



Rural Municipality of
GRAHAMDALE
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Rural Municipality of Grahamdale
Meeting Agenda

September 8, 2022 - Regular Meeting of Council - 09:00 AM

1. ADOPTION OF MINUTES
2. ADDITIONS TO AGENDA
3. FINANCES
 - 3.1 General Accounts
 - 3.2 Council Indemnity
 - 3.3 August 2022 Financial Statement
4. COMMITTEE REPORTS
 - 4.1 Moosehorn Fire Department
5. CORRESPONDENCE - NOTED BY COUNCIL
6. BY-LAWS
7. UNFINISHED BUSINESS
 - 7.1 Lake MB Outlet Channel and Lake St. Martin Outlet Channel
 - 7.1.1 MTI Updated Road Haul Agreement
 - 7.1.2 MTI Environmental Advisory Committee
 - 7.1.3 MTI and Dillon Consulting - PTH 6 PR 239 to Fairford - Road Repaving Project
 - 7.1.4 IAAC - Time Limit Extension Request
 - 7.2 WIWD - Purchase of Land and Office Building
 - 7.3 Tim & Meda Olson - SE 33-30-10W - Road Construction
 - 7.4 2022 Election - Voters List
 - 7.5 Gyp Fire Department - Purchase of a Tanker Truck
 - 7.6 Steep Rock Beach Park - September 2022 Compliance
 - 7.7 RM - Proposed Regional Landfill Site
 - 7.7.1 RM Proposed Lidar Locations
8. NEW BUSINESS
 - 8.1 G. Kowaluk - Public Works Request.
 - 8.2 Moosehorn Heritage Museum - Letter of Support Request
 - 8.3 Pinemuta WDG Site Manager Position
 - 8.4 RM Gravel Contractor Fuel Surcharge
 - 8.5 Policy 31-2022 - Managing Violence in the Workplace
 - 8.6 Moosehorn Community Club - Donation Request
 - 8.7 Dillon Consulting - Road Signs for Steep Rock
 - 8.8 Public Works Trucks - Tires Purchase

- 8.9 Lakeshore Regional Wellness Commission
- 8.10 2022 Tax Sale
 - 8.10.1 RM Set Reserve Bid
 - 8.10.2 2022 Tax Sale Terms and Conditions
- 8.11 Steep Rock CC - Donation Request
- 8.12 G. Jabusch - Public Works Request
- 9. IN CAMERA
 - 9.1 In Camera - Preliminary Matter
 - 9.2 Out of Camera
- 10. DELEGATIONS AND PUBLIC HEARINGS
- 11. ADJOURNMENT



Rural Municipality of Grahamdale
Meeting Minutes
Regular Meeting of Council September 8, 2022 - 09:00 AM

The 17th Regular meeting of the Council of the Rural Municipality of Grahamdale was held at the Municipal Office in Moosehorn, Manitoba on September 8, 2022.

Present:

- Reeve Craig Howse - Via Zoom
- Councillor Randy Sigurdson
- Councillor Kevin Nickel
- Councillor Tera Lobay
- Councillor Greg Jabusch
- Councillor Jason Bittner
- Councillor Dollard Gould
- CAO Shelly Schwitek

Deputy Reeve Sigurdson called the meeting to order at 9:02 a.m.
Council broke for lunch from 12:00 p.m. to 1:00 p.m.

- 2022-391 **1 Adoption of Minutes**
 Councillor Lobay
 Councillor Gould

BE IT RESOLVED THAT Council approve the following meeting minutes as circulated:

- 1. August 25, 2022 Regular Meeting minutes.

CARRIED

- 2022-392 **2 Additions to Agenda**
 Councillor Gould
 Councillor Jabusch

BE IT RESOLVED THAT Council adopt the agenda as circulated with additions.

CARRIED

- 2022-393 **3 Finances**

 3.1 General Accounts
 Councillor Bittner
 Councillor Nickel

WHEREAS the List of Accounts (attached to the minutes hereto) for the period ending September 7, 2022 have been examined by Council and found to be in order;

THEREFORE BE IT RESOLVED THAT THAT **Payroll** Deposit in the amount of \$ 28,299.85 and **Accounts Payable** Cheques numbered 9755 to 9780 in the amount of \$ 267,496.87 be approved for payment.

CARRIED

2022-394 **3.2 Council Indemnity**
 Councillor Bittner
 Councillor Nickel

BE IT RESOLVED THAT Council approve the payment of Monthly Indemnity, Inspection Fees and Committee Expenses for the members of Council as follows:

Reeve Craig Howse	\$ 767.87
Councillor Randy Sigurdson	\$ 1,454.30
Councillor Kevin Nickel	\$ 789.77
Councillor Tera Lobay	\$ 1,414.18
Councillor Greg Jabusch	\$ 677.34
Councillor Jason Bittner	\$ 1,347.39
Councillor Dollard Gould	\$ 1,168.68
TOTAL	\$ 7,619.53

CARRIED

2022-395 **3.3 August 2022 Financial Statement**
 Councillor Gould
 Councillor Jabusch

BE IT RESOLVED THAT the Financial Statement for August, 2022 be adopted as read.

CARRIED

2022-396 **4 Committee Reports**
 Councillor Lobay
 Councillor Jabusch

BE IT RESOLVED THAT Council adopts the reports of the Committees as presented.

- Community Tree Nursery Program is available through the WIWD, and the due date to complete & return the forms is October 31st, 2022.
- A grant has been given to St. Helen's Church for upgrades.

CARRIED

4.1 Moosehorn Fire Department

- Water levels have dropped and the overflowing well has slowed down.
- Dehumidifiers have been working well to keep moisture levels down in the firehall.
- One Structure fire call.

5 Correspondence - Noted by Council

1. AMM Interlake Directors Update dated August 29, 2022;
2. AMM News Bulletin dated August 26, 2022;
3. DFA email dated August 29, 2022 re: 2022 Spring Flood deadline extension;
4. EMO Letter dated September 1, 2022 re: 2023 Emergency Response Plan.

6 By-Laws

None

7 Unfinished Business

7.1 Lake MB Outlet Channel and Lake St. Martin Outlet Channel

7.1.1 MTI Updated Road Haul Agreement

TABLED

7.1.2 MTI Environmental Advisory Committee

7.1.3 MTI and Dillon Consulting - PTH 6 PR 239 to Fairford - Road Repaving Project

Meeting Request re: Woodale Line

7.1.4 IAAC - Time Limit Extension Request

Noted by Council

7.2 WIWD - Purchase of Land and Office Building

TABLED

7.3 Tim & Meda Olson - SE 33-30-10W - Road Construction

Public Works to inspect the site.

TABLED

7.4 2022 Election - Voters List

Council is reviewing the voters list.

7.5 Gyp Fire Department - Purchase of a Tanker Truck

2022-397

Councillor Lobay
Councillor Bittner

BE IT RESOLVED THAT Council approve the purchase of a 2009 International Tanker Truck with a 2000 gallon tank - safety included in price for the Gypsumville Fire Department from Ted's Welding in the amount of \$38,500.00 plus applicable taxes.

CARRIED

7.6 Steep Rock Beach Park - September 2022 Compliance

2022-398

Councillor Jabusch
Councillor Lobay

BE IT RESOLVED THAT Council amend the October 10, 2019 Seasonal Camper's Guide for Permitted Structures and Accessory Buildings to clarify that all trailer or slide outs are not included in the maximum allowable footprint of 700 sq. ft.

CARRIED

7.7 RM - Proposed Regional Landfill Site

Update:

M. Lowdon has been contacted - Lidar or Geodetic
S. Topping coming to do site investigations on Sept. 9 and 10, 2022;
RM of WI been contacted regarding idea of a joint Regional site - to be discussed at its next meeting.

TABLED

7.7.1 RM Proposed Lidar Locations

TABLED

8 New Business

8.1 G. Kowaluk - Public Works Request.

2022-399

Councillor Gould
Councillor Lobay

BE IT RESOLVED THAT The RM of Grahamdale Public Works is authorized to arrange for removal of problem beavers and problem beaver dams on the NW 22-28-7W.

CARRIED

8.2 Moosehorn Heritage Museum - Letter of Support Request

2022-400

Councillor Gould
Councillor Nickel

WHEREAS many of the structures at the Moosehorn Heritage Museum are in need of replacement, repair or improvement.

AND WHEREAS the Moosehorn Heritage Museum is applying to the Manitoba Arts, Culture and Sport in Community Fund Small Capital Grant Program for funding to support a project to renew the Moosehorn Heritage Museum.

THEREFORE BE IT RESOLVED THAT Council supports the Moosehorn Heritage Museums application to the Arts, Culture and Sport in Community Fund Small Capital Grant Program.

CARRIED

2022-401 **8.3 Pinemuta WDG Site Manager Position**
Councillor Lobay
Councillor Gould

BE IT RESOLVED THAT Council hire David Bretzer as Site Manager for the Pinemuta Waste Disposal Grounds – subject to a three month probation period. Wages to be \$15.00 per hour plus 4% holiday pay – start date to be September 13, 2022.

CARRIED

2022-402 **8.4 RM Gravel Contractor Fuel Surcharge**
Councillor Gould
Councillor Nickel

WHEREAS the Municipal Gravel Contract with the Contractor, St. Martin Fish Agency dated May 23, 2019 sets out in Clause 20. Rate Adjustments – Fuel Cost Fluctuations - The RM of Grahamdale will adjust the unit prices to compensate for unforeseen fuel price fluctuations that may arise during the term of the Contract.

THEREFORE BE IT RESOLVED THAT Council approve payment of the calculated fuel cost adjustment in the amount of \$21,802.95 to St. Martin Fish Agency.

CARRIED

2022-403 **8.5 Policy 31-2022 - Managing Violence in the Workplace**
Councillor Jabusch
Councillor Bittner

BE IT RESOLVED THAT Council approves Policy 31-2022 – RM of Grahamdale Managing Violence in the Workplace Policy.

CARRIED

2022-404 **8.6 Moosehorn Community Club - Donation Request**
Councillor Nickel
Councillor Jabusch

BE IT RESOLVED THAT Council approve the donation of one set of Municipal Maps together with one set of Municipal Tumblers for the Moosehorn Community Club's annual fundraiser being held on September 25, 2022.

CARRIED

8.7 Dillon Consulting - Road Signs for Steep Rock

TABLED

2022-405 **8.8 Public Works Trucks - Tires Purchase**
Councillor Jabusch
Councillor Gould

BE IT RESOLVED THAT Council approve the purchase of new tires for both Public Works trucks at the estimated cost of \$4,000.

CARRIED

2022-406 **8.9 Lakeshore Regional Wellness Commission**
 Councillor Bittner
 Councillor Gould

BE IT RESOLVED THAT Council approve the attendance of CAO Shelly Schwitek & Greg Jabusch at the Lakeshore Regional Wellness Commission Capital Campaign Luncheon being held in Ashern on Monday, September 19, 2022 at 11:30 a.m. as a municipal expense.

CARRIED

8.10 2022 Tax Sale

2022-407 **8.10.1 2022 Set Reserve Bid**
 Councillor Bittner
 Councillor Jabusch

WHEREAS pursuant to s 372 of the Municipal Act a municipality may set a reserve bid in the amount of the tax arrears and costs in respect of the property.

BE IT RESOLVED THAT the Rural Municipality of Grahamdale place a reserve bid on all properties included in the 2022 Tax Sale in the amount of all arrears and costs in respect of each property.

CARRIED

2022-408 **8.10.2 2022 Tax Sale Terms and Conditions**
 Councillor Lobay
 Councillor Nickel

BE IT RESOLVED THAT Council approve the following Tax Sale Terms and Conditions for the 2022 Tax Sale:

- The purchaser of the property will be responsible for any unpaid municipal utilities and any property taxes not yet due.
- The Municipality may exercise its right to set a reserve bid in the amount of the arrears and costs.
- If the purchaser intends to bid by proxy, a letter of authorization form must be presented prior to the start of the auction.
- The Municipality makes no representations or warranties whatsoever concerning the properties being sold.
- The successful purchaser must, at the time of the sale, make payment in cash, certified cheque or bank draft to the Rural Municipality of Grahamdale as follows:
 - i) The full purchase price if it is \$10,000.00 or less; OR
 - ii) If the purchase price is greater than \$10,000.00, the purchaser must provide a non-refundable deposit in the amount of \$10,000.00 and the balance of the purchase price must be paid within 20 days of the sale; AND
 - iii) A fee in the amount of \$367.50 (\$350.00 plus GST) for preparation of the transfer of title documents. The purchaser will be responsible for registering the transfer of title documents in the land titles office, including the registration costs.
- The risk for the property lies with the purchaser immediately following the auction.
- The purchaser is responsible for obtaining vacant possession.
- If the property is non-residential property, the purchaser must pay GST to the Municipality or, if a GST registrant, provide a GST Declaration.

CARRIED

2022-409 **8.11 Steep Rock CC - Donation Request**
 Councillor Bittner
 Councillor Jabusch

BE IT RESOLVED THAT Council approve the donation of one set of Municipal Maps together with one set of Municipal Tumblers for the Steep Rock Community Club’s annual Fall Dinner fundraiser being held on September 17, 2022

CARRIED

2022-410 **8.12 G. Jabusch - Public Works Request**
Councillor Bittner
Councillor Lobay

BE IT RESOLVED THAT RM Public Works and/or Councillor Bittner are authorized to arrange for the installation of an approach and plastic culvert - 12 inches x 30 feet - at the following location: Lot 3, Plan 19032 at the estimated cost of \$1,500.00. Subject to water rights licence approval.

CARRIED

9 In Camera

2022-411 **9.1 In Camera - Preliminary Matter**
Councillor Jabusch
Councillor Lobay

BE IT RESOLVED THAT Council move into an In Camera session pursuant to Section 152(3) of The Municipal Act to discuss a matter under:

152(3)(b) (iii) a matter that is in its preliminary stages and respecting which discussion in public could prejudice a municipality’s ability to carry out its activities or negotiations.

BE IT FURTHER RESOLVED THAT any items discussed while in camera must be kept confidential until the matter is discussed at a meeting of Council in public

CARRIED

2022-412 **9.2 Out of Camera**
Councillor Gould
Councillor Lobay

BE IT RESOLVED THAT Council now move out of camera and resume the regular meeting of Council.

CARRIED

10 Delegations and Public Hearings
None.

2022-413 **11 Adjournment**
Councillor Jabusch
Councillor Lobay

BE IT RESOLVED THAT Council shall now adjourn to meet again at the next regular meeting of Council on September 22, 2022 at 9:00 a.m.

Adjournment Time: 3:15 p.m.

CARRIED

CAO Shelly Schwitek

Reeve Craig Howse

Rural Municipality of Grahamdale
Correspondence List
September 08, 2022

1. AMM Interlake Directors Update dated August 29, 2022;
2. AMM News Bulletin dated August 26, 2022;
3. DFA email dated August 29, 2022 re: 2022 Spring Flood deadline extension;
4. EMO Letter dated September 1, 2022 re: 2023 Emergency Response Plan.

Bank Code: General - General

Payment #	Vendor	Date	Amount
Computer Cheques			
9755	AMM Trading Company Ltd.	08/31/2022	47,308.85
9756	Blue Raven Design & Print	08/31/2022	170.50
9757	Glacier North Ltd.	08/31/2022	60,594.23
9758	Grand & Toy	08/31/2022	103.77
9759	Graymont Western Canada	08/31/2022	20,796.49
9760	Hilbre Auto Service Inc.	08/31/2022	137.21
9761	MEBP	08/31/2022	4,318.57
9762	Moosehorn Motor Hotel	08/31/2022	333.93
9763	Pitney Bowes	08/31/2022	144.20
9764	Noventis Credit Union	08/31/2022	12,288.76
9765	Shoreline Excavating	08/31/2022	735.00
9766	St. Martin Garage	08/31/2022	112.00
9767	St. Martin Fish Agency	08/31/2022	79,810.32
9768	10121280 Manitoba Ltd.	09/07/2022	6,078.00
9769	B.A.S. Enterprise Ltd	09/07/2022	510.00
9770	Moosehorn Co-op	09/07/2022	4,924.52
9771	Phyllis Falk	09/07/2022	480.00
9772	GFL Environmental Inc	09/07/2022	414.54
9773	Ashern Home Hardware	09/07/2022	207.87
9774	Noventis Credit Union	09/07/2022	1,922.92
9775	Noventis Credit Union	09/07/2022	999.25
9776	Riley Oswald	09/07/2022	1,032.00
9777	Rawluk's Grocery Ltd.	09/07/2022	47.83
9778	St. Martin Fish Agency	09/07/2022	21,802.95
9779	Way To Go Consulting Inc.	09/07/2022	1,050.00
9780	XEROX CANADA LTD	09/07/2022	1,173.16
		Total:	267,496.87
		Total for General:	267,496.87

Deposit Register

Pay group : 100 (OFFICE)

Pay period : 18 (20Aug2022 to 02Sep2022)

Cheque date : 02Sep2022

Voucher No.	Pay Date	Emp. No.	Employee Name	Dept. No.	Institute / Transit / Account	Amount
	02Sep2022	675	BECKER, Charles	650		
	02Sep2022	665	CLARK, Arnold	650		
	02Sep2022	676	FALK, Phyllis	650		
	02Sep2022	309	Granberg, Danny	300		
	02Sep2022	326	Leschyshyn, Andrew	310		
	02Sep2022	325	Mantik, Morgan	310		
	02Sep2022	203	OLSON, TERESA L.	100		
	02Sep2022	322	OSMOND, Anna	310		
	02Sep2022	327	Osmond, Maria	310		
	02Sep2022	363	OSTAFICHUK, Kim	725		
	02Sep2022	301	PRICE, JASON	300		
	02Sep2022	201	SCHWITEK, SHELLY D.	200		
	02Sep2022	671	SEWELL, Doug	650		
	02Sep2022	207	SHANNON, Justin	260		
	02Sep2022	205	SPARROW, Barbara	260		
	02Sep2022	677	Tindall, Evan	310		
	02Sep2022	663	TINDALL, Jackson	650		
	02Sep2022	310	TOBER, Talyia	310		
	02Sep2022	324	TOBER, Tansy	310		
	02Sep2022	752	Twin Trail's, Road Maintenance750			12745.46

Pay Group Totals :

Number of Deposits:20

Total Amount of Deposits:28229.85