

**Rural Municipality of Grahamdale**

**Meeting Agenda**

**February 23, 2023 - Regular Meeting - 09:00 AM**

1. ADOPTION OF MINUTES
  - 1.1 February 9, 2023 Regular Meeting Minutes
  - 1.2 February 9, 2023 Public Hearing Minutes
2. ADDITIONS TO AGENDA
3. FINANCES
  - 3.1 General Accounts
  - 3.2 2023 Financial Plan Public Hearing
4. COMMITTEE REPORTS
  - 4.1 9:30 a.m. - Danny Granberg - Public Works Manager
  - 4.2 Moosehorn Fire Department Report
5. CORRESPONDENCE
6. BY-LAWS
  - 6.1 By-Law 1069-2023 - Procedures and Conduct of Council
    - 6.1.1 By-Law 1069-2023 - Third Reading
  - 6.2 RM Fees and Charges By-Law 1071-2023
    - 6.2.1 RM Fees and Charges By-Law 1071-2023 - First Reading
    - 6.2.2 RM Fees and Charges By-Law 1071-2023 - Second Reading
7. UNFINISHED BUSINESS
  - 7.1 Lake MB Outlet Channel and Lake St. Martin Outlet Channel
    - 7.1.1 IAAC - EAC Meetings
    - 7.1.2 RM and MTI Meetings
    - 7.1.3 LMOC - Draft clauses
    - 7.1.4 MTI and Dillon - PTH 6 Design Steep Rock Jct Northerly
  - 7.2 Steep Rock Beach Park
  - 7.3 Willow Bay Condominium/Deighton Beach Co-op - Request for Signage
  - 7.4 Moosehorn Co-op Project
  - 7.5 RM Policy - Recognition and Retirement Policy
  - 7.6 Private Dust Control - Admin Fee
  - 7.7 MAMEC - MEC Training Program
  - 7.8 ITA Board Orientation
  - 7.9 RM Working Group - Municipal Fire Response/Rescue Station
  - 7.10 Hwy 6 Health Advocacy Committee
8. NEW BUSINESS
  - 8.1 2023 Mayors, Reeves & CAO Meeting Approval
  - 8.2 2023 AMM Spring Convention Approval
  - 8.3 A & L Bernier - Conditional Use Order - NE 19-26-8W
  - 8.4 Log Cabin Riders Donation Request
  - 8.5 RM Economic Development Officer Position
  - 8.6 Relocation of Wayside Cabin
  - 8.7 2023 AMM Spring Convention - Public Works Event
  - 8.8 Lakeshore School Division - Vision and Voice Meeting
  - 8.9 West Interlake Watershed District - Annual Levy
  - 8.10 Valley Fiber - MB Fiber Option Project
  - 8.11 RM Proposed Development

8.12	Moosehorn Waste Disposal Site - Hours of Operation
9.	IN CAMERA
9.1	In Camera - Legal Matter
9.1.1	Out of Camera
10.	DELEGATIONS AND PUBLIC HEARINGS
10.1	1:00 p.m. MB Transportation & Infrastructure LMOC and LSMOC Meeting
11.	ADJOURNMENT



**Rural Municipality of Grahamdale**  
**Meeting Minutes**  
**Regular Meeting February 23, 2023 - 09:00 AM**

The 4th Regular meeting of the Council of the Rural Municipality of Grahamdale was held at the Municipal Office in Moosehorn, Manitoba on February 23, 2023.

**Present:**

Reeve Craig Howse  
 Councillor Charlotte Lindell  
 Councillor Kevin Nickel  
 Councillor Glen Metner  
 Councillor Greg Jabusch  
 Councillor Jason Bittner  
 Councillor Dollard Gould  
 CAO Shelly Schwitek

**Absent:**

None.

Reeve Howse called the meeting to order at 9:09 a.m.  
 Council broke for lunch from 12:00 p.m. to 1:00 p.m.

	<b>1</b>	<b>Adoption of Minutes</b>	
2023-071	<b>1.1</b>	<b>February 9, 2023 Regular Meeting Minutes</b> Councillor Gould Councillor Jabusch  BE IT RESOLVED THAT Council approve the following meeting minutes as circulated:  1. February 9, 2023 Regular Meeting Minutes.	<b>CARRIED</b>
2023-072	<b>1.2</b>	<b>February 9, 2023 Public Hearing Minutes</b> Councillor Bittner Councillor Nickel  BE IT RESOLVED THAT Council approve the following Public Hearing minutes as circulated:  1. February 9, 2023 – Bernier – Conditional Use 01-2023.	<b>CARRIED</b>
2023-073	<b>2</b>	<b>Additions to Agenda</b> Councillor Metner Councillor Jabusch  BE IT RESOLVED THAT Council adopt the agenda as circulated with additions.	<b>CARRIED</b>

	<b>3</b>	<b>Finances</b>	
2023-074	<b>3.1</b>	<b>General Accounts</b> Councillor Gould Councillor Metner  WHEREAS the List of Accounts (attached to the minutes hereto) for the period ending <u>February 22, 2023</u> have been examined by Council and found to be in order;  THEREFORE BE IT RESOLVED THAT <b>Payroll</b> Deposit in the amount of <u>\$25,081.07</u> and <b>Accounts Payable</b> Cheques numbered <b>10061 to 10077</b> in the amount of <u>\$ 30,290.08</u> be approved for payment.	<b>CARRIED</b>
2023-075	<b>3.2</b>	<b>2023 Financial Plan Public Hearing</b> Councillor Jabusch Councillor Lindell  BE IT RESOLVED THAT Council set the Public Hearing date for the presentation of the 2023 Financial Plan for Tuesday, April 11, 2023 at 6:30 p.m. at the RM of Grahamdale Municipal Office.	<b>CARRIED</b>
2023-076	<b>4</b>	<b>Committee Reports</b> Councillor Bittner Councillor Jabusch  BE IT RESOLVED THAT Council adopts the reports of the Committees as presented. <ul style="list-style-type: none"> <li>• Fieldstone Ventures is looking at offering an uncertified Health Care Aide Course.</li> <li>• Community Futures is hosting a Youth Leadership retreat on Tuesday March 14 in Eriksdale.</li> <li>• Community Futures is hosting a Municipal Forum Community Edge module on March 27th at no cost, and lunch will be provided.</li> <li>• Gypsumville Fire Department responded to a structure fire on Lake St. Martin First Nation, but the call was cancelled and one motor vehicle accident on Hwy 6.</li> <li>• Parkland Regional Library budget meeting – anticipated increase in levy requirements.</li> </ul>	<b>CARRIED</b>
	<b>4.1</b>	<b>9:30 a.m. - Danny Granberg - Public Works Manager</b>  Council and Public Works Manager Granberg discussed the proposed Public Works Budget for 2023.	
	<b>4.2</b>	<b>Moosehorn Fire Department Report</b> <ul style="list-style-type: none"> <li>• Regular Meeting was held on February 13, 2023.</li> <li>• Fire Department has been using the pumper truck to flood the skating rink in Moosehorn.</li> <li>• Safety has been completed on the Pumper Truck.</li> <li>• Annual extinguisher Inspection has been completed by ABC Fire.</li> <li>• Attended a Downed Power Line call on January 15, 2023, and a mutual aid structure fire in Ashern on February 16, 2023.</li> </ul>	
	<b>5</b>	<b>Correspondence</b>	
		1. East Interlake Watershed District January 12, 2023 Board Minutes	

**6 By-Laws****6.1 By-Law 1069-2023 - Procedures and Conduct of Council**

2023-077

**6.1.1 By-Law 1069-2023 - Third Reading**

Councillor Bittner  
Councillor Lindell

BE IT RESOLVED THAT By-Law No. 1069-2023 to regulate the proceedings and conduct of the Council of the R.M. of Grahamdale and the Committees thereof be now read a third time, signed and sealed by the Reeve and Chief Administrative Officer.

Name	Yes	No	Abstained	Absent
Jason Bittner	✓			
Dollard Gould	✓			
Craig Howse	✓			
Greg Jabusch	✓			
Charlotte Lindell	✓			
Glen Metner	✓			
Kevin Nickel	✓			

**CARRIED****6.2 RM Fees and Charges By-Law 1071-2023**

2023-078

**6.2.1 RM Fees and Charges By-Law 1071-2023 - First Reading**

Councillor Gould  
Councillor Metner

BE IT RESOLVED THAT the By-Law to revise and update the fees payable to the R.M. of Grahamdale for municipal services rendered under the authority of The Municipal Act and the by-laws of the Municipality be now read a first time and numbered as 1071-2023.

**CARRIED**

2023-079

**6.2.2 RM Fees and Charges By-Law 1071-2023 - Second Reading**

Councillor Bittner  
Councillor Lindell

BE IT RESOLVED THAT the By-Law No. 1071-2023 to revise and update the fees payable to the R.M. of Grahamdale for municipal services rendered under the authority of The Municipal Act and the by-laws of the Municipality be now read a second time

**CARRIED****7 Unfinished Business****7.1 Lake MB Outlet Channel and Lake St. Martin Outlet Channel****7.1.1 IAAC - EAC Meetings**

EAC Meeting #7 – No response yet from MTI.

**7.1.2 RM and MTI Meetings**

Meeting today at 1 p.m.

**7.1.3 LMOC - Draft clauses**

Council to discuss with MTI.

**7.1.4 MTI and Dillon - PTH 6 Design Steep Rock Jct Northerly****TABLED**

	<b>7.2</b>	<b>Steep Rock Beach Park</b>	<b>TABLED</b>
2023-080	<b>7.3</b>	<b>Willow Bay Condominium/Deighton Beach Co-op - Request for Signage</b> Councillor Jabusch Councillor Nickel  BE IT RESOLVED THAT Council approve the purchase and installation of necessary directional signage at several locations to help direct Emergency Responders and/or visitors to the Willow Bay and Deighton Beach Cottage areas including: <ol style="list-style-type: none"> <li>1. Corner of Township Line and Randall Road;</li> <li>2. Corner of RD 156N and 50.5W Road - South end of Randall Road;</li> <li>3. Willow Bay Road between SE 33-26-9W and SW 34-26-9W.</li> </ol>	<b>CARRIED</b>
	<b>7.4</b>	<b>Moosehorn Co-op Project</b>	<b>TABLED</b>
2023-081	<b>7.5</b>	<b>RM Policy - Recognition and Retirement Policy</b> Councillor Metner Councillor Gould  BE IT RESOLVED THAT Council approves Policy 34-2023 – RM of Grahamdale Recognition and Retirement Policy	<b>CARRIED</b>
2023-082	<b>7.6</b>	<b>Private Dust Control - Admin Fee</b> Councillor Gould Councillor Lindell  BE IT RESOLVED THAT the RM of Grahamdale Council authorize implementing a \$25.00 administration fee to be added to the Application fee for dust control chemical sites.	<b>CARRIED</b>
2023-083	<b>7.7</b>	<b>MAMEC - MEC Training Program</b> Councillor Metner Councillor Gould  BE IT RESOLVED THAT Council approve the attendance of RM MEC Nyla Klatt at the MAMEC Training Workshop – Module Four: Emergency Operations Centre; their purpose, set-up, communicating with the Emergency Site, your team and your Council, in Dauphin on March 14, 2023 as a municipal expense	<b>CARRIED</b>
2023-084	<b>7.8</b>	<b>ITA Board Orientation</b> Councillor Lindell Councillor Bittner  WHEREAS the Interlake Tourism Association is hosting a Board Orientation training session on Saturday, March 18, 2023 from 10:00 a.m. to 4:00 p.m. in Oak Hammock Marsh.  THEREFORE BE IT RESOLVED THAT Council approve the attendance of Councillor Gould at the training session as a municipal expense.	<b>CARRIED</b>
2023-085	<b>7.9</b>	<b>RM Working Group - Municipal Fire Response/Rescue Station</b> Councillor Bittner Councillor Metner  BE IT RESOLVED THAT Council authorize forming a working group to explore the creation of a Fire Response/Rescue Station for the Steep Rock area. The working group shall consist of Reeve Craig Howse, Councillor	

Greg Jabusch, Councillor and Fire Fighter Kevin Nickel, Councillor and Gypsumville Fire Chief Dollard Gould and Moosehorn Fire Chief Mike Price.

**CARRIED**

**7.10 Hwy 6 Health Advocacy Committee**

Council reviewed draft Resolution – changes to be made.

**TABLED**

**8 New Business**

- 2023-086      **8.1 2023 Mayors, Reeves & CAO Meeting Approval**  
Councillor Bittner  
Councillor Metner

BE IT RESOLVED THAT Council approve the attendance of Reeve Howse and CAO Schwitek at the 2023 Mayor, Reeve and CAO Meeting in Winnipeg on April 3, 2023 as a municipal expense.

**CARRIED**

- 2023-087      **8.2 2023 AMM Spring Convention Approval**  
Councillor Bittner  
Councillor Jabusch

BE IT RESOLVED THAT Council approve the attendance of CAO Schwitek, Reeve Howse, Councillors Gould, Bittner, and Lindell at the 2023 AMM Spring Convention and Trade Show in Winnipeg on April 4 and 5, 2023 as a municipal expense.

**CARRIED**

- 2023-088      **8.3 A & L Bernier - Conditional Use Order - NE 19-26-8W**  
Councillor Nickel  
Councillor Jabusch

WHEREAS Alain and Lorene Bernier applied to the Council of the Rural Municipality of Grahamdale for approval of a conditional use under the Rural Municipality of Grahamdale Zoning By-Law 1065-2022 on the property legally described as NE 19-26-8 WPM.

AND WHEREAS a Public Hearing was held on Thursday, February 9, 2023 at 5:00 p.m. to receive representations from any persons who wished to make them.

THEREFORE BE IT RESOLVED THAT after careful consideration of the application and any representations made for or against it the COUNCIL OF THE RURAL MUNICIPALITY OF GRAHAMDALE in meeting duly assembled this 23rd day of February, 2023, hereby approves the conditional use to allow for the development of a guest house.

BE IT FURTHER RESOLVED THAT this APPROVAL shall expire if not acted upon within 12 months of the date of Council's decision, unless extended in writing by Council prior to the expiry date for an additional period of time not to exceed 12 months.

**CARRIED**

- 2023-089      **8.4 Log Cabin Riders Donation Request**  
Councillor Metner  
Councillor Bittner

BE IT RESOLVED THAT Council approve the donation of one set of Municipal Maps together with one set of Municipal Tumblers for the Log Cabin Riders Snowmobile Club annual poker derby being held on Saturday, February 25, 2023

**CARRIED**

	<b>8.5</b>	<b>RM Economic Development Officer Position</b>	<b>TABLED</b>
	<b>8.6</b>	<b>Relocation of Wayside Cabin</b>	<b>TABLED</b>
2023-090	<b>8.7</b>	<b>2023 AMM Spring Convention - Public Works Event</b> Councillor Metner Councillor Gould  BE IT RESOLVED THAT Council approve the attendance of Public Works Manager Dan Granberg at the 2023 AMM Spring Convention Municipal Trade Show – Public Works Program being held in Winnipeg on April 4, 2023 as a municipal expense.	<b>CARRIED</b>
2023-091	<b>8.8</b>	<b>Lakeshore School Division - Vision and Voice Meeting</b> Councillor Jabusch Councillor Nickel  BE IT RESOLVED that Council approve the attendance of Reeve, Council and/or CAO at the Lakeshore School Division Board’s public Vision and Voice Budget meeting being held at the School Division Office in Eriksdale on Tuesday, February 28, 2023 at 6:15 p.m. as a municipal expense.	<b>CARRIED</b>
2023-092	<b>8.9</b>	<b>West Interlake Watershed District - Annual Levy</b> Councillor Jabusch Councillor Gould  BE IT RESOLVED THAT Council approve payment of the 2023-2024 Annual Municipal Levy to the West Interlake Watershed District in the amount of \$13,218.97 in two equal installments payable on April 1st and October 1st, 2023.	<b>CARRIED</b>
	<b>8.10</b>	<b>Valley Fiber - MB Fiber Option Project</b>	<b>TABLED</b>
	<b>8.11</b>	<b>RM Proposed Development</b> Committee meeting date to be set.	<b>TABLED</b>
	<b>8.12</b>	<b>Moosehorn Waste Disposal Site - Hours of Operation</b>	<b>TABLED</b>
	<b>9</b>	<b>In Camera</b>	
2023-093	<b>9.1</b>	<b>In Camera - Legal Matter</b> Councillor Metner Councillor Bittner  BE IT RESOLVED THAT Council move into an In Camera session pursuant to Section 152(3) of The Municipal Act to discuss a matter under:  152(3)(iv) the conduct of existing or anticipated legal proceedings.  BE IT FURTHER RESOLVED THAT any items discussed while in camera must be kept confidential until the matter is discussed at a meeting of Council in public.	<b>CARRIED</b>



2023-094      **9.1.1      Out of Camera**  
Councillor Nickel  
Councillor Bittner

BE IT RESOLVED THAT Council now move out of camera and resume the regular meeting of Council.

**CARRIED**

**10      Delegations and Public Hearings**

**10.1      1:00 p.m. MB Transportation & Infrastructure LMOC and LSMOC Meeting**

RM Council met with MTI.    Items discussed included:

1. Land update
2. Traffic counts on Woodale Line and long term implications
3. Clearing contracts clauses / oak trees salvage
4. Snow mobile trails
5. Municipal roads
6. MTI and RM - funding agreements.

2023-095      **11      Adjournment**  
Councillor Gould  
Councillor Bittner

BE IT RESOLVED THAT Council shall now adjourn to meet again at the regular meeting of Council on Thursday, March 9, 2023 at 9:00 a.m.

Adjournment Time: 4:38 p.m.

**CARRIED**

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CAO Shelly Schwitek

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Reeve Craig Howse

Rural Municipality of Grahamdale  
Correspondence List  
February 23, 2023

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1. East Interlake Watershed District January 12, 2023 Board Minutes

Bank Code: General - General

Payment #	Vendor	Date	Amount
Computer Cheque			
10061	Boneyard General Repair	02/21/2023	1,101.29
10062	Community Development Corp	02/21/2023	5,000.00
10063	Gowland Construction Services	02/21/2023	3,935.45
10064	Ashern Home Hardware	02/21/2023	11.61
10065	Interlake Support Services	02/21/2023	182.00
10066	Manitoba Association of	02/21/2023	178.50
10067	MEBP	02/21/2023	5,080.89
10068	Moosehorn Motor Hotel	02/21/2023	603.47
10069	MuniSoft	02/21/2023	243.13
10070	Access Credit Union	02/21/2023	10,361.83
10071	St. Martin Garage	02/21/2023	363.00
10072	Tcms High Speed Communications	02/21/2023	95.19
10073	Western Financial	02/21/2023	1,131.28
10074	Clark Arnold	02/22/2023	360.00
10075	Ashern Home Hardware	02/22/2023	122.04
10076	Real Pristine Services	02/22/2023	210.00
10077	Shoreline Excavating	02/22/2023	1,310.40
Total for Computer Cheque:			30,290.08
Total for General:			30,290.08

Deposit Register

Pay group : 300 (JANITOR)

Pay period : 02 (01Feb2023 to 28Feb2023)

Cheque date : 17Feb2023

Voucher No.	Pay Date	Emp. No.	Employee Name	Dept. No.	Institute / Transit / Account	Amount
	17Feb2023	503	BAUCH, PHILIP	500		
	17Feb2023	502	BAUCH, SHIRLEY	500		

Pay Group Totals :

Number of Deposits:2

Total Amount of Deposits:184.14

Deposit Register

Pay group : 100 (OFFICE) Pay period : 04 (04Feb2023 to 17Feb2023) Cheque date : 17Feb2023

Voucher No.	Pay Date	Emp. No.	Employee Name	Dept. No.	Institute / Transit / Account	Amount
	17Feb2023	675	BECKER, Charles	650		
	17Feb2023	678	Bretzer, David	650		
	17Feb2023	665	CLARK, Arnold	650		
	17Feb2023	676	FALK, Phyllis	650		
	17Feb2023	309	Granberg, Danny	300		
	17Feb2023	203	OLSON, TERESA L.	100		
	17Feb2023	363	OSTAFICHUK, Kim	725		
	17Feb2023	301	PRICE, JASON	300		
	17Feb2023	201	SCHWITEK, SHELLY D.	200		
	17Feb2023	207	SHANNON, Justin	260		
	17Feb2023	205	SPARROW, Barbara	260		
	17Feb2023	663	TINDALL, Jackson	650		
	17Feb2023	752	Twin Trail's, Road Maintenance	750		14705.25

Pay Group Totals : Number of Deposits:13  
Total Amount of Deposits:24896.93