



**Rural Municipality of Grahamdale**  
**Meeting Minutes**  
**Regular Meeting March 23, 2023 - 09:00 AM**

The 6th Regular meeting of the Council of the Rural Municipality of Grahamdale was held at the Municipal Office in Moosehorn, Manitoba on March 23, 2023.

Present:

- Reeve Craig Howse
- Councillor Charlotte Lindell
- Councillor Kevin Nickel
- Councillor Glen Metner
- Councillor Greg Jabusch
- Councillor Jason Bittner
- Councillor Dollard Gould
- CAO Shelly Schwitek

Reeve Howse called the meeting to order at 9:20 a.m.

Council broke for lunch from 12:07 p.m. to 1:00 p.m.

Councillor Bittner excused himself from the meeting at 9:25 a.m. and returned at 2:30 p.m.

2023-118	<b>1</b>	<b>Adoption of Minutes</b> Councillor Nickel Councillor Jabusch  BE IT RESOLVED THAT Council approve the following meeting minutes as circulated:  1. March 9, 2023 Regular Meeting Minutes.	<b>CARRIED</b>
2023-119	<b>2</b>	<b>Additions to Agenda</b> Councillor Gould Councillor Lindell  BE IT RESOLVED THAT Council adopt the agenda as circulated with additions.	<b>CARRIED</b>
	<b>3</b>	<b>Finances</b>	
2023-120	<b>3.1</b>	<b>General Accounts</b> Councillor Lindell Councillor Metner  WHEREAS the List of Accounts (attached to the minutes hereto) for the period ending <u>March 22, 2023</u> have been examined by Council and found to be in order;  THEREFORE BE IT RESOLVED THAT <b>Payroll</b> Deposit in the amount of <b><u>\$ 23,989.13</u></b> , <b>Fireman Payroll</b> Cheques numbered <b><u>811</u></b> to <b><u>836</u></b> in the amount of <b><u>\$ 2352.22</u></b> and <b>Accounts Payable</b> Cheques numbered <b><u>10099</u></b> to <b><u>10115</u></b> in the amount of <b><u>\$ 151,088.93</u></b> be approved for payment.	<b>CARRIED</b>

**3.2 2023 Financial Plan**

Public Hearing will be held April 11, 2023 at 6:30 p.m. at the RM Municipal Office.

2023-123

**4 Committee Reports**

Councillor Gould  
Councillor Lindell

BE IT RESOLVED THAT Council adopts the reports of the Committees as presented.

- Councillor Gould attended the Interlake Tourism Association Meeting in Oak Hammock Marsh; The new 2023 Interlake Tourism Guides are available at the RM Office;
- Gypsumville Fire Department attended one motor vehicle accident, where there was a fatality;
- Fire Chief Gould attended the Mutual Aid Meeting.

**CARRIED****4.1 9:30 a.m. - Danny Granberg - Public Works Manager**

- Graders – Currently monitoring road conditions. Roads are in normal winter driving conditions;
- Roads – Snow cover is being removed off non residential/closed roads to allow warm weather to melt and dry out the roads;
- Drains - MTI has started cleaning out provincial drains. RM Drains are currently being monitored; Some ice buildup is starting in a few areas;
- Spring Flooding - Currently no identified areas of concern at the moment.
- Steep Rock Mowing - Mr. Clearwater will not be doing the mowing in Steep Rock this year. Public Works Manager met with Mr. Clearwater and reviewed all areas for mowing. Currently looking for a mowing replacement, and will tender out if needed.
- Small Business Lighting and Insulation Program – All RM building inspections have been completed. High efficiency screw in bulbs were installed where needed. Waiting for assessment & approval to change out ballasts to high efficiency LED's.
- Wayside Park Washroom – Doors and windows have been delivered, and are waiting for installation. All garbage and debris have been cleared and hauled to the waste disposal grounds.
- Wayside Park Log Cabin Move – Waiting to receive quotes.
- West Interlake Watershed Tree Program - Free seedlings are now being offered to the RM of Grahamdale. More info on the program will be given when WIWD attends a Council Meeting.

**4.2 Moosehorn Fire Department Report**

- SCBA tanks were filled for Eriksdale Fire Department;
- Fire Chief Price attended a meeting to discuss proposed Steep Rock Emergency Response;
- Regular meeting was held on Mar 14, 2023;
- Pumper Truck was taken to Ashern Otto Shop for tire repair;
- Tanker Truck was taken to Boneyard Repair for safety Note: Boneyard Repair will no longer be doing truck safeties after this; an alternate place is trying to be found;
- Deputy Chief Price attended an I Am Responding webinar;
- Two members attended a Mutual Aid meeting in Fraserwood on March 16, 2023; Manitoba Wildfire Services and OFC also attended to discuss possible dry spring conditions.

- Moosehorn Fire Department attended two fire calls;
- Mar 12, 2023 MVC PTH #6, north of 151N, West Ditch;
- Mar 15, 2023 Structure/shed.

#### 4.3 RM Development Committee

Committee met on March 21, 2023 to discuss future development in the RM of Grahamdale.

#### 4.4 Highway 6 Health Committee

RMs of Coldwell, Grahamdale, West Interlake and St. Laurent preparing Joint Resolution to go forward to IERHA.

### 5 Correspondence

Noted by Council.

1. Parkland Regional Library dated March 6, 2023 re: 2023 Budget, Levy Invoice and 2022 Annual Report;
2. AMM News Bulletin dated March 17, 2023;
3. Minister of Environment and Climate dated March 16, 2023;
4. MB Real Estate Services Branch dated March 1, 2023 re: Crown Land Sale;
5. RCMP Gyp Detachment February 2023 Report;
6. IERHA March 2023 Report;
7. MB Organization for Victim Assistance received March 20, 2023;
8. Minister of Municipal Relations dated March 20, 2023 re: 2023 Municipal Operating Grant;
9. Minister of Transportation and Infrastructure dated March 10, 2023 re: 2023 Budget and MTI 5-year capital plan report.

### 6 By-Laws

2023-124

#### 6.1 Remuneration of Council - By-Law 1070-2023 - First Reading

Councillor Gould  
Councillor Jabusch

BE IT RESOLVED THAT the By-Law for the purpose of providing for the Remuneration of Members of Council be now read a first time and numbered as By-Law No. 1070-2023.

**CARRIED**

2023-125

#### 6.2 Remuneration of Council - By-Law 1070-2023 - Second Reading

Councillor Lindell  
Councillor Gould

BE IT RESOLVED THAT By-Law No. 1070-2023 for the purpose of providing for the Remuneration of Members of Council be now read a second time.

**CARRIED**

### 7 Unfinished Business

#### 7.1 Lake MB Outlet Channel and Lake St. Martin Outlet Channel

##### 7.1.1 IAAC - EAC Meetings – No Updates to report.

##### 7.1.2 RM and MTI Meetings

Monthly meeting will continue on the Fourth Thursday of each Month.

2023-126	7.1.3	<p><b>MTI and Dillon - PTH 6 Design Steep Rock Jct Northerly</b></p> <p>Councillor Bittner Councillor Metner</p> <p>WHEREAS Dillon Consulting Limited presented the RM of Grahamdale Council with its proposed Drainage and Culvert Design for the MTI PTH 6 construction project – 0.6 km South of PR 239 to Fairford River for review.</p> <p>BE IT RESOLVED THAT Council is in agreement to improve the road safety of PTH 6 by undertaking access management rationalization and having 6 accesses removed as recommended and presented by Dillon Consulting. It is understood that the local landowners were contacted and are in agreement with the removals of these low volume accesses.</p> <p>BE IT FURTHER RESOLVED THAT the RM of Grahamdale Council is in agreement with the thru grade culvert designs that were presented by Dillon, including the removal of existing culverts at the tributary of Birch Creek located 900 meters north of Iverson Road, across the old railway, and installing new culverts under the RM service road. The RM requests that the removal at the old railway to have 5:1 slopes, safety signing and potentially aggregate at the base of the drain at the old railway to allow vehicles to cross when the drain is not in operation.</p> <p>BE IT FURTHER RESOLVED THAT the RM of Grahamdale Council directs that all work to be done for this project and all costs incurred are to be the responsibility of Manitoba Transportation and Infrastructure.</p>	CARRIED
	7.1.4	<p><b>MTI- Environmental Impact Statement (EIS)</b></p> <p>To be submitted by MTI to IAAC in May 2023.</p>	
	7.1.5	<p><b>RM Participation Funding</b></p>	TABLED
	7.2	<p><b>Steep Rock Beach Park</b></p>	TABLED
	7.3	<p><b>Moosehorn Co-op Project</b></p>	TABLED
	7.4	<p><b>Relocation of Wayside Cabin</b></p>	TABLED
	7.5	<p><b>Valley Fiber - MB Fiber Option Project</b></p>	TABLED
	7.6	<p><b>Lake St. Martin FN - Letter of Support</b></p> <p>Waiting to receive updated letter.</p>	TABLED
	7.7	<p><b>DRAFT RM Land Sales Policy 32-2022</b></p> <p>Changes to be made to the draft policy.</p>	TABLED
	7.8	<p><b>MTI - Provincial Access into Little Saskatchewan FN</b></p> <p>Tabled to May 2023 – follow up for Provincial Response.</p>	
	7.9	<p><b>RM WDG - Incinerators</b></p>	TABLED

2023-127	<b>7.10</b>	<b>Napier Consulting - RM Emergency Training Exercise</b> Councillor Metner Councillor Nickel  BE IT RESOLVED THAT Council approve the attendance of Reeve, Council, Municipal Staff, RM Volunteers and MEC Nyla Klatt at the Table Top Exercise being conducted by Napier Emergency Consulting at the Moosehorn Community Hall on Tuesday, April 18, 2023 from 6 p.m. to 9 p.m. as required by the Province of Manitoba as a municipal expense.
		<b>CARRIED</b>
2023-128	<b>7.11</b>	<b>RM Abuse &amp; Molestation Policy 35-2023 - Revised</b> Councillor Gould Councillor Jabusch  WHEREAS the Western Financial Group (Network) Inc. under the Association of Manitoba Municipalities General Insurance required all insurance partners under the AMM General Insurance Program adopt an "Abuse & Molestation Policy". Said Policy was adopted by the R.M. of Grahamdale on February 9, 2023 under Resolution No. 2023-068.  AND WHEREAS Western Financial Group (Network) Inc. now requires that changes be made to said Policy and has provided the Municipality with an updated version of the Policy.  THEREFORE BE IT RESOLVED THAT Council authorizes that Policy 35-2023 – RM of Grahamdale Abuse and Molestation Policy be updated. Changes to be effective immediately.
		<b>CARRIED</b>
2023-129	<b>7.11.1</b>	<b>RM Abuse &amp; Molestation Policy 35-2023 - Designated Representatives</b> Councillor Jabusch Councillor Bittner  BE IT RESOLVED THAT the RM of Grahamdale Council appoint the Chief Administrative Officer and/or the Assistant Chief Administrative Officer as the Designated Representatives to receive reports of Abuse or Molestation from Municipality Representatives as set out in the RM of Grahamdale Abuse and Molestation Policy 35-2023.
		<b>CARRIED</b>
	<b>7.12</b>	<b>Steep Rock - Snowmobile Trail Routing</b> Noted by Council.
	<b>8</b>	<b>New Business</b>
2023-130	<b>8.1</b>	<b>2023 MMAA Convention</b> Councillor Gould Councillor Metner  BE IT RESOLVED THAT Council approve the attendance of Administrative Assistant Justin Shannon at the 2023 Manitoba Municipal Administrations Association Annual Conference in Winnipeg April 30 to May 3, 2023 as a municipal expense.
		<b>CARRIED</b>
2023-131	<b>8.2</b>	<b>J. Shannon CMMA Program</b> Councillor Jabusch Councillor Metner  BE IT RESOLVED THAT Council approve payment of the registration fee of \$715.00 to the University of Manitoba for Administrative Assistant Justin Shannon to enroll in the Certificate in Manitoba Municipal Administrators (CMMA) Program – Leadership for Municipal Managers: Concept, Principles, and Application.
		<b>CARRIED</b>

	<b>8.3</b>	<b>Moosehorn Fire Department</b>	
2023-132	<b>8.3.1</b>	<b>2023 Polaris Ranger</b> Councillor Nickel Councillor Lindell  BE IT RESOLVED THAT Council approve the purchase a 2023 Polaris Ranger 570 FS (GRN) with four Mudzilla Tires, Front and Rear Bumpers and a 4500 lb Winch for the Moosehorn Fire Department from St. Martin Garage in the amount of \$18,740.93 plus applicable taxes.	<b>CARRIED</b>
2023-133	<b>8.3.2</b>	<b>2023 Utility Trailer</b> Councillor Bittner Councillor Metner  BE IT RESOLVED THAT Council approve the purchase a 2023 Utility Trailer 83” wide x 20’ long with slide in ramps under trailer for the Moosehorn Fire Department from Ted’s Welding in the amount of \$8,589.95 plus applicable taxes.	<b>CARRIED</b>
2023-134	<b>8.4</b>	<b>FCM 2023-2024 Membership</b> Councillor Bittner Councillor Lindell  BE IT RESOLVED THAT Council authorize payment of the Federation of Canadian Municipalities Membership Invoice for April 1/23 to March 31/24 in the amount of \$514.41.	<b>CARRIED</b>
2023-135	<b>8.5</b>	<b>Siglunes District Library</b> Councillor Metner Councillor Gould  WHEREAS the RM of Grahamdale contributes to the Parkland Regional Library which has operated the Siglunes District Library located in Ashern for over 30 years.  AND WHEREAS all residents and ratepayers of the RM of Grahamdale are able to obtain a membership at the Siglunes District Library free of charge.  AND WHEREAS the Siglunes District Library Board has identified much needed upgrades and/or items for the Library space.  THEREFORE BE IT RESOLVED THAT Council authorize providing a one-time grant to the Siglunes District Library in the amount of \$2,500.00.	<b>CARRIED</b>
2023-136	<b>8.6</b>	<b>New Computer purchase</b> Councillor Bittner Councillor Nickel  BE IT RESOLVED THAT Council authorize purchase of a new desktop computer from Munisoft, including all necessary software and servicing at an estimated cost of \$3,375.00.	<b>CARRIED</b>
	<b>8.7</b>	<b>Subdivision Application 01-2023 - A &amp; L Bernier</b>	<b>TABLED</b>

2023-137	<b>8.8</b>	<b>2023 Council and Public Works Spring Tour</b> Councillor Gould Councillor Metner  BE IT RESOLVED THAT Council schedule a spring tour for Council, CAO, Public Works Manager and Foreman for June 15th, 2023 at 9:00 a.m.	<b>CARRIED</b>
	<b>8.9</b>	<b>Seasonal Public Works Position</b>  Deadline to apply is April 14, 2023.	
	<b>8.10</b>	<b>AMM Women in Municipal Government Lunch Meeting</b>  Noted by Council.	
2023-138	<b>8.11</b>	<b>2023 Parkland Regional Library Levy</b> Councillor Gould Councillor Jabusch  BE IT RESOLVED THAT Council approve payment of the 2023 Municipal Levy to the Parkland Regional Library in the amount of \$11,348.64.	<b>CARRIED</b>
	<b>8.12</b>	<b>Forage Lease - Remove Property SW 36-26-7 WPM</b> Councillor Jabusch Councillor Nickel  WHEREAS Leslie Nichol no longer wishes to lease SW 36-26-7 WPM. BE IT RESOLVED THAT Council approves the removal of SW 36-26-7 WPM from Forage Lease No. 43-2000.	<b>CARRIED</b>
	<b>8.13</b>	<b>RM Road Allowance - St. Martin Garage</b>  Access will be restricted until snow melts.	
2023-116	<b>8.14</b>	<b>Break-ins - Camper Area</b>  Noted by Council.	
	<b>9</b>	<b>In Camera</b>	
	<b>9.1</b>	<b>In Camera - Legal Matter</b> Councillor Gould Councillor Jabusch  BE IT RESOLVED THAT Council move into an In Camera session pursuant to Section 152(3) of The Municipal Act to discuss a matter under:  152(3)(iv) the conduct of existing or anticipated legal proceedings.  BE IT FURTHER RESOLVED THAT any items discussed while in camera must be kept confidential until the matter is discussed at a meeting of Council in public.	<b>CARRIED</b>
2023-117	<b>9.1.1</b>	<b>Out of Camera</b> Councillor Metner Councillor Lindell  BE IT RESOLVED THAT Council now move out of camera and resume the regular meeting of Council.	<b>CARRIED</b>

2023-121	<b>9.2</b>	<p><b>In Camera - Preliminary Matter</b> Councillor Metner Councillor Jabusch</p> <p>BE IT RESOLVED THAT Council move into an In Camera session pursuant to Section 152(3) of The Municipal Act to discuss a matter under:</p> <p>152(3)(b) (iii) a matter that is in its preliminary stages and respecting which discussion in public could prejudice a municipality’s ability to carry out its activities or negotiations.</p> <p>BE IT FURTHER RESOLVED THAT any items discussed while in camera must be kept confidential until the matter is discussed at a meeting of Council in public.</p>	<b>CARRIED</b>
2023-122	<b>9.3</b>	<p><b>Out of Camera</b> Councillor Jabusch Councillor Metner</p> <p>BE IT RESOLVED THAT Council now move out of camera and resume the regular meeting of Council.</p>	<b>CARRIED</b>
	<b>10</b>	<b>Delegations and Public Hearings</b>	
	<b>10.1</b>	<p><b>11:00 a.m. Al Bernier.</b></p> <p>Mr. Bernier met with Council to discuss his proposed subdivision.</p>	
	<b>10.2</b>	<p><b>11:30 a.m. Nyla Klatt, RM Municipal Emergency Coordinator</b></p> <p>MEC Nyla Klatt attended to provide Council with her Quarterly Report.</p>	
	<b>10.3</b>	<p><b>1:00 p.m. MB Transportation &amp; Infrastructure LMOC and LSMOC Meeting</b></p> <p>AGENDA items included:</p> <ol style="list-style-type: none"> <li>1. Land update</li> <li>2. RM Funding Agreement</li> <li>3. General Update on Progress of EIS submission.</li> <li>4. Support funding for review of the next round of IRs?</li> <li>5. Follow ups - cracks in Birch Lake Drive</li> </ol>	
	<b>10.4</b>	<p><b>2:30 p.m. Choi Ho, Landmark Planning &amp; Design Inc.</b> attended via zoom to meet with Council and provide an update on the Fairford Dam Fishway Project.</p>	
2023-140	<b>11</b>	<p><b>Adjournment</b> Councillor Jabusch Councillor Bittner</p> <p>BE IT RESOLVED THAT Council shall now adjourn to meet again at the regular meeting of Council on Thursday, April 13, 2023 at 9:00 a.m.</p> <p>Adjournment Time: 4:45 p.m.</p>	<b>CARRIED</b>

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CAO Shelly Schwitek

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Reeve Craig Howse