

Rural Municipality of Grahamdale

Meeting Agenda

August 14, 2025 - Regular - 09:00 AM

1.	ADOPTION OF MINUTES
2.	AGENDA
3.	FINANCES
3.1	General Accounts
3.2	Council Indemnity
3.3	July 2025 Financial Statement
4.	COMMITTEE REPORTS
4.2	Councillor Jabusch
4.3	Councillor Gould
4.4	Councillor Nickel
4.5	Councillor Bittner
4.6	Reeve Howse
5.	CORRESPONDENCE
6.	BY-LAWS
6.1	RM Development Plan Amendment - By-Law 1091-2025
6.2	RM General Enforcement By-Law 1095-2025 - 1st Reading
6.3	RM General Enforcement By-Law 1095-2025 - 2nd Reading
7.	UNFINISHED BUSINESS
7.1	Lake MB Outlet Channel and Lake St. Martin Outlet Channel
7.1.1	RESD LMOC - Circular - Price Property
7.1.2	RM Environmental Monitor
7.2	2025 Gravel Program
7.3	2025 Drought
7.4	Steep Rock Sub 1 and 2 Drainage Project
7.5	Steep Rock Trails
7.6	RM Aggregate Mapping
7.7	Faulkner WDG Expansion Project
7.8	Jansen Road Project
7.9	Boundary Line Road and Drain
7.10	Municipal Burning Ban
7.11	Steep Rock Development
7.11.1	Heritage Resource Impact Assessment - Quotes
7.12	MTI - HWY 6 Double Solid Line
7.13	Valley Fiber
7.14	Ashern ATV Club - Drainage
8.	NEW BUSINESS
8.1	RM 2025 Tax Sale
8.2	MB Municipal Administrators Conference
8.3	CMMA Course Registration
8.4	D. Hueging - RM Lands
8.5	Public Works Requests
8.5.1	K. Fenning - Lot 2 Plan 58667 - Culvert
8.5.2	K. Fenning - Lot 2 Plan 58667 - Approach
8.5.3	H. Olson - Ashkirk Rd. NW 34-27-9W

8.5.4	H. Olson - New Scotland Rd. SW 23-28-9W
8.5.5	G. Iverson - SE 7-29-8W - Approach
8.5.6	G. Iverson - NE 5-29-8W - Graveling
8.5.7	D. Beaudry - Approach Installation - Makus Rd.
8.5.8	L. Tober - Approach Installation Makus Rd.
8.5.9	B. Dreger PW Request - Bankert Road
8.6	Township Line Rehabilitation Project
8.7	Taxes Cancelled
8.8	Ashern/Moosehorn Cheer Board
8.9	Municipal Tent Donation Requests
8.9.1	Steep Rock Beach Park - August 23, 2025
8.9.2	Steep Rock Community Club - September 13, 2025
8.10	Moosehorn Fire Department - Second Payment to Acres Ind.
8.11	RM Septic Field
8.12	Steep Rock Community Club - Request for Donation
8.13	Dock Road - Boat Launch
8.14	Ward 6 - Break-ins
8.15	Council Special Meeting Date
8.16	Grahamdale CDC Strategic Planning Session - Approval to Attend
9.	IN CAMERA
9.1	In Camera - Preliminary Matter
9.2	Out of Camera
10.	DELEGATIONS AND PUBLIC HEARINGS
10.1	10:00 a.m. Sean Zieroth - SRCOA
10.2	11:00 a.m. MLA Derek Johnson
10.3	1:00 p.m. Melanie Janz - Valley Fiber
11.	ADJOURNMENT



Rural Municipality of Grahamdale

Meeting Minutes Regular August 14, 2025 - 09:00 AM

The 15th Regular meeting of the Council of the Rural Municipality of Grahamdale was held at the Municipal Office in Moosehorn, Manitoba on August 14, 2025.

Present:

Reeve Craig Howse
Councillor Charlotte Lindell
Councillor Kevin Nickel
Councillor Glen Metner
Councillor Greg Jabusch
Councillor Jason Bittner
Councillor Dollard Gould
CAO Shelly Schwitek

Reeve Howse called the meeting to order at 9:11 a.m. Council broke for lunch from 12:00 p.m. to 1:00 p.m.

1

2

Adoption of Minutes

2025-308

Councillor Lindell
Councillor Gould

BE IT RESOLVED THAT Council approve the following minutes as circulated:

- 1. July 24, 2025 Regular Council Meeting Minutes;
- 2. August 11, 2025 Special Council Meeting Minutes.

CARRIED

2025-309

Agenda

Councillor Bittner Councillor Gould

BE IT RESOLVED THAT Council adopt the agenda as circulated with additions.

CARRIED

3 Finances

3.

General Accounts

2025-310

Councillor Metner Councillor Bittner

WHEREAS the List of Accounts (attached to the minutes hereto) for the period ending <u>August 13, 2025</u> have been examined by Council and found to be in order;

THEREFORE BE IT RESOLVED THAT Payroll Deposits for August 1, 2025 in the amount of \$15,426.58 and August 15, 2025 in the amount of \$15,399.08 and Accounts Payable Cheques numbered 11630 to 11668 in the amount of \$446,703.57 be approved for payment.

3.2 Council Indemnity

2025-311

Councillor Jabusch
Councillor Metner

BE IT RESOLVED THAT Council approve the payment of Monthly Indemnity, Inspection Fees and Committee Expenses for the members of Council as follows:

TOTAL	\$10,511.33
Councillor Dollard Gould	\$1,596.59
Councillor Jason Bittner	\$824.15
Councillor Greg Jabusch	\$1,936.60
Councillor Glen Metner	\$1,577.92
Councillor Kevin Nickel	\$1,089.24
Councillor Charlotte Lindell	\$1,247.55
Reeve Craig Howse	\$2,239.28

CARRIED

3.3 July 2025 Financial Statement

2025-312

Councillor Nickel
Councillor Jabusch

BE IT RESOLVED THAT the Financial Statement to August 13, 2025 be adopted as read.

CARRIED

4 Committee Reports

2025-315

Councillor Bittner
Councillor Jabusch

BE IT RESOLVED THAT Council adopts the reports of the Committees as presented.

CARRIED

4.1 9:30 a.m. - Danny Granberg - Public Works Manager

Public Works Manager Danny Granberg discussed public works related matters with Council.

4.2 Councillor Jabusch

Steep Rock Beach Park

Councillor Jabusch discussed Steep Rock Beach Park related matters
with Council, including the new showers and the two back washrooms
that are still to be completed. Jabusch also noted that the SRBP
Pancake Breakfast will be held on August 16, 2025;

Santa's Little Helpers

 The Santa's Little Helpers meeting was held on August 13, 2025 in Moosehorn at the municipal office, where they discussed budgets and ideas for the upcoming Christmas season;

Grahamdale CDC

• The monthly CDC meeting was held on July 16, 2025, where members reviewed roles and responsibilities of Executive members.

4.3 Councillor Gould

Gypsumville Fire Department

- There were two calls for service a pole fire, and a house fire in Lake St. Martin;
- The Gypsumville Fire Department were excited to receive their Fire Skid, which was generously donated by GlobalMedic.

4.4 Councillor Nickel

Moosehorn Fire Department

- Only one call for service for the Moosehorn Fire Department one field fire:
- Moosehorn Fire Department also received their Fire Skid, courtesy of GlobalMedic. A thank you video was sent to GlobalMedic, appreciating the donation of the fire skid for the Moosehorn Fire Department.

4.5 Councillor Bittner

Hilbre Boat Launch

 Councillor Bittner discussed the repairs needed for the Hilbre Boat Launch with Council.

4.6 Reeve Howse

Valley Fiber

 Reeve Howse discussed Valley Fiber related matters with Council, which included an installation update across the Municipality.

5 Correspondence

- 1. West Interlake Watershed District August 2025 Newsletter;
- 2. Municipality of Brenda-Waskada Letter of Support received on July 30, 2025:
- 3. RLS Stittco August 2025 Rates email received on July 24, 2025;
- 4. RLS Central Gas Rates August 2025 email received on July 24, 2025;
- 5. Association of Manitoba Municipalities News Bulletin for July 25, 2025;
- Association of Manitoba Municipalities News Bulletin for August 8, 2025.

6 By-Laws

6.1 RM Development Plan Amendment - By-Law 1091-2025

TABLED

6.2 RM General Enforcement By-Law 1095-2025 - 1st Reading

TABLED

6.3 RM General Enforcement By-Law 1095-2025 - 2nd Reading

TABLED

7 Unfinished Business

7.1 Lake MB Outlet Channel and Lake St. Martin Outlet Channel

7.1.1 RESD LMOC - Circular - Price Property

2025-316

Councillor Metner
Councillor Gould

BE IT RESOLVED THAT Council of the Rural Municipality of Grahamdale does not have an interest in or requirement for the land, or any portion of the land or buildings set out in the letter from Manitoba Real Estate Services Branch (The Land Acquisition Branch) dated July 28, 2025 as follows:

Land Description: The Ely 290 Feet perp of the Wly 1504 Feet perp of the Nly 301 Feet perp of the NW % of Section 9-28-8 WPM exc Public Road Plan 68195 WLTO

Civic Address: 45124 1645 RD N

Parcel Size: 1.45 Acres

Buildings: Four - one single family home, two sheds and a detached

garage/shop

Manitoba Title No. 3231289/1 Assessment Roll: 267550

7.1.2 RM Environmental Monitor

Noted by Council.

7.2 2025 Gravel Program

2025 Gravel Program is complete. Summary was reviewed by Council.

7.3 2025 Drought

Minister Kostyshyn to be contacted.

7.4 Steep Rock Sub 1 and 2 Drainage Project

TABLED

7.5 Steep Rock Trails

2025-330

Councillor Jabusch
Councillor Metner

WHEREAS Council recognizes the value of a pedestrian and golf cart recreational corridor linking Steep Rock Beach Park and the Steep Rock Quarry as a means to improve public safety, enhance recreation, and support local tourism;

AND WHEREAS the Steep Rock Cottage Owners Association (SRCOA) and Steep Rock Beach Park (SRBP) have requested written municipal permission and acknowledgements to advance the project;

AND WHEREAS Council is committed to facilitating community-led initiatives that align with the 25 year Steep Rock Area Development Plan;

THEREFORE BE IT RESOLVED that Council hereby grants and confirms the following permissions and acknowledgements:

- Council authorizes SRCOA to remove and utilize shatter rock from the quarry floor, and other municipally owned stockpiles, if required, to be used at trailhead entrances.
- Council permits the trail to be developed on RM lands around the Steep Rock Quarry, as proposed, and that the land bridge component be constructed at a minimum 3:1 slope.
- 3. Council permits the trail to be developed along the SRBP property lines, parallel to Lakeshore Drive, subject to SRBP providing written sign-off on the final alignment and layout through the property.
- Council confirms the allowance of up to \$25,000 in contingency funding from the Municipality, to be accessed during construction by resolution of Council.
- 5. Council will retain ownership of the portion of trail on RM land and may, at its discretion, change or re-route the trail.

BE IT FURTHER RESOLVED that all permissions are subject to required provincial approvals, including water rights licensing and any necessary third-party land use agreements.

CARRIED

7.6 RM Aggregate Mapping

The 30 Quarter Sections have been submitted to Eng-Tech.

7.7 Faulkner WDG Expansion Project

TABLED

7.8 Jansen Road Project

Project is complete.

7.9 Boundary Line Road and Drain

TABLED

7.10 Municipal Burning Ban

2025-317

Councillor Bittner Councillor Nickel

WHEREAS the RM of Grahamdale Council believes that conditions exist, where, in the opinion of the Municipality, fires are no longer of extremely high risk.

THEREFORE BE IT RESOLVED THAT the Burning Ban for the entire Municipality be lifted effective immediately.

BE IT FURTHER RESOLVED THAT all Burning Permits shall remain cancelled and no new permits issued at this time.

Notice to be placed on the Municipal Website, Electronic Sign and Facebook Page.

CARRIED

7.11 Steep Rock Development

7.11.1 Heritage Resource Impact Assessment - Quotes

2025-318

Councillor Jabusch
Councillor Bittner

WHEREAS Landmark Planning & Design Inc. has obtained quotes for the Heritage Resource Impact Assessments as required as a condition in the Approvals of Subdivisions No. 4606-25-8486 and 4606-25-8487.

AND WHEREAS Landmark Planning & Design Inc. has presented the following quotes for Council to review:

- North Roots Research Historical & Genealogical Services;
- 2. Peguis Consultation and Special Projects Inc.;
- 3. InterGroup Consultants.

THEREFORE BE IT RESOLVED THAT after reviewing the quotes Council for the Rural Municipality of Grahamdale recommends accepting the quotes from North Roots Research Historical & Genealogical Services and directs Landmark Planning & Design Inc. to proceed with the Heritage Resource Impact Assessments.

CARRIED

7.12 MTI - HWY 6 Double Solid Line

TABLED

7.13 Valley Fiber

TABLED

7.14 Ashern ATV Club – Drainage

TABLED

8 New Business

8.1 RM 2025 Tax Sale

2025-319

Councillor Bittner
Councillor Nickel

BE IT RESOLVED THAT Council approve the following Tax Sale Terms and Conditions for the 2025 Tax Sale:

- The purchaser of the property will be responsible for any unpaid municipal utilities and any property taxes not yet due.
- The Municipality <u>may</u> exercise its right to set a reserve bid in the amount of the arrears and costs.

- If the purchaser intends to bid by proxy, a letter of authorization form must be presented prior to the start of the auction.
- The Municipality makes no representations or warranties whatsoever concerning the properties being sold.
- The successful purchaser must, at the time of the sale, make payment in <u>cash, certified cheque or bank draft</u> to the Rural Municipality of Grahamdale as follows:
- i) The full purchase price if it is \$10,000.00 or less; OR
- ii) If the purchase price is greater than \$10,000.00, the purchaser must provide a non-refundable deposit in the amount of \$10,000.00 and the balance of the purchase price must be paid within 20 days of the sale; AND
- iii) A fee in the amount of \$500.85 (\$477.00 plus GST) for preparation of the transfer of title documents. The purchaser will be responsible for registering the transfer of title documents in the land titles office, including the registration costs.
- The risk for the property lies with the purchaser immediately following the auction.
- The purchaser is responsible for obtaining vacant possession.
- If the property is non-residential property, the purchaser must pay GST to the Municipality or, if a GST registrant, provide a GST Declaration.

CARRIED

8.2 MB Municipal Administrators Conference

2025-320

Councillor Bittner Councillor Lindell

BE IT RESOLVED THAT Council approve the attendance of Administrative Assistant Justin Shannon at the 2025 Manitoba Municipal Administrators Annual Conference in Winnipeg September 7 to 10, 2025 as a municipal expense.

CARRIED

8.3 CMMA Course Registration

2025-321

Councillor Metner Councillor Bittner

BE IT RESOLVED THAT Council approve payment of the registration fee of \$869.40 to the University of Manitoba for Administrative Assistant Amber Rubidge to enroll in the Manitoba Municipal Administration (CMMA) Program – Municipal Administration.

CARRIED

8.4 D. Hueging - RM Lands

2025-322

Councillor Metner Councillor Gould

BE IT RESOLVED THAT Council approve Darcy Hueging's request to lease the vacant RM Lands - SE 30-27-6W, NE 30-27-6W and SE 31-27-6 W for the remainder of 2025 (August 15th to December 31, 2025) to pasture his cattle. Lease fees shall be in the amount of \$500.00.

CARRIED

8.5 Public Works Requests

8.5.1 K. Fenning - Lot 2 Plan 58667 - Culvert

TABLED

8.5.2 K. Fenning - Lot 2 Plan 58667 - Approach

Mr. Fenning to be contacted.

TABLED

8.5.3 H. Olson - Ashkirk Rd. NW 34-27-9W

TABLED

8.5.4 H. Olson - New Scotland Rd. SW 23-28-9W

TABLED

8.5.5 G. Iverson - SE 7-29-8W - Approach

TABLED

8.5.6 G. Iverson - NE 5-29-8W - Graveling

To be included as spot gravelling on the 2026 Gravelling Program.

8.5.7 D. Beaudry - Approach Installation - Makus Rd.

TABLED

8.5.8 L. Tober - Approach Installation Makus Rd.

TABLED

8.5.9 B. Dreger PW Request - Bankert Road

Public Works will arrange.

8.6 Township Line Rehabilitation Project

8.7 Taxes Cancelled

2025-323

Councillor Bittner Councillor Nickel

BE IT RESOLVED THAT the Council of the Rural Municipality of Grahamdale authorize the following Tax Cancellation:

TAXES CANCELLE	D	
Roll No.	Amount	
351036	-87.06	
TOTAL	\$ - 87.06	

CARRIED

8.8 Ashern/Moosehorn Cheer Board

New Board has been formed operating as Santa's Little Helpers.

8.9 Municipal Tent Donation Requests

8.9.1 Steep Rock Beach Park - August 23, 2025

2025-324

Councillor Lindell Councillor Gould

BE IT RESOLVED THAT Council approve the donation of the Municipal Tent to Steep Rock Beach Park for its Music Fest on the Beach being held on Saturday, August 23, 2025.

2025-325 8.9.2 Steep Rock Community Club - September 13, 2025

Councillor Nickel
Councillor Bittner

BE IT RESOLVED THAT Council approve the donation of the Municipal Tent to the Steep Rock Community Club for its annual fundraising fall supper being held on Saturday, September 13, 2025.

CARRIED

8.10 Moosehorn Fire Department - Second Payment to Acres Ind.

2025-326

Councillor Bittner Councillor Jabusch

WHEREAS the RM of Grahamdale has ordered a new pumper truck for the Moosehorn Fire Department from Acres Ind. under Order No. 2025-105, and as per the order agreement, the second deposit is due upon arrival of the new truck chassis;

BE IT RESOLVED that Council approve payment of Deposit Invoice No. 55566 in the amount of \$102,042.00 to Acres Industries.

CARRIED

8.11 RM Septic Field

2025-327

Councillor Metner
Councillor Gould

BE IT RESOLVED THAT Council approve cost sharing the additional costs to upgrade/correct the septic field at the R.M. Municipal Office in the amount of \$7,308.00.

CARRIED

8.12 Steep Rock Community Club - Request for Donation

TABLED

8.13 Dock Road - Boat Launch

Item will be discussed during 2026 Budget Meetings.

8.14 Ward 6 - Break-ins

RCMP to be contacted.

8.15 Council Special Meeting Date

2025-328

Councillor Nickel Councillor Bittner

BE IT RESOLVED THAT Council set a special meeting to be held on Wednesday, August 27, 2025 at 10:00 A.M. to discuss the 2025 Gravel Program and 2026 Request For Proposals.

CARRIED

8.16 Grahamdale CDC Strategic Planning Session - Approval to Attend

2025-329

Councillor Jabusch
Councillor Bittner

BE IT RESOLVED THAT Council approve the attendance of Reeve, Council, and Staff at the Grahamdale Community Development Corporation's Strategic Planning Session, facilitated by Community Futures West Interlake, being held at the Municipal Office on August 27, 2025 between 1:00 P.M. – 4:00 P.M.

9 In Camera

2025-313 9.1 In Camera - Preliminary Matter

Councillor Metner Councillor Lindell

BE IT RESOLVED THAT Council move into an In Camera session pursuant to Section 152(3) of The Municipal Act to discuss a matter under:

152(3)(b) (iii) a matter that is in its preliminary stages and respecting which discussion in public could prejudice a municipality's ability to carry out its activities or negotiations.

BE IT FURTHER RESOLVED THAT any items discussed while in camera must be kept confidential until the matter is discussed at a meeting of Council in public.

CARRIED

9.2 Out of Camera

2025-314

Councillor Gould
Councillor Metner

BE IT RESOLVED THAT Council now move out of camera and resume the meeting

CARRIED

10 Delegations and Public Hearings

10.1 10:00 a.m. Sean Zieroth - SRCOA

Sean Zieroth met with Council through Zoom, where he updated Council on the Lakeshore Walking Trails project.

10.2 11:00 a.m. MLA Derek Johnson

MLA Derek Johnson discussed drought related matters with Council, including the current State of Agricultural Disaster and answered questions about current drought conditions in the Municipality.

10.3 1:00 p.m. Melanie Janz - Valley Fiber

Melanie Janz discussed Valley Fiber topics with Council.

11 Adjournment

2025-331

Councillor Metner
Councillor Bittner

BE IT RESOLVED THAT Council shall now adjourn to meet again at the next regular meeting of Council on August 28, 2025.

Adjournment time: 4:38 p.m.

CARRIED

Chief Administrative Officer Shelly Schwitek

Reeve Craig Howse

Deposit Register

Pay group: 200 (COUNCIL) Pay period: 08 (01Aug2025 to 31Aug2025) Cheque date: 14Aug2025

Voucher No. Pay Date	Emp. N	lo. Employee Name	Dept. No.	Institute / Transit / Account	Amount
14Aug2025	420	BITTNER, Jason	400		
14Aug2025	421	GOULD, Dollard	400		
14Aug2025	423	HOWSE, Craig	400		
14Aug2025	422	JABUSCH, Greg	400		
14Aug2025	425	Lindell, Charlotte	400		
14Aug2025	426	Metner, Glen	400		
14Aug2025	424	NICKEL, Kevin	400		

Pay Group Totals :

Number of Deposits:7

Total Amount of Deposits:10511.33

Deposit Register

Pay group: 100 (OFFICE) Pay period: 16 (19Jul2025 to 01Aug2025) Cheque date: 01Aug2025

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Voucher I	No. Pay Date	Emp. No	. Employee Name	Dept. No. Institute / Transit / Account	Amount
	01Aug2025	675	BECKER, Charles	650	
	01Aug2025	665	CLARK, Amold	650	
	01Aug2025	676	FALK, Phyllis	650	
	01Aug2025	681	Godfrey, Peter	650	
	01Aug2025	309	Granberg, Danny	300	
	01Aug2025	332	Houston, Dylan E.	310	
	01Aug2025	208	Kiesman, Jacqueline A.	725	
	01Aug2025	204	MCCOUBREY, Devan	250	
	01Aug2025	310	Ogonoski, Gregory F.	300	
	01Aug2025	301	PRICE, JASON	300	
	01Aug2025	684	Rawluk, Henry	650	
	01Aug2025	210	Rubidge, Amber C.	260	
	01Aug2025	201	SCHWITEK, SHELLY D.	200	
	01Aug2025	207	SHANNON, Justin	260	
			Missaaba	as of Damonito 3.4	

Pay Group Totals:

Number of Deposits:14

Total Amount of Deposits:15426.58

Deposit Register

Pay group: 100 (OFFICE) Pay period: 17 (02Aug2025 to 15Aug2025) Cheque date 15Aug2025

Voucher No. Pay Date	Emp. No	. Employee Name	Dept. No.	Institute / Transit / Account	Amoun
15Aug2025	675	BECKER, Charles	650		
15Aug2025	665	CLARK, Arnold	650		
15Aug2025	676	FALK, Phyllis	650		
15Aug2025	681	Godfrey, Peter	650		
15Aug2025	309	Granberg, Danny	300		
15Aug2025	332	Houston, Dylan E.	310		
15Aug2025	208	Kiesman, Jacqueline A.	725		
15Aug2025	204	MCCOUBREY, Devan	250		
15Aug2025	310	Ogonoski, Gregory F.	300		
15Aug2025	301	PRICE, JASON	300		
15Aug2025	684	Rawluk, Henry	650		
15Aug2025	210	Rubidge, Amber C.	260		
15Aug2025	201	SCHWITEK, SHELLY D.	200		
15Aug2025	207	SHANNON, Justin	260		

Pay Group Totals:

Number of Deposits:14

Total Amount of Deposits:15399.08