

Rural Municipality of Grahamdale

Meeting Agenda

June 12, 2025 - Regular - 09:00 AM

1. ADOPTION OF MINUTES
2. AGENDA
3. FINANCES
 - 3.1 General Accounts
 - 3.2 Council Indemnity
 - 3.3 April/May 2025 Financial Statement
4. COMMITTEE REPORTS
 - 4.1 Public Works Manager Report
 - 4.2 Councillor Jabusch
 - 4.3 Councillor Lindell
 - 4.4 Councillor Gould
 - 4.5 Councillor Nickel
 - 4.6 Reeve Howse
5. CORRESPONDENCE
6. BY-LAWS
 - 6.1 RM Development Plan Amendment - By-Law 1091-2025
 - 6.2 RM Aggregate Mining and Transporting By-Law 1094-2025
7. UNFINISHED BUSINESS
 - 7.1 Lake MB Outlet Channel and Lake St. Martin Outlet Channel
 - 7.1.1 RM Environmental Monitor
 - 7.2 Steep Rock Sub 1 and 2 Drainage Project
 - 7.3 Steep Rock Trails
 - 7.4 McDonald Road - Brushing
 - 7.5 2025 Regionalization Committee
 - 7.6 Faulkner WDG Expansion Project
 - 7.7 2025 Road Project - Jansen Road
 - 7.8 MB Wildlife Federation - Town hall Info Session
 - 7.9 RM Aggregate Mapping
 - 7.10 Municipal Burning Ban
 - 7.11 Municipal Mentors
 - 7.12 Boundary Line Drainage
 - 7.13 RM Subdivision 4606-25-8486 and 8487 - Development Scheme Declaration
 - 7.14 Moosehorn Wayside Park - Public Washrooms
8. NEW BUSINESS
 - 8.1 Sinclair - Variation Application VG-01-25
 - 8.2 RM EDO Training Workshops
 - 8.2.1 Community Edge - Economic Development Training Workshop
 - 8.2.2 Volunteer Manitoba - Leadership Fundamentals Workshops
 - 8.3 Steep Rock - Fire Fighting Equipment
 - 8.4 Community Futures AGM
 - 8.5 Pinemuta Pump Station
 - 8.6 Portable Restrooms for WDG Sites - Quote
 - 8.7 Catalis Meeting Management - Contract Renewal
 - 8.8 RM - Sea Cans

8.9	RM Steep Rock Public Washroom Caretaker
8.10	Alf Cuthbert PAC
8.11	2025 RM Tabletop Exercise
8.12	MB Good Roads - Workshop
9.	IN CAMERA - NONE
10.	DELEGATIONS AND PUBLIC HEARINGS
10.1	11:00 a.m. Public Hearing - Variance Application - I. Sinclair
10.1.1	Adjourn Regular Meeting for Public Hearing
10.1.2	Adjourn Public Hearing
10.2	11:15 a.m. Alf Cuthbert Parent Advisory Council
11.	ADJOURNMENT



Rural Municipality of Grahamdale
Meeting Minutes
Regular June 12, 2025 - 09:00 AM

The 11th Regular meeting of the Council of the Rural Municipality of Grahamdale was held at the Municipal Office in Moosehorn, Manitoba on June 12, 2025.

- Present:
- Reeve Craig Howse
 - Councillor Charlotte Lindell
 - Councillor Kevin Nickel
 - Councillor Glen Metner
 - Councillor Greg Jabusch
 - Councillor Jason Bittner
 - Councillor Dollard Gould
 - CAO Shelly Schwitek

Reeve Howse called the meeting to order at 9:10 a.m.
Council broke for lunch from 12:00 p.m. to 1:00 p.m.

2025-228	1	Adoption of Minutes Councillor Metner Councillor Gould BE IT RESOLVED THAT Council approve the following minutes as circulated: 1. May 22, 2025 Regular Council Meeting Minutes; 2. June 4, 2025 Special Council Meeting Minutes. CARRIED
2025-229	2	Agenda Councillor Gould Councillor Lindell BE IT RESOLVED THAT Council adopt the agenda as circulated with additions. CARRIED
2025-230	3 3.1	Finances General Accounts Councillor Bittner Councillor Jabusch WHEREAS the List of Accounts (attached to the minutes hereto) for the period ending <u>June 11, 2025</u> have been examined by Council and found to be in order; THEREFORE BE IT RESOLVED THAT Payroll Deposits for May 23, 2025 in the amount of <u>\$14,115.45</u> , and June 6, 2025 in the amount of <u>\$15,168.66</u> and Accounts Payable Cheques numbered <u>11521</u> to <u>11559</u> in the amount of <u>\$122,728.01</u> be approved for payment. CARRIED

2025-231	<div>3.2</div> <div>Council Indemnity</div> <div>Councillor Jabusch</div> <div>Councillor Metner</div> <div>BE IT RESOLVED THAT Council approve the payment of Monthly Indemnity, Inspection Fees and Committee Expenses for the members of Council as follows:</div> <table><tr><td>Reeve Craig Howse</td><td>\$ 1,965.42</td></tr><tr><td>Councillor Charlotte Lindell</td><td>\$ 2,510.78</td></tr><tr><td>Councillor Kevin Nickel</td><td>\$ 1,220.37</td></tr><tr><td>Councillor Glen Metner</td><td>\$ 1,614.67</td></tr><tr><td>Councillor Greg Jabusch</td><td>\$ 717.00</td></tr><tr><td>Councillor Jason Bittner</td><td>\$ 1,235.58</td></tr><tr><td>Councillor Dollard Gould</td><td>\$ 1,860.44</td></tr><tr><td></td><td></td></tr><tr><td>TOTAL</td><td>\$ 11,124.56</td></tr></table> <div>CARRIED</div>	Reeve Craig Howse	\$ 1,965.42	Councillor Charlotte Lindell	\$ 2,510.78	Councillor Kevin Nickel	\$ 1,220.37	Councillor Glen Metner	\$ 1,614.67	Councillor Greg Jabusch	\$ 717.00	Councillor Jason Bittner	\$ 1,235.58	Councillor Dollard Gould	\$ 1,860.44			TOTAL	\$ 11,124.56
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Councillor Dollard Gould	\$ 1,860.44																		
TOTAL	\$ 11,124.56																		
2025-232	<div>3.3</div> <div>April/May 2025 Financial Statement</div> <div>Councillor Bittner</div> <div>Councillor Nickel</div> <div>BE IT RESOLVED THAT the Financial Statement to June 11, 2025 be adopted as read.</div> <div>CARRIED</div>																		
2025-233	<div>4</div> <div>Committee Reports</div> <div>Councillor Gould</div> <div>Councillor Nickel</div> <div>BE IT RESOLVED THAT Council adopts the reports of the Committees as presented.</div> <div>CARRIED</div>																		
	<div>4.1</div> <div>Public Works Manager Report</div> <div>Public Works Manager provided an update to Council on public works related matters.</div>																		
	<div>4.2</div> <div>Councillor Jabusch</div> <div>Steep Rock Cottage Owners Association</div> <div><ul style="list-style-type: none">SRCOA met a couple of weeks ago to discuss regional projects and to update the community events calendar.</div> <div>Steep Rock</div> <div><ul style="list-style-type: none">Portable restrooms are out. The two new ones have arrived - one is at the Quarry and the other is at the Cement Bridge parking lot.</div>																		
	<div>4.3</div> <div>Councillor Lindell</div> <div>Association of Manitoba Municipalities</div> <div><ul style="list-style-type: none">The June District Meeting was held on June 11, 2025 in Oak Point. The Interlake district elected two new directors.</div>																		
	<div>4.4</div> <div>Councillor Gould</div> <div>Gypsumville Fire Department</div> <div><ul style="list-style-type: none">Three calls for service: one structure fire on Fairford First Nations, and two bush fires on Little Saskatchewan First Nations.</div> <div>Fieldstone Ventures</div> <div><ul style="list-style-type: none">Meeting was postponed until September 2025.</div>																		

4.5	Councillor Nickel Moosehorn Fire Department	
	<ul style="list-style-type: none"> Two calls for service: one to provide mutual aid to Ashern, and one grass fire at Elm Point. 	
4.6	Reeve Howse Birch Creek	
	<ul style="list-style-type: none"> Clay still remains in the ditch. Province of Manitoba to be contacted again. 	
	Valley Fibre	
	<ul style="list-style-type: none"> Valley Fibre to be contacted, they have damaged one culvert near Camper. 	
5	Correspondence	
	<ol style="list-style-type: none"> Canadian Postmasters and Assistants Assoc. letter received May 29, 2025; Province of Manitoba Department of Agriculture Issue 81 email received June 2, 2025; AMM News Bulletin received May 23, 2025; Grahamdale Development Corporation 2024 Year End Financial Statement; Manitoba Pork email received June 4, 2025 re: Squeal on Pigs Campaign and delegation request. 	
6	By-Laws	
6.1	RM Development Plan Amendment - By-Law 1091-2025	TABLED
6.2	RM Aggregate Mining and Transporting By-Law 1094-2025 Council is not proceeding at this time.	
7	Unfinished Business	
7.1	Lake MB Outlet Channel and Lake St. Martin Outlet Channel	
7.1.1	RM Environmental Monitor	TABLED
7.2	Steep Rock Sub 1 and 2 Drainage Project The Open House was held at Steep Rock Community Hall on Saturday, June 7, 2025 - 35 people attended.	
7.3	Steep Rock Trails	TABLED
7.4	McDonald Road North - Brushing	TABLED
7.5	2025 Regionalization Committee Tabled until Fall 2025.	
7.6	Faulkner WDG Expansion Project Council to meet with JRCC regarding the first design of the expansion project.	
7.7	2025 Road Project - Jansen Road RFP to be drafted for the Jansen Road Upgrade Project.	

	7.8	MB Wildlife Federation - Town Hall Info Session Town Hall is scheduled for Wednesday June 18, 2025 at the Ashern Community Hall.	
	7.9	RM Aggregate Mapping	TABLED
2025-237	7.10	Municipal Burning Ban Councillor Metner Councillor Gould WHEREAS the RM of Grahamdale Council believes that conditions exist, where, in the opinion of the Municipality, fires are of extremely high risk and that a burning ban would prevent wildfires from occurring. AND WHEREAS Manitoba Wildfire Service has advised that due to high to extreme fire danger levels across the province, additional fire and travel restrictions are being implemented province wide. THEREFORE BE IT RESOLVED THAT Council continue with a Burning Ban for the entire Municipality to be in effect until Thursday, June 26, 2025. This ban shall include the following: <div><div>1.</div><div>All burning permits are cancelled;</div></div> <div><div>2.</div><div>No burning permits will be issued;</div></div> <div><div>2.</div><div>Fires contained within fire pits, burn container and solid fuel burning appliances shall be allowed.</div></div> Notice to be placed on the Municipal Website. Electronic Sign and Facebook Page.	CARRIED
2025-236	7.11	Municipal Mentors Councillor Bittner Councillor Jabusch BE IT RESOLVED THAT Council approve continuing the Agreement with Municipal Mentors Inc. to provide Accounting Support Services for 2025.	CARRIED
	7.12	Boundary Line Drainage	TABLED
2025-238	7.13	RM Subdivision 4606-25-8486 and 8487 - Development Scheme Declaration Councillor Jabusch Councillor Bittner WHEREAS the RM of Grahamdale Council has previously approved Subdivision Applications 4606-25-8486 and 4606-25-8487 in Resolutions 2025-188 and 2025-189. AND WHEREAS Community and Regional Planning has now recommended that the Municipality include an additional requirement to require a Development Scheme Declaration setting out a requirement for all permanent structures to be built to the flood protection level of 249.48 meters (818.5 feet). THEREFORE BE IT RESOLVED THAT Council amend Resolutions 2025-188 and 2025-189 to include the additional requirement to require a Development Scheme Declaration regarding the requirement for all permanent structures to be built to the flood protection level of 249.48 meters (818.5 feet).	CARRIED

2025-239	<div>7.14</div> <div>Moosehorn Wayside Park - Public Washrooms</div> <div>Councillor Metner Councillor Nickel</div> <div>BE IT RESOLVED that Council approve hiring Suzi Joyal to prime and paint the Moosehorn Wayside Park Washroom doors at the estimated cost of \$795.00.</div> <div>CARRIED</div>
	<div>8</div> <div>New Business</div>
2025-240	<div>8.1</div> <div>Sinclair - Variation Application VG-01-25</div> <div>Councillor Gould Councillor Metner</div> <div>VARIANCE ORDER NO. VG-01-25</div> <div>WHEREAS Isaac Sinclair, owner of the property legally described as Lot 2, Plan 654, has applied to the Council of the Rural Municipality of Grahamdale for approval of a Variance under the Rural Municipality of Grahamdale Zoning By-Law 1065-2022, varying the minimum rear yard setback.</div> <div>AND WHEREAS a Public Hearing was held on Thursday, June 12, 2025 at 11:00 a.m. to receive representations from any persons who wished to make them.</div> <div>THEREFORE BE IT RESOLVED THAT after careful consideration of the application and any representations made for or against it the COUNCIL OF THE RURAL MUNICIPALITY OF GRAHAMDALE in meeting duly assembled this 12th day of June, 2025, hereby approves the Variance Order:</div> <div>Minimum rear yard setback – Varied from 25 feet to 10 feet to allow for the construction of a new dwelling.</div> <div>CARRIED</div>
	<div>8.2</div> <div>RM EDO Training Workshops</div>
2025-241	<div>8.2.1</div> <div>Community Edge - Economic Development Training Workshop</div> <div>Councillor Lindell Councillor Nickel</div> <div>BE IT RESOLVED THAT Council approve the attendance of RM EDO Jackie Kiesman at the Economic Development Training Workshops - Community Edge, Manitoba’s CED Certification Program being held in Headingley, Manitoba on June 23 and 24, 2025 as a municipal expense</div> <div>CARRIED</div>
2025-242	<div>8.2.2</div> <div>Volunteer Manitoba - Leadership Fundamentals Workshops</div> <div>Councillor Jabusch Councillor Bittner</div> <div>BE IT RESOLVED THAT Council approve the enrollment of RM EDO Jackie Kiesman for the Leadership Development Series being offered weekly via Zoom by Volunteer Manitoba from July 8 to August 12, 2025 as a municipal expense.</div> <div>CARRIED</div>
	<div>8.3</div> <div>Steep Rock - Fire Fighting Equipment</div> <div>TABLED</div>

2025-243	<p>8.4 Community Futures AGM Councillor Nickel Councillor Bittner</p> <p>BE IT RESOLVED THAT Council approve the attendance of ACAO McCoubrey, Councillor Lindell, EDO Jackie Kiesman, Councillor Bittner at the Community Futures West Interlake Annual General Meeting at the Lakeshore Regional Wellness Centre, Ashern on Wednesday, June 18, 2025 at 6:30 p.m. as a municipal expense.</p> <p>CARRIED</p>
	<p>8.5 Pinemuta Pump Station Council reviewed the 2014 agreement between the Municipality and Manitoba Housing and Renewal Corp.</p>
2025-244	<p>8.6 Portable Restrooms for WDG Sites - Quote Councillor Lindell Councillor Jabusch</p> <p>BE IT RESOLVED that Council authorize the purchase of 4 portable restrooms from PolyJohn Canada in the amount of \$4,948.55 plus applicable taxes.</p> <p>CARRIED</p>
2025-245	<p>8.7 Catalis Meeting Management - Contract Renewal Councillor Bittner Councillor Nickel</p> <p>BE IT RESOLVED THAT Council approve renewing the Municipality's Software Subscription Fees and Recurring Professional Services Fees for a further four year term with Catalis effective June 1, 2025.</p> <p>CARRIED</p>
2025-246	<p>8.8 RM - Sea Cans Councillor Jabusch Councillor Lindell</p> <p>BE IT RESOLVED THAT Council approve the purchase of two 40 foot HQ Multi Door (5 Door) One Time SDFTHQ-WPG Sea Cans in the amount of \$23,990.00 plus applicable taxes.</p> <p>CARRIED</p>
2025-247	<p>8.9 R.M. Steep Rock Public Washroom Caretaker Councillor Jabusch Councillor Nickel</p> <p>BE IT RESOLVED THAT Council approve P. Falk's request for an increase to \$37.50 per hour to caretake the Public Washrooms in Steep Rock.</p> <p>CARRIED</p>

2025-248	<div> <div>8.10</div> <div> Alf Cuthbert PAC Councillor Metner Councillor Jabusch </div> </div> <p>WHEREAS Council previously approved a donation of \$1,850.00 under the Spring 2025 VLT Grant disbursement to support the Moosehorn Tumblers' 2025 Summer Gymnastics Camp;</p> <p>AND WHEREAS the Moosehorn Tumblers have since cancelled their summer camp due to unforeseen circumstances and returned the funds to the Municipality;</p> <p>AND WHEREAS Council is committed to supporting youth-based recreational opportunities and recognizes the lasting impact of fostering team spirit and community pride among children;</p> <p>THEREFORE BE IT RESOLVED that Council approve a donation in the amount of \$1,850.00 to the Alf Cuthbert School Parent Advisory Council, to be used toward the purchase of upgraded school jerseys.</p> <div>CARRIED</div>
2025-249	<div> <div>8.11</div> <div> 2025 RM Tabletop Exercise Shelley Napier to be contacted regarding a tabletop exercise. </div> </div> <div> <div>8.12</div> <div> MB Good Roads - Workshop Councillor Gould Councillor Bittner </div> </div> <p>BE IT RESOLVED THAT Council approve the attendance of Public Works staff members Jason Price and Greg Ogonoski at the Manitoba Good Roads Association Seminar – Road and Ditch Maintenance Safety in Clandeboye, Manitoba on June 24, 2025 as a municipal expense.</p> <div>CARRIED</div>
	<div>9</div> <div>In Camera - NONE</div>
	<div>10</div> <div>Delegations and Public Hearings</div>
	<div>10.1</div> <div>11:00 a.m. Public Hearing - Variance Application - I. Sinclair</div>
2025-234	<div> <div>10.1.1</div> <div> Adjourn Regular Meeting for Public Hearing Councillor Metner Councillor Lindell </div> </div> <p>BE IT RESOLVED THAT Council adjourn the regular meeting of Council to hold the required Public Hearing for the Application for Variation Order VG-01-25 – Sinclair - Application to vary Minimum rear yard setback – varied from 25 feet to 10 feet to allow for the construction of a new dwelling.</p> <div>CARRIED</div>
2025-235	<div> <div>10.1.2</div> <div> Adjourn Public Hearing Councillor Gould Councillor Nickel </div> </div> <p>BE IT RESOLVED THAT Council shall now declare this public hearing closed and Council shall now return to its regular monthly Council meeting.</p> <div>CARRIED</div>
	<div>10.2</div> <div> 11:15 a.m. Alf Cuthbert Parent Advisory Council D. McCoubrey, Chairperson for the Alf Cuthbert Parent Advisory Council, met with Council to request that the returned donation from the Moosehorn Tumblers be considered for use in upgrading the school jerseys at Alf Cuthbert School. See Resolution No. 2025-248. </div>

2025-250

11

Adjournment

Councillor Bittner
Councillor Metner

BE IT RESOLVED THAT Council shall now adjourn to meet again at the next regular meeting of Council on June 26, 2025.

Adjournment time: 2:24 p.m.

CARRIED

Chief Administrative Officer Shelly Schwitek

Reeve Craig Howse

Deposit Register

Pay group : 100 (OFFICE)		Pay period : 11 (10May2025 to 23May2025)			Cheque date : 23May2025	
Voucher No.	Pay Date	Emp. No.	Employee Name	Dept. No.	Institute / Transit / Account	Amount
	23May2025	675	BECKER, Charles	650		
	23May2025	665	CLARK, Arnold	650		
	23May2025	676	FALK, Phyllis	650		
	23May2025	681	Godfrey, Peter	650		
	23May2025	332	Houston, Dylan E.	310		
	23May2025	208	Kiesman, Jacqueline A.	725		
	23May2025	204	MCCOUBREY, Devan	250		
	23May2025	310	Ogonoski, Gregory F.	300		
	23May2025	301	PRICE, JASON	300		
	23May2025	684	Rawluk, Henry	650		
	23May2025	201	SCHWITEK, SHELLY D.	200		
	23May2025	207	SHANNON, Justin	260		
	23May2025	205	SPARROW, Barbara	260		
Pay Group Totals :				Number of Deposits:13		
				Total Amount of Deposits:14155.45		

Deposit Register

Pay group : 100 (OFFICE)		Pay period : 12 (24May2025 to 06Jun2025)			Cheque date : 06Jun2025	
Voucher No.	Pay Date	Emp. No.	Employee Name	Dept. No.	Institute / Transit / Account	Amount
	06Jun2025	675	BECKER, Charles	650		
	06Jun2025	665	CLARK, Arnold	650		
	06Jun2025	676	FALK, Phyllis	650		
	06Jun2025	681	Godfrey, Peter	650		
	06Jun2025	309	Granberg, Danny	300		
	06Jun2025	332	Houston, Dylan E.	310		
	06Jun2025	208	Kiesman, Jacqueline A.	725		
	06Jun2025	204	MCCOUBREY, Devan	250		
	06Jun2025	310	Ogonoski, Gregory F.	300		
	06Jun2025	301	PRICE, JASON	300		
	06Jun2025	684	Rawluk, Henry	650		
	06Jun2025	201	SCHWITEK, SHELLY D.	200		
	06Jun2025	207	SHANNON, Justin	260		
	06Jun2025	205	SPARROW, Barbara	260		
Pay Group Totals :				Number of Deposits:14		
				Total Amount of Deposits:15168.66		

Bank Code: General - General

Payment #	Vendor	Date	Amount
Computer Cheque			
11521	Catalis PWE	06/03/2025	134.40
11522	ALS Canada Ltd.	06/03/2025	3,326.40
11523	Ashern Daycare CO-OP	06/03/2025	1,000.00
11524	10186551 Manitoba Ltd. (CFAT-FESC	06/03/2025	266.94
11525	Ashern Home Hardware	06/03/2025	26.18
11526	JR Cousin Consultants Ltd.	06/03/2025	2,526.30
11527	Keith Cartage	06/03/2025	1,372.88
11528	Landmark Planning & Design Inc	06/03/2025	2,944.29
11529	MEBP	06/03/2025	5,869.61
11530	Minister Of Finance	06/03/2025	15,197.00
11531	MuniSoft	06/03/2025	133.28
11532	Ogonoski Gregory Frank	06/03/2025	258.65
11533	Oswald Riley	06/03/2025	2,280.50
11534	Purolator Inc.	06/03/2025	101.55
11535	Real Pristine Services	06/03/2025	418.13
11536	Access Credit Union	06/03/2025	14,058.76
11537	RM of St. Laurent	06/03/2025	163.20
11538	Shoreline Excavating	06/03/2025	4,221.00
11539	TAXervice	06/03/2025	446.25
11540	XEROX CANADA LTD	06/03/2025	969.52
11541	6285636 Manitoba Ltd.	06/11/2025	31,723.37
11542	Access Credit Union	06/11/2025	3,182.39
11543	Moosehorn Co-op	06/11/2025	4,015.69
11544	Community Furtures - Heartland	06/11/2025	200.00
11545	Falk Phyllis	06/11/2025	468.75
11546	GFL Environmental Inc	06/11/2025	4,557.42
11547	Grand & Toy	06/11/2025	380.89
11548	Graymont Western Canada	06/11/2025	9,295.79
11549	Access Credit Union	06/11/2025	3,418.88
11550	MuniSoft	06/11/2025	469.28
11551	Noordenbos Appliance	06/11/2025	112.00
11552	REV - Oswald Joanne	06/11/2025	0.00
11553	Over the Top Septic	06/11/2025	325.50
11554	Price Gene	06/11/2025	470.00
11555	Rawluk's Grocery Ltd.	06/11/2025	485.33
11556	Shoreline Excavating	06/11/2025	6,478.50
11557	St. Martin Garage	06/11/2025	966.63
11558	Telmatik	06/11/2025	162.75
11559	Oswald Shawn Paul	06/11/2025	300.00
Total for Computer Cheque:			122,728.01
Total for General:			122,728.01