

**Rural Municipality of Grahamdale**

**Meeting Agenda**

**January 8, 2026 - Regular - 09:00 AM**

1. ADOPTION OF MINUTES
2. AGENDA
3. FINANCES
  - 3.1 General Accounts
  - 3.2 Council Indemnity
  - 3.3 December 2025 Financial Statement
  - 3.4 2026 Budget Meeting Dates
  - 3.5 2026 Line of Credit
4. COMMITTEE REPORTS
  - 4.1 Councillor Jabusch
  - 4.2 Councillor Lindell
  - 4.3 Councillor Gould
  - 4.4 Councillor Nickel
  - 4.5 Reeve Howse
5. CORRESPONDENCE
6. BY-LAWS
  - 6.1 By-Law 1096-2026 Pledge of Municipal Taxes
    - 6.1.1 By-Law 1096-2026 - First Reading
    - 6.1.2 By-Law 1096-2026 - Second Reading
  - 6.2 Review of Municipal By-Laws
    - 6.2.1 Review of RM Fees and Charges By-Law 1093-2025
  - 6.3 Bylaw 1086-2024 Travel Trailer and RV Permits
7. UNFINISHED BUSINESS
  - 7.1 Lake MB Outlet Channel and Lake St. Martin Outlet Channel
    - 7.1.1 RM Project Manager
  - 7.2 Boundary Line Drain
  - 7.3 Gravel Stockpile - L Nichol
  - 7.4 NW 23-28-8W - Request for an Approach
  - 7.5 Proposal to Collect Municipal E-Waste
  - 7.6 Predator Control
  - 7.7 RM Quarry
8. NEW BUSINESS
  - 8.1 2026 Tax Sale Date
  - 8.2 Ashern & Area Veterinary Services District
  - 8.3 L Broustal & C Broustal - Pch NW 15-26-6W
  - 8.4 Municipal Mentors - 2026 Agreement Renewal
  - 8.5 Catalis - GIS Webmap and Mass Notification System
  - 8.6 2026 MMA Workshop Approval
  - 8.7 Steep Rock Quarry - RFP
  - 8.8 RM Added Costs to Roll
9. IN CAMERA - NONE
10. DELEGATIONS AND PUBLIC HEARINGS - NONE
11. ADJOURNMENT



**Rural Municipality of Grahamdale  
Meeting Minutes  
Regular January 8, 2026 - 09:00 AM**

The 1st Regular meeting of the Council of the Rural Municipality of Grahamdale was held at the Municipal Office in Moosehorn, Manitoba on January 8, 2026.

**Present:**

Reeve Craig Howse  
Councillor Charlotte Lindell  
Councillor Kevin Nickel  
Councillor Glen Metner  
Councillor Greg Jabusch  
Councillor Dollard Gould  
CAO Shelly Schwitek

**Absent:**

Councillor Jason Bittner

Reeve Howse called the meeting to order at 9:03 a.m.  
Council broke for lunch from 12:00 p.m. to 1:00 p.m.

- |          |     |   |
|----------|-----|---|
| 2026-001 | 1   | <b>Adoption of Minutes</b><br>Councillor Gould<br>Councillor Metner<br><br>BE IT RESOLVED THAT Council approve the following minutes as circulated:<br>1. December 18, 2025 Regular Council Meeting Minutes.<br><br><b>CARRIED</b>  |
| 2026-002 | 2   | <b>Agenda</b><br>Councillor Lindell<br>Councillor Jabusch<br><br>BE IT RESOLVED THAT Council adopt the agenda as circulated with additions.<br><br><b>CARRIED</b>   |
| 2026-003 | 3.1 | <b>Finances</b><br><br><b>General Accounts</b><br>Councillor Gould<br>Councillor Nickel<br>WHEREAS the List of Accounts (attached to the minutes hereto) for the period ending <u>January 7, 2026</u> have been examined by Council and found to be in order;<br><br>THEREFORE BE IT RESOLVED THAT Payroll Deposits for January 2, 2026 in the amounts of <u>\$12,324.82</u> and Accounts Payable Cheques numbered <u>11929</u> to <u>11948</u> in the amount of <u>\$138,782.97</u> be approved for payment.<br><br><b>CARRIED</b> |

- 2026-004      3.2      **Council Indemnity**  
 Councillor Metner  
 Councillor Lindell  
 BE IT RESOLVED THAT Council approve the payment of Monthly Indemnity, Inspection Fees and Committee Expenses for the members of Council as follows:

Reeve Craig Howse	\$ 982.34
Councillor Charlotte Lindell	\$ 939.89
Councillor Kevin Nickel	\$ 914.42
Councillor Glen Metner	\$ 993.67
Councillor Greg Jabusch	\$ 873.88
Councillor Jason Bittner	\$1,205.35
Councillor Dollard Gould	\$ 934.42
<b>TOTAL</b>	<b>\$ 6,843.97</b>

**CARRIED**

- 3.3      **December 2025 Financial Statement**

**TABLED**

- 2026-005      3.4      **2026 Budget Meeting Dates**  
 Councillor Gould  
 Councillor Metner  
 BE IT RESOLVED THAT Council set the following 2026 budget meeting dates:

1.      February 13th, 2026: 9 a.m. to 12 p.m.
2.      February 27th, 2026: 9 a.m. to 12 p.m.

**CARRIED**

- 2026-006      3.5      **2026 Line of Credit**  
 Councillor Metner  
 Councillor Nickel  
 WHEREAS Section 173(1) of *The Municipal Act* provides municipalities with the authority, by resolution, to borrow money for operating expenses during a fiscal year, but the amount borrowed may not exceed the amount collected in taxes and grant-in-lieu in the previous fiscal year;

AND WHEREAS the amount collected by the RM of Grahamdale in taxes and grant-in-lieu in 2025 was \$3,438,820.48.

AND WHEREAS the RM of Grahamdale wishes to renew its line of credit in the amount of \$250,000.00 to meet the expenditures of the municipality for the year 2026 (if needed).

NOW THEREFORE BE IT RESOLVED that Council authorize taking all necessary steps to comply with the Access Credit Union Limited's requirements for the Municipality's existing line of credit.

**CARRIED**

- 2026-007      4      **Committee Reports**  
 Councillor Gould  
 Councillor Lindell  
 BE IT RESOLVED THAT Council adopts the reports of the Committees as presented.

**CARRIED**

- 4.1 Councillor Jabusch**  
Steep Rock Cottage Owners Association
- The new walking trail is seeing heavy use by snowmobilers, cross country skiers, and by residents walking.
- Steep Rock Beach Park**
- The Steep Rock Beach Park's Public Works Manager, has resigned from his position.
- 4.2 Councillor Gould**  
Gypsumville Fire Department
- Quiet for the Gypsumville Fire Department, no calls for service;
  - Fire trucks are scheduled for service at the end of January or early February.
- 4.3 Councillor Nickel**  
Moosehorn Fire Department
- Quiet for the Moosehorn Fire Department, one call for service – one motor vehicle accident;
  - Members of the Moosehorn Fire Department will be attending a curling tournament this weekend in Gimli on January 9-11, 2026.
- 4.4 Reeve Howse**  
West Interlake Watershed District
- The West Interlake Watershed District is holding their Climate Adaption Planning Public Meeting on January 21, 2026 at the Ashern Hall. Doors open at 5 P.M., and the meeting starts at 5:30 P.M.
- 5 Correspondence**
1. Public Utilities Board Manitoba Public Insurance 2026 Rates email sent on December 19, 2025;
  2. Public Utilities Board Manitoba Hydro Rate Increase email sent on December 30, 2026;
  3. Manitoba Wildlife Federation Annual 2025 Report;
  4. Agriculture in the Classroom letter received on December 29, 2025.
- 6 By-Laws**
- 6.1 By-Law 1096-2026 Pledge of Municipal Taxes**
- 2026-008      **6.1.1 By-Law 1096-2026 - First Reading**  
Councillor Nickel  
Councillor Lindell
- BE IT RESOLVED THAT the By-Law for the Pledge of Municipal Taxes to the Access Credit Union Limited be now read a first time and numbered as By-Law No. 1096-2026.
- CARRIED**
- 2026-009      **6.1.2 By-Law 1096-2026 - Second Reading**  
Councillor Gould  
Councillor Jabusch
- BE IT RESOLVED THAT By-Law No. 1096-2026 for the Pledge of Municipal Taxes to the Access Credit Union Limited be now read a second time.
- CARRIED**

	6.2	<b>Review of Municipal By-Laws</b>	
	6.2.1	<b>Review of RM Fees and Charges By-Law 1093-2025</b>	<b>TABLED</b>
2026-010	6.3	<b>Bylaw 1086-2024 Travel Trailer and RV Permits</b> Councillor Metner Councillor Jabusch BE IT RESOLVED that Council establish the annual permit fee for the Travel Trailer and Recreational Vehicle Permit, as required under Travel Trailer and RV Permit By-Law No. 1086-2024, in the amount of \$200.00; BE IT FURTHER RESOLVED that this permit fee shall take effect immediately and remain in force until it is formally adopted and incorporated into the Municipality's Fees and Charges By-law.	
			<b>CARRIED</b>
	7	<b>Unfinished Business</b>	
	7.1	<b>Lake MB Outlet Channel and Lake St. Martin Outlet Channel</b>	<b>TABLED</b>
2026-011	7.1.1	<b>RM Project Manager</b> Councillor Gould Councillor Metner BE IT RESOLVED THAT Council approve extending the Municipality's Agreement with Steve Topping, Independent Consultant, as the Municipality's Project Manager for the Lake Manitoba Outlet Channel Project from December 31, 2025 until December 31, 2026.	
			<b>CARRIED</b>
	7.2	<b>Boundary Line Drain</b>	<b>TABLED</b>
	7.3	<b>Gravel Stockpile - L Nichol</b>	<b>TABLED</b>
	7.4	<b>NW 23-28-8W - Request for an Approach</b> Will be added to the 2026 Drainage Program.	
	7.5	<b>Proposal to Collect Municipal E-Waste</b>	<b>TABLED</b>
	7.6	<b>Predator Control</b>	<b>TABLED to June 2026.</b>
	7.7	<b>RM Quarry</b> Will be discussed during budget meetings this February.	

	<b>8</b>	<b>New Business</b>
2026-012	<b>8.1</b>	<p><b>2026 Tax Sale Date</b>            Councillor Nickel            Councillor Jabusch</p> <p>WHEREAS Section 365(2) of The Municipal Act provides that Council may in any year designate the immediately preceding year, or any earlier year, as the year for which properties, the taxes in respect of which are in arrears for the year, must be offered for sale by auction to recover the tax arrears and costs.</p> <p>BE IT RESOLVED THAT the Designated year for which properties in arrears be offered for sale by auction be 2025 (meaning all properties with outstanding taxes from the year 2024 or prior); and</p> <p>BE IT FURTHER RESOLVED THAT in accordance with s. 363(1) of the Municipal Act, "costs" shall be the actual costs incurred for each parcel listed for the tax sale plus an administration fee of \$50.00 per roll as set forth in Manitoba Regulation 50/97; and</p> <p>BE IT FURTHER RESOLVED THAT the 2026 tax sale shall be held on Monday, November 2, 2026 at 1:30 p.m. at the RM of Grahamdale Municipal Office, Moosehorn, Manitoba.</p>
		<b>CARRIED</b>
2026-013	<b>8.2</b>	<p><b>Ashern &amp; Area Veterinary Services District</b>            Councillor Jabusch            Councillor Nickel</p> <p>BE IT RESOLVED that Council approve payment of the 2026 Annual Grant in the amount of \$15,000.00 to the Ashern &amp; Area Veterinary Services District.</p>
		<b>CARRIED</b>
	<b>8.3</b>	<b>L Broustal &amp; C Broustal - Pch NW 15-26-6W</b>
		<b>TABLED</b>
2026-014	<b>8.4</b>	<p><b>Municipal Mentors - 2026 Agreement Renewal</b>            Councillor Jabusch            Councillor Nickel</p> <p>BE IT RESOLVED THAT Council approve the renewal of the Agreement with Municipal Mentors Inc. to provide accounting support services for the 2026 calendar year.</p>
		<b>CARRIED</b>
2026-015	<b>8.5</b>	<p><b>Catalis - GIS Webmap and Mass Notification System</b>            Councillor Jabusch            Councillor Lindell</p> <p>BE IT RESOLVED THAT Council accept the quote received from Catalis for the purchase of a GIS WebMap and Mass Notification System for a total initial cost of \$20,260 plus applicable taxes.</p>
		<b>CARRIED</b>
2026-016	<b>8.6</b>	<p><b>2026 MMA Workshop Approval</b>            Councillor Metner            Councillor Gould</p> <p>BE IT RESOLVED THAT Council approve the attendance of Finance Officer Justin Shannon at the 2026 MMA Workshop "Navigating Your Financial Plan" being held in Selkirk on January 23, 2026 as a municipal expense.</p>
		<b>CARRIED</b>

**8.7 Steep Rock Quarry – RFP**

Council discussed topics regarding the Steep Rock Quarry.

2026-017

**8.8 RM Added Costs to Roll**

Councillor Metner  
Councillor Nickel

WHEREAS the RM of Grahamdale in accordance with the RM of Grahamdale Unsafe Unsightly Bylaw 1029-2020 had to direct a contractor to perform work at #2 Government Road, Moosehorn – Lots 2 and 3, Block 5, Plan 577.

AND WHEREAS the registered owners were issued an invoice for payment 2024-00157, dated November 14, 2024.

AND WHEREAS these costs incurred by the Municipality to remedy the contravention of By-Law 1029-2020 remain unpaid.

THEREFORE BE IT RESOLVED THAT all costs incurred to date for the work performed at #2 Government Road, Moosehorn be added to Roll No. 165900 and be collected in the same manner as a tax may be collected under The Municipal Act.

**CARRIED**

**9 In Camera - NONE**

**10 Delegations and Public Hearings - NONE**

2026-018

**11 Adjournment**

Councillor Gould  
Councillor Jabusch

BE IT RESOLVED THAT Council shall now adjourn to meet again at the next regular meeting of Council on Thursday, January 22, 2026.

Adjournment time: 1:59 p.m.

**CARRIED**

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Chief Administrative Officer Shelly Schwitek

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Reeve Craig Howse

**RM of Grahamdale****Payment Register**

Batch: 2025-00104 to 2025-00106

Report Date  
01/07/2026 1:13 PM

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**Bank Code: General - General**

Payment #	Vendor	Date	Amount
<b>Computer Cheque</b>			
11929	MEBP	12/18/2025	5,336.73
11930	Access Credit Union	12/18/2025	12,523.42
11931	6285636 Manitoba Ltd.	12/31/2025	68,906.25
11932	AMM Trading Company Ltd.	12/31/2025	1,725.65
11933	Fenning Derek	12/31/2025	556.60
11934	Gardewine North	12/31/2025	166.33
11935	GeoVerra Manitoba Land Surveying	12/31/2025	3,858.75
11936	GFL Environmental Inc	12/31/2025	4,908.57
11937	Grand & Toy	12/31/2025	149.23
11938	Ashem Home Hardware	12/31/2025	69.30
11939	JR Cousin Consultants Ltd.	12/31/2025	2,611.10
11940	MDA Transport	12/31/2025	464.69
11941	Municipal Mentors Inc.	12/31/2025	4,065.52
11942	MuniSoft	12/31/2025	431.64
11943	Prairie By-Law Enforcement Ltd	12/31/2025	157.50
11944	Rawluk's Grocery Ltd.	12/31/2025	82.82
11945	Real Pristine Services	12/31/2025	347.50
11946	Repromap Ltd.	12/31/2025	1,317.01
11947	Shoreline Excavating	12/31/2025	17,136.01
11948	St. Martin Fish Agency	12/31/2025	13,968.15
Total for Computer Cheque:			<u>138,782.97</u>
Total for General:			<u>138,782.97</u>

Payments Printed: 20

**Deposit Register**

Pay group : 100 (OFFICE)

Pay period : 01 (20Dec2025 to 02Jan2026)

Cheque date : 02Jan2026

Voucher No.	Pay Date	Emp. No.	Employee Name	Dept. No.	Institute / Transit / Account	Amount
	02Jan2026	675	BECKER, Charles	650		
	02Jan2026	665	CLARK, Arnold	650		
	02Jan2026	676	FALK, Phyllis	650		
	02Jan2026	681	Godfrey, Peter	650		
	02Jan2026	309	Granberg, Danny	300		
	02Jan2026	208	Kiesman, Jacqueline A.	725		
	02Jan2026	204	MCCOUBREY, Devan	250		
	02Jan2026	301	PRICE, JASON	300		
	02Jan2026	684	Rawluk, Henry	650		
	02Jan2026	210	Rubidge, Amber C.	260		
	02Jan2026	201	SCHWITEK, SHELLY D.	200		
	02Jan2026	207	SHANNON, Justin	260		

**Pay Group Totals :**Number of Deposits:12  
Total Amount of Deposits:12324.82