



Rural Municipality of Grahamdale
Meeting Minutes
Regular Council Meeting March 24, 2022 - 09:00 AM

The 6th Regular Meeting of the Council of the Rural Municipality of Grahamdale was held in the Council Chambers of the Municipal Office on March 24, 2022.

Present:

- Reeve Craig Howse
- Councillor Randy Sigurdson
- Councillor Kevin Nickel
- Councillor Tera Lobay – via Zoom
- Councillor Greg Jabusch
- Councillor Jason Bittner – as of 1:10 p.m.
- Councillor Dollard Gould
- CAO Shelly Schwitek

Reeve Craig Howse called the meeting to order at 9:00 a.m.

Council broke for lunch from 12:10 p.m. to 1:10 p.m.

2022-136	<div>1</div> <div>Adoption of Minutes Councillor Gould Councillor Jabusch</div>
	<div>BE IT RESOLVED THAT Council approve the following meeting minutes as circulated:<ul style="list-style-type: none">1. March 10, 2022 Regular meeting minutes;2. March 22, 2022 Public Hearing Minutes for 2022 Financial Plan.</div> <div>CARRIED</div>
2022-137	<div>2</div> <div>Additions to Agenda Councillor Gould Councillor Nickel</div>
	<div>BE IT RESOLVED THAT Council adopt the agenda as circulated with additions.</div> <div>CARRIED</div>
	<div>3</div> <div>Finances</div>
2022-138	<div>3.1</div> <div>General Accounts Councillor Sigurdson Councillor Gould</div>
	<div>WHEREAS the List of Accounts (attached to the minutes hereto) for the period ending <u>March 23, 2022</u> have been examined by Council and found to be in order;</div> <div>THEREFORE BE IT RESOLVED THAT Payroll Deposit in the amount of \$ <u>40,336.16</u>, Fireman Payroll Cheques numbered <u>834</u> to <u>843</u> in the amount of \$ <u>2,403.46</u> and Accounts Payable Cheques numbered <u>9487</u> to <u>9508</u> in the amount of \$ <u>56,308.78</u> be approved for payment.</div> <div>CARRIED</div>

2022-139

- 4

Committee Reports
Councillor Nickel
Councillor Lobay

BE IT RESOLVED THAT Council adopts the reports of the Committees as presented.

CARRIED

- 4.1

2:30 p.m. Rob Gowland, Municipal Building Inspector
Municipal Building Inspector Rob Gowland met with Council to discuss ongoing inspections and By-Law review.
- 4.2

Councillor Nickel
Moosehorn Fire Department
 - One call for service – a single vehicle rollover on PTH #6Aquatic Invasive Species Engagement for Lake Manitoba
 - Attended Provincial Engagement session on Zebra Mussels in Lake Manitoba. Zebra Mussel larvae are easily transported across bodies of water, and have been detected in Lake Manitoba
- 4.3

Councillor Gould
Gypsumville Fire Department
 - One call for service – Fire call to Lake St. Martin First Nation. Received stand down before arriving at the scene.St. Helen’s Church
 - Church committee applying for grant funding, and are planning to use these funds to repaint the church.Wild Horses
 - Horses still running at large.

5 **Correspondence – Noted by Council**

6 **By-Laws**

2022-140

- 6.1

By-Law 1051-2022 Organizational By-Law - Third Reading
Councillor Gould
Councillor Nickel

BE IT RESOLVED THAT By-Law No. 1051-2022 to govern the organization of the R.M. of Grahamdale and the Committees thereof be now read a third time, signed and sealed by the Reeve and Chief Administrative Officer.
- | Name | Yes | No | Abstained | Absent |
|-----------------|-----|----|-----------|--------|
| Jason Bittner | | | | ✓ |
| Dollard Gould | ✓ | | | |
| Craig Howse | ✓ | | | |
| Greg Jabusch | ✓ | | | |
| Tera Lobay | ✓ | | | |
| Kevin Nickel | ✓ | | | |
| Randy Sigurdson | ✓ | | | |
- CARRIED

2022-141

6.2

By-Law No. 1048-2022 Council Remuneration - Third Reading

Councillor Jabusch
Councillor Gould

BE IT RESOLVED THAT By-Law No. 1048-2022 for the purpose of providing for the Remuneration of Members of Council be now read a third time, signed and sealed by the Reeve and Chief Administrative Officer.

Name	Yes	No	Abstained	Absent
Jason Bittner				✓
Dollard Gould	✓			
Craig Howse	✓			
Greg Jabusch	✓			
Tera Lobay	✓			
Kevin Nickel	✓			
Randy Sigurdson	✓			

CARRIED

6.3

By-Law 1053-2022 Close a Public Reserve

The Public Hearing is scheduled for April 12, 2022 at 6:00 p.m.

TABLED

6.4

By-Law 1054-2022 - Open Public Road

TABLED

6.5

By-Law 1055-2022 Development Plan

Public Meeting has been set for Tuesday, April 12, 2022 at 7:00 p.m. at the RM Municipal Office.

TABLED

2022-142

6.5.1

RM Development Plan Public Meeting Date

Councillor Gould
Councillor Jabusch

WHEREAS by Resolution 2022-117, Council set the Public Hearing date for By-Law 1055-2022 being “a By-Law to adopt a Development Plan”, for April 12, 2022.

AND WHEREAS Section 44(1) of the Planning Act requires that when preparing a development plan a board or council must hold one or more public meetings to receive representations on the plan; prior to the Public Hearing.

BE IT RESOLVED THAT Council cancel the Public Hearing for By-Law 1055-2022, previously scheduled for April 12, 2022.

BE IT FURTHER RESOLVED THAT Council set the date for a public meeting to receive representations on the R.M. of Grahamdale’s draft development plan for 7:00 p.m. on Tuesday, April 12, 2022 at the Municipal Office in Moosehorn, Manitoba.

CARRIED

6.6

By-Law 1047-2022 - 2022 Financial Plan

- 2022-143

6.6.1

By-Law 1047-2022 - First Reading
Councillor Sigurdson
Councillor Gould

WHEREAS the Financial Plan and the five-year Capital Expenditures program for the year 2022 have been prepared by Council;

AND WHEREAS By-Law No. 1047-2022 being a by-law of the Rural Municipality of Grahamdale to fix the estimates for the year 2022 as shown in Schedule “A” therein and provides the following mill rates:

<i>School Division</i>	<i>Residential</i>	<i>Farm</i>	<i>Other/Commercial</i>
Lakeshore SD	14.560	14.560	14.560
Frontier SD	13.161	13.161	13.161
Public School Finance Board	0	0	8.713
General Municipal Rate	22.150	22.150	22.150

AND WHEREAS Council designates that the taxes shall become due and payable on the 31st day of October, 2022 and that a penalty of 1.25% per month be charged on all unpaid taxes after October 31, 2022 until paid;

THEREFORE BE IT RESOLVED THAT the By-Law authorizing the year 2022 Financial Plan and five-year Capital Expenditure be now read a first time and numbered as By-Law No. 1047-2022.

CARRIED
- 2022-144

6.6.2

By-Law 1047-2022 - Second Reading
Councillor Nickel
Councillor Jabusch

WHEREAS By-Law No. 1047-2022 being a by-law of the R. M. of Grahamdale to approve the financial plan, mil rates and 5-year Capital Expenditure for the year 2022 was given first reading;

THEREFORE BE IT RESOLVED THAT BY-LAW No. 1047-2022 is hereby given its second reading.

CARRIED
- 2022-145

6.7

By-Law 1058-2022 Procedures By-Law

6.7.1

By-Law 1058-2022 - First Reading
Councillor Gould
Councillor Lobay

BE IT RESOLVED THAT the By-Law to regulate the proceedings and conduct of the Council of the R.M. of Grahamdale and the Committees thereof be now read a first time and numbered as By-Law No. 1058-2022.

CARRIED
- 2022-146

6.7.2

By-Law 1058-2022 - Second Reading
Councillor Nickel
Councillor Lobay

BE IT RESOLVED THAT By-Law 1058-2022 to regulate the proceedings and conduct of the Council of the R.M. of Grahamdale and the Committees thereof be now read a second time.

CARRIED
- 6.8

By-Law 1052-2022 Steep Rock Concept Plan

2022-147	6.8.1	By-Law 1052-2022 - First Reading Councillor Gould Councillor Jabusch BE IT RESOLVED THAT the By-Law to establish and maintain a Steep Rock Concept Plan to guide long-term development in and around the Hamlet of Steep Rock in pursuit of a sustainable future be now read a first time and numbered as By-Law No. 1052-2022.	CARRIED
	6.8.2	By-Law 1052-2022 - Second Reading Councillor Jabusch Councillor Gould BE IT RESOLVED THAT By-Law 1052-2022 to establish and maintain a Steep Rock Concept Plan to guide long-term development in and around the Hamlet of Steep Rock in pursuit of a sustainable future be now read a second time.	CARRIED
	6.9	By-Law 1056-2022 Fees and Charges By-Law - Third Reading	TABLED
	7	Unfinished Business	
	7.1	Lake Manitoba Outlet Channel and Lake St. Martin Outlet Channel Projects	
	7.1.1	Birch Creek Re-Alignment - Rafkillsen Road	TABLED
2022-149	7.1.2	RM and MTI Meeting Approval Councillor Gould Councillor Lobay BE IT RESOLVED THAT Council authorize Reeve, Council, CAO and Project Manager Steve Topping and RM Consultant Mark Lowdon to meet with Manitoba Transportation and Infrastructure Representatives regarding the proposed LMOC and LSMOC projects on Monday, April 4, 2022 at 1:00 p.m. as a municipal expense	CARRIED
	7.2	Broadband Communications North - SW 30-32-8W	TABLED
2022-150	7.3	RM Levels of Service Policy Councillor Jabusch Councillor Gould BE IT RESOLVED THAT Council approve Policy 29/2022, the Levels of Service Policy.	CARRIED
	7.4	MI Proposed Access Management Plan for Moosehorn	TABLED
	7.5	RM Planning	
	7.5.1	Landmark Planning & Design - RM Zoning Bylaw Review Evan Allen has been scheduled as a delegation on March 24, 2022 at 1:00 p.m. to provide an update to Council.	

	7.6	Seasonal Employment	
	7.6.1	Seasonal Public Works Position Deadline to apply is April 8, 2022.	
	7.6.2	Public Works - Student Positions Deadline to apply is April 8, 2022.	
	7.6.3	Day Camp Coordinators Deadline to apply is Friday, April 8, 2022.	
	7.7	GYP Fire Hall - Overhead Doors	TABLED
	7.8	RM Contracts - Fuel Fluctuation	TABLED
	7.9	Steep Rock - Public Works Building	TABLED
	8	New Business	
2022-162	8.1	WIWD - Integrated Watershed Management Plan for Dog Lake and Lake St. Martin Watersheds Councillor Gould Councillor Nickel WHEREAS UNDER The Water Protection Act the West Interlake Watershed District (WIWD) is responsible for the development of an integrated watershed management plan in the Dog Lake and Lake St. Martin watersheds. AND WHEREAS the Rural Municipality of Grahamdale has been identified as a key stakeholder in the watershed. THEREFORE BE IT RESOLVED THAT Council appoint Councillor Jason Bittner to represent the Rural Municipality of Grahamdale as part of the Project Management Team for the Northwest Integrated Watershed Management Plan.	CARRIED
2022-151	8.2	Alf Cuthbert School - Donation Request Councillor Gould Councillor Jabusch BE IT RESOLVED THAT Council approve a donation of \$1000.00 to Alf Cuthbert School towards the purchase of an inclusive "Oodle" Swing for the playground. VLT funded.	CARRIED
	8.3	Steep Rock Fish Derby - Donation BE IT RESOLVED THAT Council approve the donation of one set of Municipal Property Ownership Maps and a Manitoba Backroads Map Book to the Steep Rock Community Club as a raffle prize for its annual Fish Derby being held on March 26, 2022.	
	8.4	Moosehorn Streets - Municipal vs. Provincial Administration & Control	TABLED

2022-153	<p>8.5 Accessibility Policy 20-2017 Councillor Jabusch Councillor Nickel</p> <p>WHEREAS Council must comply with the five standards developed under The Accessibility for Manitobans Act.</p> <p>AND WHEREAS only two of the five standards have been enacted by the Province of Manitoba – the Accessibility Standard for Customer Service (enacted in 2017) and the new Accessibility Standard for Employment. Compliance deadline: May 1, 2022.</p> <p>THEREFORE BE IT RESOLVED THAT Council updates its Accessibility Standards Policy No. 20-2017 to include policies, practices and measures to comply with the Accessibility Standard for Employment.</p> <p>CARRIED</p>
2022-154	<p>8.6 RM Municipal Staff Wage Increases Councillor Nickel Councillor Lobay</p> <p>BE IT RESOLVED THAT Council approve a 4% wage increase for the following Municipal Employees effective April 2, 2022:</p> <ol style="list-style-type: none">1. Chief Administrative Officer;2. Chief Financial Officer;3. Assistant Chief Administrative Officer;4. Administrative Assistants;5. Public Works Manager;6. Public Works Foreman;7. RM Waste Disposal Site Managers;8. Municipal Emergency Coordinator;9. Municipal Office, Moosehorn Fire Hall and Moosehorn Public Washroom Caretakers <p>CARRIED</p>
2022-155	<p>8.7 RM Fire Department Wage Increases Councillor Sigurdson Councillor Lobay</p> <p>BE IT RESOLVED THAT Council authorize the following wage increases for the Gypsumville and Moosehorn Fire Department Fire Chiefs, Deputy Fire Chiefs and Firefighters effective April 2, 2022:</p> <ol style="list-style-type: none">1. Fire Calls – First hour - 4% increase for fire calls;2. Fire Calls – Additional hours - 4% increase for fire calls; <p>CARRIED</p>
2022-156	<p>8.8 RM Fire Department Increases Councillor Jabusch Councillor Gould</p> <p>BE IT RESOLVED THAT Council approve new rates to the Municipality’s Fire Protection Services agreements with Little Saskatchewan First Nations, Pinaymootang (Fairford) First Nations, Lake St. Martin First Nations and the R.M. of West Interlake effective April 2, 2022 as follows:</p> <ol style="list-style-type: none">1. Increase to \$60.00 per hour for the first hour and each additional hour for the Gypsumville or Moosehorn Fire Chief; and2. Increase to \$50.00 per hour for the first hour and each additional hour for the Gypsumville or Moosehorn Fire Fighters. <p>CARRIED</p>

2022-157	8.9	Parkland Regional Library 2022 Levy Councillor Jabusch Councillor Nickel
		<p>BE IT RESOLVED THAT Council approve payment of the 2022 Municipal Levy to the Parkland Regional Library in the amount of \$11,182.50.</p> <p style="text-align: right;">CARRIED</p>
2022-158	8.10	Moosehorn Community Club - Donation Request Councillor Gould Councillor Jabusch
		<p>BE IT RESOLVED THAT Council approve the donation of one set of Municipal Property Ownership Maps and a Manitoba Backroads Map Book to the Moosehorn Community Club as a silent auction prize for its Spring Craft Sale being held on May 7, 2022.</p> <p style="text-align: right;">CARRIED</p>
	8.11	RM Non-Residential Roads <p>Public Works to direct contractors to open roads that were blocked by snow over the winter, beginning with any residential roads, before opening non-residential roads.</p>
	8.12	W. Welechenko - Request <p>Mr. Welechenko to be contacted.</p>
2022-161	8.13	Steep Rock Municipal Waste and Recycling Collection Councillor Bittner Councillor Jabusch
		<p>BE IT RESOLVED THAT Council accept Shawn Oswald and Riley Oswald's Proposal for Municipal Waste and Recycling Collection in the Town of Steep Rock from May 1st to October 31st, 2022 as more fully set out in the Proposal dated March 20, 2022.</p> <p style="text-align: right;">CARRIED</p>
2022-163	8.14	Camper Hall Proceeds - Donation to Schools Councillor Gould Councillor Lobay
		<p>WHEREAS in 2021, the Camper Community Hall Committee and the R.M. of Grahamdale Council agreed that \$24,000.00 of the net sale proceeds from the Camper Community Hall be dispersed to the Alf Cuthbert School, Ashern Central School, Ashern Early Years School and Eriksdale School towards Grade 12 Graduation Bursary Awards and Early Years and Middle Years school trips;</p> <p>THEREFORE BE IT RESOLVED THAT Council disperse the \$24,000.00 as follows: beginning in 2022, each of the 4 schools will receive \$600.00 annually towards school trips with an additional \$600.00 issued annually to Ashern Central School towards the Grade 12 Graduation Bursary Awards. Final payment to be issued in 2029.</p> <p style="text-align: right;">CARRIED</p>
	8.15	Heritage/Historical Signage <p>Municipal staff to investigate signage options.</p>
2022-164	8.16	E.W. Crowe Hospital (Eriksdale) <p>BE IT RESOLVED THAT Council appoint Councillor Sigurdson to the Highway 6 Health Advisory Committee formed to address or explore the future of the E.M. Crowe Hospital in Eriksdale as a municipal expense.</p> <p style="text-align: right;">CARRIED</p>

	9	In Camera
	9.1	Proposed Development
2022-159	9.2	In camera - Preliminary Matter Councillor Sigurdson Councillor Jabusch BE IT RESOLVED THAT Council move into an In Camera session pursuant to Section 152(3) of The Municipal Act to discuss a matter under: 152(3)(b) (iii) a matter that is in its preliminary stages and respecting which discussion in public could prejudice a municipality’s ability to carry out its activities or negotiations. BE IT FURTHER RESOLVED THAT any items discussed while in camera must be kept confidential until the matter is discussed at a meeting of Council in public. CARRIED
2022-160	9.3	Out of Camera Councillor Gould Councillor Lobay BE IT RESOLVED THAT Council now move out of camera and resume the regular meeting of Council. CARRIED
2022-165	9.4	In camera - Preliminary Matter Councillor Sigurdson Councillor Lobay BE IT RESOLVED THAT Council move into an In Camera session pursuant to Section 152(3) of The Municipal Act to discuss a matter under: BE IT FURTHER RESOLVED THAT any items discussed while in camera must be kept confidential until the matter is discussed at a meeting of Council in public. CARRIED
2022-166	9.5	Out of Camera Councillor Nickel Councillor Sigurdson BE IT RESOLVED THAT Council now move out of camera and resume the regular meeting of Council. CARRIED
	10	Delegations and Public Hearings
	10.1	11:30 a.m. Nyla Klatt, RM Municipal Emergency Coordinator Nyla Klatt met with Council to provide an update of emergency measures related items, including MAMEC Conference, changes in the Disaster Financial Assistance Program, and planning for a future training exercise.
	10.2	1 p.m. Evan Allan, Landmark Planning & Design Inc. Evan Allan met with Council to provide and update on proposed revisions to the R.M. of Grahamdale’s Zoning By-Law.

2022-167

11

Adjournment

Councillor Jabusch
Councillor Gould

BE IT RESOLVED THAT Council shall now adjourn to meet again at the next regular meeting of Council on April 14, 2022 at 9:00 a.m.

Adjournment Time: 3:49 p.m.

CARRIED

Reeve Craig Howse

CAO Shelly Schwitek