



Rural Municipality of
GRAHAMDALE

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Rural Municipality of Grahamdale

Meeting Agenda

December 12, 2024 - Regular Council Meeting - 09:00 AM

1. **ADOPTION OF MINUTES**
2. **AGENDA**
3. **FINANCES**
 - 3.1 General Accounts
 - 3.2 Council Indemnity
 - 3.3 November 2024 Financial Statement
 - 3.4 2025 Provisional Estimates
4. **COMMITTEE REPORTS**
 - 4.1 9:30 a.m. - Danny Granberg - Public Works Manager
5. **CORRESPONDENCE**
6. **BY-LAWS - NONE**
7. **UNFINISHED BUSINESS**
 - 7.1 Lake MB Outlet Channel and Lake St. Martin Outlet Channel
 - 7.1.1 IAAC - Environmental Assessment Report
 - 7.1.2 Surface Water & Ground Water Monitoring Reports
 - 7.2 Boundary Line Drain Committee
 - 7.3 West Interlake Regional Investment Co-op
 - 7.4 Steep Rock Development
 - 7.5 2025 Gravel Contract
 - 7.6 Municipal Road Construction Policy
 - 7.7 Culvert Replacement - Old Hwy 6 at Birch Creek
 - 7.8 Rutherford - Drainage Proposal
 - 7.9 Forage Lease Add Name - SE 14-28-7 WPM
 - 7.10 Commercial Timber Permit - NW 23-29-8W
 - 7.11 Public Works Requests
 - 7.11.1 L. Meisner - SW 3-28-8W Drainage
 - 7.12 Moosehorn Fire Department - New Fire Truck
 - 7.13 RM and WIPD Extension of Service Agreement
8. **NEW BUSINESS**
 - 8.1 Donation to Steep Rock Beach Park
 - 8.2 2024 and 2025 Council and Committee Appointments
 - 8.3 2025 Tax Sale Date
 - 8.4 CMMA Course Approval - J. Shannon
 - 8.5 Forage Lease Renewals
 - 8.5.1 K. Koch Lease Renewals
 - 8.5.2 Batten Lease Renewals
 - 8.5.3 I. Bankert Lease Renewal
 - 8.5.4 C. and L. Lindell - Forage Lease - Add Name
 - 8.6 Public Works Requests
 - 8.6.1 K. Koch - Gravel - Boundary Road East
 - 8.6.2 K. Koch - Gravel - Broustal Road
 - 8.6.3 K. Koch - Gravel - Road 153 - Miller Road
 - 8.7 MMA - 2025 Workshops
 - 8.7.1 Navigating Your Financial Plan Workshop

- 8.7.2 Finance & Administration Boot Camp
- 8.8 RM Electronic Sign
- 8.9 FCM 2025-2026 Membership Renewal
- 9. IN CAMERA
- 9.1 In Camera - Preliminary Matter
- 9.2 Out of Camera
- 10. DELEGATIONS AND PUBLIC HEARINGS
- 11. ADJOURNMENT



Rural Municipality of Grahamdale
Meeting Minutes
Regular November 28, 2024 - 09:00 AM

The 22nd Regular meeting of the Council of the Rural Municipality of Grahamdale was held at the Municipal Office in Moosehorn, Manitoba on November 28, 2024.

Present:

- Reeve Craig Howse
- Councillor Charlotte Lindell
- Councillor Kevin Nickel
- Councillor Glen Metner
- Councillor Greg Jabusch
- Councillor Jason Bittner – via Zoom
- Councillor Dollard Gould
- CAO Shelly Schwitek

Reeve Howse called the meeting to order at 9:08 a.m.
Council broke for lunch from 12:00 p.m. to 1:00 p.m.

2024-500 **1** **Adoption of Minutes**
Councillor Gould
Councillor Jabusch

BE IT RESOLVED THAT Council approve the following minutes as circulated:

1. November 14, 2024 Regular Council Meeting Minutes;
2. November 14, 2024 Public Hearing Minutes – Variance Application VG-07-24;
3. November 22, 2024 Special Council Meeting Minutes.

CARRIED

2024-501 **2** **Agenda**
Councillor Gould
Councillor Bittner

BE IT RESOLVED THAT Council adopt the agenda as circulated with additions.

CARRIED

3 **Finances**

2024-502 **3.1** **General Accounts**
Councillor Nickel
Councillor Lindell

WHEREAS the List of Accounts (attached to the minutes hereto) for the period ending **November 27, 2024** have been examined by Council and found to be in order;

THEREFORE BE IT RESOLVED THAT Payroll Deposit in the amount of **\$13,091.55** and Accounts Payable Cheques numbered **11185** to **11216** in the amount of **\$ 1,021,756.86** be approved for payment.

CARRIED

2024-503

4 Committee Reports

Councillor Gould
Councillor Metner

BE IT RESOLVED THAT Council adopts the reports of the Committees as presented.

CARRIED

4.1 9:30 a.m. - Danny Granberg - Public Works Manager

Public Works Manager Granberg updated Council on public works related matters.

4.2 Councillor Nickel

Former LGD Ad-Hoc Committee

- A meeting was held on Sunday, November 24th in Winnipeg, the evening before AMM began. The Committee reviewed the proposal being submitted to the Province of Manitoba.

Ashern and Area Vet. District

- There are currently 85 vacancies for veterinarians in Manitoba.

4.3 Councillor Gould

Gypsumville Fire Department

- One call for service - mutual aid in Fairford First Nation.

St. Martin Christmas Bazaar is being held this Saturday at the St. Martin Hall. All are welcome to attend.

4.4 Councillor Lindell

Ashern District Library

- Parkland Regional Library was not able to fill the Librarian position - it will be re-advertised.

West Interlake Planning District

- A resolution was passed to renew the contract for one year with the R.M. of Grahamdale.

4.5 Reeve Howse

West Interlake Watershed District

- AGM was held and the Directors remain the same. It was well attended.

5 Correspondence

1. Manitoba Wildlife Branch letter dated November 14, 2024 re: 2024/2025 Aerial Survey Plans;
2. AMM News Bulletin dated November 22, 2024;
3. EIWD Meeting minutes dated October 10, 2024;
4. Email from A/Cpl Kainth – Gypsumville RCMP received November 22, 2024 re: request to reduce speed at Highway 6 and Highway 513 intersection.

6 By-Laws - NONE

7 Unfinished Business

7.1 Lake MB Outlet Channel and Lake St. Martin Outlet Channel

7.1.1 IAAC - Environmental Assessment Report

IAAC to be contacted to schedule a meeting in January 2025.

7.1.2 Surface Water & Ground Water Monitoring Reports

Surface Water & Ground Water Monitoring Reports for 2019 to 2023 have been provided.

7.2 Boundary Line Drain Committee

Committee meeting has been scheduled for January 8, 2025.

TABLED

7.3 West Interlake Regional Investment Co-op

TABLED

7.4 Steep Rock Development

TABLED

7.5 Pinemuta Pump Station

Tabled to Spring, 2025.

7.6 Municipal Council - Statement of Assets and Interests

Each member of Council has submitted their Statement of Assets and Interests.

7.7 2025 Gravel Contract

Contract being advertised on MERX. Deadline for submissions is Monday, January 6, 2025 by 12 noon.

7.8 Municipal Road Construction Policy

TABLED

7.9 Culvert Replacement - Old Hwy 6 at Birch Creek

TABLED

7.10 RM Public Works

2024-504

7.10.1 PW Term Position
Councillor Jabusch
Councillor Metner

BE IT RESOLVED THAT Council appoint Public Works Greg Ogonoski to a six month term as Public Works Manager for the period January 1 to June 1, 2025.

BE IT FURTHER RESOLVED THAT Council approve an hourly rate of \$26.00 to be in effect January 1, 2025 to June 1, 2025.

CARRIED

2024-505

7.10.2 Seasonal Public Works - Benefits
Councillor Lindell
Councillor Nickel

BE IT RESOLVED THAT Council approve Public Works employee Greg Ogonoski's request for the following benefits effective January 1, 2025:

1. Municipal Employees benefits including blue cross coverage;
2. Sick leave benefits set out as follows:
 - a. The seasonal employee shall be entitled to sick leave per year of service. The maximum of 5 days may be used to attend to the medical needs of the employee's immediate family, namely spouse and children. The unused portion of the annual sick leave allocation which can be used in regards to family is not cumulative from year to year, but will be credited to the employee's cumulative sick leave to be allocated as follows: 1.5 days per month x 7 months (annual seasonal term) equals 10.5 sick days per year. Sick leave shall not accumulate beyond 208 working days.
 - b. Where an employee is to be absent because of illness, he shall endeavor to notify his immediate superior of his absence due to illness at least one hour prior to and not more than thirty (30) minutes after the normal hour of beginning work, or as soon thereafter as the means of communication permit.
 - c. An employee who has been absent because of sickness for a period of more than three consecutive working days shall furnish, when requested by the employing authority, at any time during or after this period of sickness, a

medical certificate or sworn statutory declaration certifying that the employee is or was unable to be present at work because of the illness. Where an employee fails to produce a medical certificate acceptable to the employing authority, he shall not be entitled to be paid for the period of absence.

CARRIED

2024-506 **7.11 West Interlake Watershed District - Lk St. Martin Sub District**
Councillor Bittner
Councillor Metner

BE IT RESOLVED THAT Council appoint Quentin Dreger as a Community Member to represent the Municipality on the Lake St. Martin Sub District of the West Interlake Watershed District.

CARRIED

7.12 Predator Control
Tabled to the 2025 Budget Meetings.

7.13 Steep Rock Quarry - Proposal
Council has reviewed the proposal.

7.14 Rutherford - Drainage Proposal

TABLED

7.15 Forage Lease Add Name - SE 14-28-7 WPM

TABLED

7.16 Offers to Purchase

2024-507 **7.16.1 T. Cook & L. Cook - SW 32-27-7W**
Councillor Jabusch
Councillor Metner

WHEREAS Lyle Cook and Tyson Cook are the Forage Lease holders on SW 32-27-7W.

AND WHEREAS Lyle Cook has presented an Offer to Purchase the SW 32-27-7W – 160 acres in the amount of \$51,200.00 plus estimated legal fees of \$1,000.00.

THEREFORE BE IT RESOLVED THAT Council accept the Offer and approve the sale of the property subject to the purchaser being responsible for the following conditions.

1. Payment of all legal and administration costs involved in the transfer of title.
2. All costs involved for any provision of a future access on or onto the property.
3. All payable GST involved with the land purchase will be remitted through the purchaser’s GST remittance process.
4. No destruction of or obstructing any existing snowmobile or all-terrain vehicle trails.

CARRIED

7.16.2 T. Cook & L. Cook - NW 28-27-7W
Mr. Cook to be contacted.

2024-508 **7.16.3 T. Cook & L. Cook - NW 32-27-7W**

Councillor Nickel
Councillor Metner

WHEREAS Lyle Cook and Tyson Cook are the Forage Lease holders on NW 32-27-7W.

AND WHEREAS Lyle Cook has presented an Offer to Purchase the NW 32-27-7W – 160 acres in the amount of \$53,600.00 plus estimated legal fees of \$1,000.00.

THEREFORE BE IT RESOLVED THAT Council accept the Offer and approve the sale of the property subject to the purchaser being responsible for the following conditions.

1. Payment of all legal and administration costs involved in the transfer of title.
2. All costs involved for any provision of a future access on or onto the property.
3. All payable GST involved with the land purchase will be remitted through the purchaser’s GST remittance process.
4. No destruction of or obstructing any existing snowmobile or all-terrain vehicle trails.

CARRIED

7.17 Commercial Timber Permit - NW 23-29-8W

TABLED

7.18 Lakeshore Road, Steep Rock - Dust Control

Item to be added to the 2025 Municipal Dust Control Program.

7.19 T. Victor - Roadside Planting Request

Mr. Victor to be contacted.

7.20 MTI - PR 239 Highway

Council read the letter from Minister Naylor.

8 New Business

2024-509 **8.1 RM of Grahamdale Emergency Plan**

Councillor Lindell
Councillor Metner

WHEREAS the annual review of the R.M. of Grahamdale Emergency Plan has been completed;
THEREFORE BE IT RESOLVED THAT Council approve the updated version of the Municipality’s Emergency Plan and authorize that it be submitted to Manitoba Emergency Measures Organization

CARRIED

8.2 Public Works Requests

8.2.1 J. Hanlon - Moosehorn

Item to be added to the 2025 Municipal Gravel Program.

8.2.2 L. Meisner - SW 3-28-8W Drainage

TABLED

2024-510 **8.3 MAMEC Community Emergency Response Team Training**

Councillor Gould
Councillor Jabusch

BE IT RESOLVED THAT Council approve the attendance of Administrative Assistant Justin Shannon at the Community Emergency Response Team Training Workshop being held in Dauphin on January 15 and 16, 2025 as a municipal expense.

CARRIED

2024-511 **8.4 2025 Safety Services OHS Conference**

Councillor Metner
Councillor Jabusch

BE IT RESOLVED THAT Council approve the attendance of Public Works Greg Ogonoski at the 2025 Safety Services Manitoba Occupational Health and Safety Conference being held in Winnipeg January 22 and 23, 2025 as a municipal expense.

CARRIED

2024-512 **8.5 IERHA Health Workforce Coalition**

Councillor Metner
Councillor Gould

BE IT RESOLVED THAT Council approve the attendance of Councillor Greg Jabusch and Reeve Craig Howse, alternate Councillor Charlotte Lindell, at the IERHA Health Workforce Coalition meetings being held at Selkirk Regional Health Centre as a municipal expense.

CARRIED

8.6 Moosehorn Fire Department - New Fire Truck

At the AMM Fall Convention, members of Council met with Fort Garry Fire Trucks to discuss the mini pumper being procured for the Moosehorn Fire Department.

9 In Camera – N/A

9.1 In Camera - Preliminary Matter

9.2 Out of Camera

10 Delegations and Public Hearings

None

2024-513 **11 Adjournment**

Councillor Jabusch
Councillor Gould

BE IT RESOLVED THAT Council shall now adjourn to meet again at the next regular meeting of Council on December 12, 2024.

Adjournment time: 2:23 p.m.

CARRIED

Chief Administrative Officer Shelly Schwitek

Reeve Craig Howse

**RM of Grahamdale
Payment Register**

Report Date
11/13/2024 10:49 AM

Batch: 2024-00093 to 2024-00099

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Bank Code: General - General

Payment #	Vendor	Date	Amount
Computer Cheque			
11144	MEBP	10/24/2024	6,260.79
11145	Access Credit Union	10/24/2024	12,859.03
11146	Fenning Derek	10/30/2024	280.20
11147	6285636 Manitoba Ltd.	11/12/2024	26,419.79
11148	Access Credit Union	11/12/2024	8,585.27
11149	Ashern Insurance Autopac	11/12/2024	1,440.00
11150	Big and Colourful	11/12/2024	136.50
11151	Chicken Delight	11/12/2024	125.11
11152	Moosehorn Co-op	11/12/2024	3,925.89
11153	Fenning Kim	11/12/2024	809.80
11154	Fillion Tracy	11/12/2024	360.00
11155	GFL Environmental Inc	11/12/2024	3,949.30
11156	Glacier North Ltd.	11/12/2024	6,065.07
11157	Grand & Toy	11/12/2024	95.85
11158	Ashern Home Hardware	11/12/2024	217.25
11159	Interlake Municipal Recreation Associ	11/12/2024	55.00
11160	JR Cousin Consultants Ltd.	11/12/2024	9,184.61
11161	Kiesman A-Lynne	11/12/2024	809.80
11162	Landmark Planning & Design Inc	11/12/2024	406.98
11163	Manitoba Crime Stoppers	11/12/2024	300.00
11164	Access Credit Union	11/12/2024	2,976.95
11165	Minister Of Finance	11/12/2024	32,268.00
11166	Manitoba	11/12/2024	1,650.00
11167	North Interlake Mutual Aid District	11/12/2024	150.00
11168	Pitneyworks	11/12/2024	2,120.00
11169	Rawluk Dave	11/12/2024	675.00
11170	Real Pristine Services	11/12/2024	347.50
11171	Schwitek Shelly	11/12/2024	303.00
11172	Shoreline Excavating	11/12/2024	13,313.33
11173	St. Martin Garage	11/12/2024	1,826.54
11174	STARS Foundation	11/12/2024	1,350.00
11175	TAXervice	11/12/2024	148.00
11176	Telmatik	11/12/2024	162.75
11177	West Interlake Planning District	11/12/2024	75.00
11178	West Interlake Watershed	11/12/2024	165.44
11179	XEROX CANADA LTD	11/12/2024	248.13
11180	Munisight Ltd.	11/13/2024	5,236.00
11181	Belfor (Canada) Inc.	11/13/2024	1,534.18
11182	Blue Raven Design & Print	11/13/2024	77.01
11183	Falk Phyllis	11/13/2024	300.00
11184	TAXervice	11/13/2024	500.85
Total for Computer Cheque:			<u>147,713.92</u>
Total for General:			<u><u>147,713.92</u></u>

Payments Printed: 41

Deposit Register

Pay group : 100 (OFFICE)

Pay period : 23 (26Oct2024 to 08Nov2024)

Cheque date : 07Nov2024

Voucher No.	Pay Date	Emp. No.	Employee Name	Dept. No.	Institute / Transit / Account	Amount
	07Nov2024	675	BECKER, Charles	650		
	07Nov2024	665	CLARK, Arnold	650		
	07Nov2024	676	FALK, Phyllis	650		
	07Nov2024	681	Godfrey, Peter	650		
	07Nov2024	309	Granberg, Danny	300		
	07Nov2024	204	MCCOUBREY, Devan	250		
	07Nov2024	310	Ogonoski, Gregory F.	300		
	07Nov2024	203	OLSON, TERESA L.	100		
	07Nov2024	301	PRICE, JASON	300		
	07Nov2024	684	Rawluk, Henry	650		
	07Nov2024	201	SCHWITEK, SHELLY D.	200		
	07Nov2024	671	SEWELL, Doug	650		
	07Nov2024	207	SHANNON, Justin	260		
	07Nov2024	205	SPARROW, Barbara	260		

Pay Group Totals :

Number of Deposits: 14

Total Amount of Deposits: 14088.51

Deposit Register

Pay group : 100 (OFFICE)

Pay period : 22 (12Oct2024 to 25Oct2024)

Cheque date : 25Oct2024

Voucher No.	Pay Date	Emp. No.	Employee Name	Dept. No.	Institute / Transit / Account	Amount
	25Oct2024	675	BECKER, Charles	650		
	25Oct2024	665	CLARK, Arnold	650		
	25Oct2024	676	FALK, Phyllis	650		
	25Oct2024	681	Godfrey, Peter	650		
	25Oct2024	309	Granberg, Danny	300		
	25Oct2024	204	MCCOUBREY, Devan	250		
	25Oct2024	310	Ogonoski, Gregory F.	300		
	25Oct2024	203	OLSON, TERESA L.	100		
	25Oct2024	301	PRICE, JASON	300		
	25Oct2024	684	Rawluk, Henry	650		
	25Oct2024	201	SCHWITEK, SHELLY D.	200		
	25Oct2024	671	SEWELL, Doug	650		
	25Oct2024	207	SHANNON, Justin	260		
	25Oct2024	205	SPARROW, Barbara	260		

Pay Group Totals :

Number of Deposits: 14

Total Amount of Deposits: 15801.03