeting minutes as circulated:</p> <p>1. November 10, 2022 Regular Meeting minutes.</p> <p align="right"><b>CARRIED</b></p>  |
| 2022-507 | <b>2</b>   | <p><b>Additions to Agenda</b><br/>                     Councillor Bittner<br/>                     Councillor Lindell</p> <p>BE IT RESOLVED THAT Council adopt the agenda as circulated with additions.</p> <p align="right"><b>CARRIED</b></p>   |
|          | <b>3</b>   | <p><b>Finances</b></p>  |
| 2022-508 | <b>3.1</b> | <p><b>General Accounts</b><br/>                     Councillor Lindell<br/>                     Councillor Bittner</p> <p>WHEREAS the List of Accounts (attached to the minutes hereto) for the period ending <u>November 23, 2022</u> have been examined by Council and found to be in order;</p> <p>THEREFORE BE IT RESOLVED THAT <b>Payroll</b> Deposit in the amount of <u>\$19,358.21</u> and <b>Accounts Payable</b> Cheques numbered <u>9903</u> to <u>9932</u> in the amount of <u>\$ 941,791.26</u> be approved for payment.</p> <p align="right"><b>CARRIED</b></p> |

2022-509

4

**Committee Reports**

Councillor Jabusch  
Councillor Nickel

BE IT RESOLVED THAT Council adopts the reports of the Committees as presented.

- Handivan Committee is working on getting a stretcher service.
- GFD - each department was given a tablet with the Connect Pro App, which is meant to go in the Fire Truck. Councillor Gould was invited to Pinaymootang on November 28, 2022 to discuss establishing a Search & Rescue Team.
- Hilbre Cemetery Committee is looking for more committee members.
- Community Futures is offering webinars and Business Training Work Shops.

**CARRIED**

4.1

**9:30 a.m. - Danny Granberg - Public Works Manager**

Public Works Manager Granberg met with council to provide an update on a few items.

5

**Correspondence**

1. MLA Derek Johnson dated November 1, 2022 re: Congratulations to Reeve and Council;
2. RM of Grahamdale CDC re: 8<sup>th</sup> Annual Christmas Lights Competition;
3. MB Agriculture response dated November 17, 2022 re: RM request for land recovery Assistance for acres that were too wet to seed in 2022;
4. RCMP MB East District – Gypsumville Detachment October 2022 Report.

6

**By-Laws**

2022-510

6.1

**By-Law 1066-2022 - RM Designated Officer Positions - First Reading**

Councillor Bittner  
Councillor Lindell

BE IT RESOLVED THAT the By-Law to provide for the establishments of designated officer positions be now read a first time and numbered as By-Law No. 1066-2022.

**CARRIED**

2022-511

6.2

**By-Law 1066-2022 - RM Designated Officer Positions - Second Reading**

Councillor Nickel  
Councillor Jabusch

BE IT RESOLVED THAT By-Law No. 1066-2022 to provide for the establishment of Designated Officer positions be now read a second time.

**CARRIED**

7

**Unfinished Business**

7.1

**Lake MB Outlet Channel and Lake St. Martin Outlet Channel**

RM to provide response to Mr. Johnstone.

7.1.1

**Tetra Tech - Preliminary Field Report - RM Haul Roads**

Council had no concerns.

	<b>7.1.2</b>	<b>Environmental Advisory Committee Meeting - November 29, 2022</b> Reeve Howse, Councillor Bittner and RM Consultant Steve Topping to attend.	
	<b>7.1.3</b>	<b>Fairford Dam Fishway – Stakeholder Meeting</b> Open House hosted by Landmark Planning is scheduled for December 12, 2022	
	<b>7.1.4</b>	<b>RM Meeting with MTI Minister Piwniuk</b> Meeting is set for December 8, 2022 at 3:15 p.m.	
	<b>7.2</b>	<b>Steep Rock Beach Park</b>	<b>TABLED</b>
	<b>7.2.1</b>	<b>Permitted Structures and Accessory Buildings</b>	<b>TABLED</b>
	<b>7.2.2</b>	<b>Annual Charge for Non-Compliant Structures and/or Accessory Buildings</b>	<b>TABLED</b>
	<b>7.3</b>	<b>Public Works Requests</b>	
2022-512	<b>7.3.1</b>	<b>New Approach - SE 25-27-8W - Bestvater</b> Councillor Metner Councillor Gould  BE IT RESOLVED THAT Council authorize RM Public Works to arrange for two loads of gravel to build up existing approach at the following location: off Dewald Road onto SE 25-27-8Wpm.	<b>CARRIED</b>
	<b>7.3.2</b>	<b>Little Birch Lake Road - D. Gall</b> To be discussed during 2023 Budget.	
	<b>7.3.3</b>	<b>Tim &amp; Meda Olson - SE 33-30-10W - Road Construction</b>	<b>TABLED</b>
2022-513	<b>7.3.4</b>	<b>Culvert Installation NE 13-25-6W - RD 147N - B Gosselin</b> Councillor Jabusch Councillor Metner  BE IT RESOLVED THAT RM Public Works is authorized to arrange for the installation of an steel culvert – 15 inches x 40 feet - at the following location: Road 147N – low spot halfway down road – NE 13-25-6W at the estimated cost of \$1,500,00. Subject to water rights licence approval, if applicable.	<b>CARRIED</b>
	<b>7.4</b>	<b>WIWD - Pollinator Gardens for RMs</b> Council is not interested at this time.	
	<b>7.5</b>	<b>RM Zoning By-Law 1065-2022</b> Public Hearing for Zoning By-Law 1065-2022 will be held on December 6, 2022 at the RM of Grahamdale Municipal Office at 7:00p.m.	
	<b>7.5.1</b>	<b>Change in Scope - Additional Maps</b>	<b>TABLED</b>

- 2022-514      **7.6      RM CDC - Moosehorn Wayside Park Revitalization Project**  
 Councillor Jabusch  
 Councillor Gould
- WHEREAS the R.M. of Grahamdale Community Development Corporation (CDC) submitted two applications to Building Sustainable Communities Program - project totals were in the amounts of \$180,000.00 in 2021 and \$150,000.00 in 2022.
- AND WHEREAS both applications totaling \$330,000.00 were approved with Building Sustainable Communities funding 50% of project costs.
- AND WHEREAS the R.M. of Grahamdale committed to being a funding partner and providing monetary contributions up to 50% of each project to a maximum amount of \$150,000.00.
- THEREFORE BE IT RESOLVED THAT the R.M. of Grahamdale authorizes funding the balance of \$15,000.00 towards the project costs.
- CARRIED**
- 8      New Business**
- 2022-515      **8.1      East Interlake Watershed District - AGM**  
 Councillor Gould  
 Councillor Metner
- BE IT RESOLVED that Council approve the attendance of Councillor Nickel and RM Citizen Rep. Granberg at the East Interlake Watershed District Annual General Meeting at the Komarno Hall on Monday, December 12, 2022 at 5:00 p.m. as a municipal expense
- CARRIED**
- 8.2      2022-2023 Council and Committee Appointments**
- 2022-516      **8.2.1      RM VLT Disbursement Committee**  
 Councillor Bittner  
 Councillor Nickel
- BE IT RESOLVED THAT Council appoint Councillor Jabusch to join Councillors Gould and Lindell on the RM VLT Disbursement Committee
- CARRIED**
- 2022-517      **8.2.2      RM Community Development Corporation**  
 Councillor Gould  
 Councillor Nickel
- WHEREAS the Procedural By-Law of the RM of Grahamdale Community Development Corporation states that the Board shall be composed of a minimum of six and a maximum of ten Directors, including two council appointed representatives and a youth representative.
- THEREFORE BE IT RESOLVED THAT Council appoint Councillor Lindell to join Councillor Jabusch in representing the Rural Municipality of Grahamdale on the R.M. of Grahamdale Community Development Corporation
- CARRIED**
- 2022-518      **8.2.3      RM Asset Management Team Committee**  
 Councillor Bittner  
 Councillor Jabusch
- BE IT RESOLVED THAT Council appoint Councillor Reeve Howse to the RM Asset Management Team Committee comprised of the following people: CAO Shelly Schwitek, CFO Teresa Olson, Public Works Manager Dan Granberg, Public Works Foreman Jason Price and one member of Council

CARRIED

2022-519

8.3 RM Tax Cancellation  
Councillor Jabusch  
Councillor Metner

BE IT RESOLVED THAT the Council of the Rural Municipality of Grahamdale authorize the following Tax Cancellation:

TAXES CANCELLED	
Roll No.	Amount
352405	821.21
TOTAL	\$ - 821.21

CARRIED

2022-520

8.4 B. Sparrow - CMMA Program  
Councillor Lindell  
Councillor Metner

BE IT RESOLVED THAT Council approve payment of the registration fee of \$715.00 to the University of Manitoba for Administrative Assistant Barbara Sparrow to enroll in the Certificate in Manitoba Municipal Administrators (CMMA) Program – Intro Accounting for Municipal Managers.

CARRIED

2022-521

8.5 2023 MB Disaster Management Conference  
Councillor Gould  
Councillor Bittner

BE IT RESOLVED THAT Council approve the attendance of RM Municipal Emergency Coordinator Nyla Klatt, Deputy Fire chief Jason Price and Councillors Jabusch and Nickel at the 2023 Manitoba Disaster Management Conference in Winnipeg January 25 to 27, 2023 as a municipal expense.

CARRIED

8.6 Gyp Fire Department - Water Rescue equipment  
To be discussed during the 2023 Budget.

8.7 Ditchfield Drain and Homebrook Drain - Proposed Bridge Removals

TABLED

8.8 Willow Bay Condominium/Deighton Beach Co-op - Request for Signage

TABLED

8.9 Willow Bay Condominium - Request for Garbage Pickup  
The Municipality does not offer private garbage pick up.

2022-522

8.10 Moosehorn Tumblers - Letter of Support  
Councillor Nickel  
Councillor Jabusch

WHEREAS the Moosehorn Tumblers Gymnastic organization has requested a letter of support from the RM of Grahamdale to be included with its application to the Building Sustainable Communities Grant.

AND WHEREAS the RM of Grahamdale strongly believes that recreation is a priority and need throughout the entire Municipality.

THEREFORE BE IT RESOLVED THAT Council shall provide the Moosehorn Tumblers Gymnastic organization with a letter of support to accompany its application to the Building Sustainable Communities Grant.

**CARRIED**

**9 In Camera**

2022-523

**9.1 In Camera - Existing or Anticipated legal Proceedings**

Councillor Gould  
Councillor Jabusch

BE IT RESOLVED THAT Council move into an In Camera session pursuant to Section 152(3) of The Municipal Act to discuss a matter under:

152(3)(iv) the conduct of existing or anticipated legal proceedings.

BE IT FURTHER RESOLVED THAT any items discussed while in camera must be kept confidential until the matter is discussed at a meeting of Council in public.

**CARRIED**

2022-524

**9.1.1 Out of Camera**

BE IT RESOLVED THAT Council now move out of camera and resume the regular meeting of Council.

**CARRIED**

**10 Delegations and Public Hearings**

**10.1 Sgt. James Munroe - RCMP Lunder/Ashern Detachment**

Sgt. Munroe met with Council, met new Council members, submitted Monthly Policing Report and discussed the Telmatik Local Alert System.

2022-525

**11 Adjournment**

Councillor Gould  
Councillor Jabusch

BE IT RESOLVED THAT Council shall now adjourn to meet again at the regular meeting of Council on Thursday, December 8, 2022 at 9:00 a.m.

Adjournment Time: 2:25 p.m.

**CARRIED**

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CAO Shelly Schwitek

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Reeve Craig Howse



Rural Municipality of Grahamdale  
Correspondence List  
November 24, 2022

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1. MLA Derek Johnson dated November 1, 2022 re: Congratulations to Reeve and Council;
2. RM of Grahamdale CDC re: 8<sup>th</sup> Annual Christmas Lights Competition;
3. MB Agriculture response dated November 17, 2022 re: RM request for land recovery Assistance for acres that were too wet to seed in 2022;
4. RCMP MB East District – Gypsumville Detachment October 2022 Report;

Bank Code: General - General

Payment #	Vendor	Date	Amount
Computer Cheques			
9903	AMM Trading Company Ltd.	11/22/2022	589.63
9904	Community Development Corp	11/22/2022	200.00
9905	Ashern/Moosehorn Cheer Board	11/22/2022	200.00
9906	Frontier School Division #48	11/22/2022	127,259.82
9907	Hilbre Auto Service Inc.	11/22/2022	4,083.85
9908	Ashern Home Hardware	11/22/2022	122.54
9909	KIESMAN A-Lynne	11/22/2022	383.88
9910	Lakeshore School Division #23	11/22/2022	664,542.96
9911	Landmark Planning & Design Inc	11/22/2022	6,363.15
9912	Tera Lobay	11/22/2022	108.29
9913	Nikolaas Olson	11/22/2022	120.00
9914	Public School Finance Board	11/22/2022	90,089.81
9915	Real Pristine Services	11/22/2022	251.25
9916	RM of West Interlake	11/22/2022	2,563.50
9917	Stewart Trophies & Engraving	11/22/2022	106.12
9918	Tindall Jack	11/22/2022	198.15
9919	Twin Trails Road Maintenance	11/22/2022	12,038.64
9920	Western Financial	11/22/2022	863.96
9921	West Interlake Watershed	11/22/2022	508.85
9922	Spoiled During Printing	11/22/2022	0.00
9923	Spoiled During Printing	11/22/2022	0.00
9924	Spoiled During Printing	11/22/2022	0.00
9925	MDA Transport	11/23/2022	9,896.25
9926	Price Gene	11/23/2022	385.00
9927	Shoreline Excavating	11/23/2022	2,307.38
9928	Balchen & Kulchycki Surveys	11/23/2022	8,337.00
9929	Glacier North Ltd.	11/23/2022	4,756.50
9930	Ashern Home Hardware	11/23/2022	48.15
9931	MuniSoft	11/23/2022	122.08
9932	St. Martin Fish Agency	11/23/2022	5,344.50
Total:			941,791.26
Total for General:			941,791.26

Deposit Register

Pay group : 100 (OFFICE) Pay period : 23 (29Oct2022 to 11Nov2022) Cheque date : 10Nov2022

Voucher No.	Pay Date	Emp. No.	Employee Name	Dept. No.	Institute / Transit / Account	Amount
	10Nov2022	675	BECKER, Charles	650		
	10Nov2022	678	Bretzer, David	650		
	10Nov2022	665	CLARK, Arnold	650		
	10Nov2022	676	FALK, Phyllis	650		
	10Nov2022	309	Granberg, Danny	300		
	10Nov2022	361	KLATT, Nyla	350		
	10Nov2022	203	OLSON, TERESA L.	100		
	10Nov2022	363	OSTAFICHUK, Kim	725		
	10Nov2022	301	PRICE, JASON	300		
	10Nov2022	201	SCHWITEK, SHELLY D.	200		
	10Nov2022	671	SEWELL, Doug	650		
	10Nov2022	207	SHANNON, Justin	260		
	10Nov2022	205	SPARROW, Barbara	260		
	10Nov2022	663	TINDALL, Jackson	650		
	10Nov2022	752	Twin Trail's, Road Maintenance	750		8512.68

Pay Group Totals : Number of Deposits:15  
Total Amount of Deposits:19358.21