



## Rural Municipality of Grahamdale

### Meeting Agenda

January 9, 2025 - Regular - 09:00 AM

1. ADOPTION OF MINUTES
2. AGENDA
3. FINANCES
  - 3.1 General Accounts
  - 3.2 Council Indemnity
  - 3.3 December 2024 Financial Statement
  - 3.4 2025 Budget Meeting dates
  - 3.5 2025 Line of Credit
4. COMMITTEE REPORTS
  - 4.1 9:30 a.m. - Public Works Manager Report
5. CORRESPONDENCE
6. BY-LAWS
  - 6.1 By-Law 1089-2025 Pledge of Municipal Taxes
    - 6.1.1 By-Law 1089-2025 - First Reading
    - 6.1.2 By-Law 1089-2025 - Second Reading
  - 6.2 Review of Municipal By-Laws
  - 6.3 Review of RM Fees and Charges By-Law 1081-2024
7. UNFINISHED BUSINESS
  - 7.1 Lake MB Outlet Channel and Lake St. Martin Outlet Channel
    - 7.1.1 IAAC - Environmental Assessment Report
  - 7.2 Boundary Line Drain Committee
  - 7.3 West Interlake Regional Investment Co-op
  - 7.4 Steep Rock Development
  - 7.5 2025 Gravel Contract
  - 7.6 Municipal Road Construction Policy
  - 7.7 Culvert Replacement - Old Hwy 6 at Birch Creek
  - 7.8 Forage Lease Add Name - SE 14-28-7 WPM
  - 7.9 Moosehorn Fire Department - New Fire Truck
  - 7.10 RM Electronic Sign
  - 7.11 AMM Executive Meeting January 13, 2025
8. NEW BUSINESS
  - 8.1 Municipal Employee Positions
    - 8.1.1 Economic Development Officer/Recreation Coordinator Position
    - 8.1.2 Municipal Emergency Coordinator/Admin Assistant Position
    - 8.1.3 Finance Officer - Term Position
  - 8.2 General Permit Application - SW 30-27-6W - M. Price
  - 8.3 Speed Limit Change - PTH 6 and PR 513
  - 8.4 Lakeshore Handi Van - 2025 Levy
  - 8.5 Ashern & Area Veterinary Services Board
  - 8.6 Request for Support - Silver Bay Bible Camp
  - 8.7 Renew Forage Lease - R. and N. Yanke - NE-26-26-7 WPM
  - 8.8 6094440 Manitoba Ltd. - Subdivision Application Rev. 2
  - 8.9 Valley Fiber
  - 8.10 Ashern Vet Services District - Recruitment

- 8.11 Public Works Requests
- 8.11.1 B. Fenning - SE 19-26-8W - Road Widened
- 8.12 B. Gagaluk - General Permit No. 269-19
- 8.13 Aggregate Mapping - Quote from Glacial Aggregates Inc.
- 8.14 MMA Workshop - Aquatic Invasive Species
- 8.15 Napier Emergency Consulting - Contract Renewal
- 8.16 2025 Planning Conference
- 8.17 Mulvihill WDG - Wood Stove
- 8.18 Steep Rock - Signage
- 9. IN CAMERA
- 9.1 In Camera - Preliminary Matter
- 9.2 Out of Camera
- 10. DELEGATIONS AND PUBLIC HEARINGS - NONE
- 11. ADJOURNMENT



**Rural Municipality of Grahamdale**  
**Meeting Minutes**  
**Regular January 9, 2025 - 09:00 AM**

The 1st Regular meeting of the Council of the Rural Municipality of Grahamdale was held at the Municipal Office in Moosehorn, Manitoba on January 9, 2025.

**Present:**

- Reeve Craig Howse
- Councillor Charlotte Lindell
- Councillor Kevin Nickel
- Councillor Glen Metner
- Councillor Greg Jabusch
- Councillor Dollard Gould
- CAO Shelly Schwitek

**Absent:**

- Councillor Jason Bittner

Reeve Howse called the meeting to order at 9:08 a.m.  
Council broke for lunch from 12:00 p.m. to 1:00 p.m.

2025-001            **1**            **Adoption of Minutes**  
                         Councillor Gould  
                         Councillor Jabusch

BE IT RESOLVED THAT Council approve the following minutes as circulated:

1. December 12, 2024 Regular Council Meeting Minutes.

**CARRIED**

2025-002            **2**            **Agenda**  
                         Councillor Lindell  
                         Councillor Nickel

BE IT RESOLVED THAT Council adopt the agenda as circulated with additions.

**CARRIED**

2025-003            **3**            **Finances**

**3.1. General Accounts**  
                         Councillor Gould  
                         Councillor Nickel

WHEREAS the List of Accounts (attached to the minutes hereto) for the period ending January 07, 2025 have been examined by Council and found to be in order;

THEREFORE BE IT RESOLVED THAT Payroll Deposit in the amount of \$26,109.90 and Accounts Payable Cheques numbered 11249 to 11274 in the amount of \$117,388.25 be approved for payment.

**CARRIED**

2025-004 **3.2**

**Council Indemnity**  
Councillor Metner  
Councillor Jabusch

BE IT RESOLVED THAT Council approve the payment of Monthly Indemnity, Inspection Fees and Committee Expenses for the members of Council as follows:

Reeve Craig Howse	\$ 1,173.87
Councillor Charlotte Lindell	\$ 1,006.53
Councillor Kevin Nickel	\$ 803.18
Councillor Glen Metner	\$ 980.58
Councillor Greg Jabusch	\$ 621.97
Councillor Jason Bittner	\$ 715.42
Councillor Dollard Gould	\$ 911.59
<b>TOTAL</b>	<b>\$ 6,213.14</b>

**CARRIED**

2025-005 **3.3**

**2025 Budget Meeting dates**  
Councillor Gould  
Councillor Jabusch

BE IT RESOLVED THAT Council set the following 2025 budget meeting dates:

1. February 6, 2025 9 a.m. to 2 p.m.
2. February 21, 2025 9 a.m. to 1 p.m.

**CARRIED**

2025-006 **3.4**

**2025 Line of Credit**  
Councillor Jabusch  
Councillor Nickel

WHEREAS Section 173(1) of *The Municipal Act* provides municipalities with the authority, by resolution, to borrow money for operating expenses during a fiscal year, but the amount borrowed may not exceed the amount collected in taxes and grant-in-lieu in the previous fiscal year;

AND WHEREAS the amount collected by the RM of Grahamdale in taxes and grant-in-lieu in 2024 was \$2,984,570.00.

AND WHEREAS the RM of Grahamdale wishes to renew its line of credit in the amount of \$250,000.00 to meet the expenditures of the municipality for the year 2025 (if needed).

NOW THEREFORE BE IT RESOLVED that Council authorize taking all necessary steps to comply with the Access Credit Union Limited's requirements for the Municipality's existing line of credit.

**CARRIED**

2025-007 **4**

**Committee Reports**  
Councillor Jabusch  
Councillor Lindell

BE IT RESOLVED THAT Council adopts the reports of the Committees as presented.

**CARRIED**

**4.1 9:30 a.m. - Public Works Manager Report**

Interim Public Works Manager Greg Ogonoski updated Council on public works related matters.

**4.2 Councillor Nickel**

**Boundary Line Drain**

A subcommittee of the elected officials participating on the Boundary Line Drain Committee met to discuss how to proceed with licensing the existing infrastructure.

**4.3 Councillor Lindell**

**Ashern District Library**

Interviews for a new Librarian were held. Unfortunately, the position remains vacant. Parkland will re-advertise the position.

**Western Interlake Planning District**

The next meeting is being held on January 20<sup>th</sup>. The Planning District is preparing their 2025 budget and considering a new truck for the building inspector.

**North Interlake Health Advisory Committee**

A meeting was held in Lundar on January 8<sup>th</sup>. Topics discussed included submitting invoices when volunteer fire fighters respond to lift assists and a new doctor starting in Eriksdale.

**4.4 Councillor Gould**

**Gypsumville Fire Department**

Two calls for service – two house fires on Pinaymootang First Nations.

**5 Correspondence**

1. Letter from AMM dated December 18, 2024 re: AMM Executive Visit;
2. AMM News Bulletin dated December 20, 2024;
3. AMM Interlake Director Updated dated December 19, 2024;
4. EIWD November 2024 minutes;
5. EIWD December 2024 minutes;
6. Letter from D. Sewell re: Notice of Retirement received Jan 2, 2025;
7. Letter from MMSM dated December 13, 2024 re: 2025 Municipal Recycling Funding Payments;
8. Province of Manitoba News Release dated December 16, 2024 re: Manitoba Government Funds Upgrades to Provincial Trail System;
9. Manitoba Municipal Administrators Press Release dated December 5, 2024 re: Response to the R.M. of Lakeshore Press Release;
10. Community Futures West Interlake October 2024 Minutes;
11. Ronald McDonald House Charities letter dated December 13, 2024 re: request for donations;
12. Public Utilities Board – Notice of Decision dated January 7, 2025 re: MPI's Application for a rate increase of 3.0%.

**6 By-Laws**

**6.1 By-Law 1089-2025 Pledge of Municipal Taxes**

**6.1.1 By-Law 1089-2025 - First Reading**

2025-008

Councillor Lindell  
Councillor Jabusch

BE IT RESOLVED THAT the By-Law for the Pledge of Municipal Taxes to the Access Credit Union Limited be now read a first time and numbered as By-Law No. 1089-2025.

**CARRIED**

**6.1.2 By-Law 1089-2025 - Second Reading**

2025-009

Councillor Gould  
Councillor Metner

BE IT RESOLVED THAT By-Law No. 1089-2025 for the Pledge of Municipal Taxes to the Access Credit Union Limited be now read a second time.

**CARRIED**

	<b>6.2</b>	<b>Review of Municipal By-Laws</b>	
	<b>6.3</b>	<b>Review of RM Fees and Charges By-Law 1081-2024</b> To be reviewed during budget discussions.	
	<b>7</b>	<b>Unfinished Business</b>	
	<b>7.1</b>	<b>Lake MB Outlet Channel and Lake St. Martin Outlet Channel</b>	
	<b>7.1.1</b>	<b>IAAC - Environmental Assessment Report</b>	<b>TABLED</b>
	<b>7.2</b>	<b>Boundary Line Drain Committee</b> The next meeting will be held on February 12, 2025.	
	<b>7.3</b>	<b>West Interlake Regional Investment Co-op</b>	<b>TABLED</b>
	<b>7.4</b>	<b>Steep Rock Development</b>	<b>TABLED</b>
2025-010	<b>7.5</b>	<b>2025 Gravel Contract</b> Councillor Metner Councillor Jabusch  WHEREAS the R.M. of Grahamdale requested proposals for Hauling and Depositing Gravel/Crushed Rock from Graymont Western Canada Inc. or other designated Municipal Stockpiles onto Municipal roads. Term of Agreement shall be from the date of this Agreement to July 15, 2025. Deadline for proposals was 12 Noon Monday, January 6, 2025.  AND WHEREAS the following Proposals were received: 1. Lakeside Aggregates 2. D. Humiski Trucking Ltd. 3. St. Martin Fish Agency  And it was found that the Proposal received from D. Humiski Trucking Ltd. to be the most appropriate.  THEREFORE BE IT RESOLVED THAT Council accept D. Humiski Trucking Ltd. proposal.	<b>CARRIED</b>
	<b>7.6</b>	<b>Municipal Road Construction Policy</b>	<b>TABLED</b>
	<b>7.7</b>	<b>Culvert Replacement - Old Hwy 6 at Birch Creek</b>	<b>TABLED</b>
2025-011	<b>7.8</b>	<b>Forage Lease Add Name - SE 14-28-7 WPM</b> Councillor Gould Councillor Metner  BE IT RESOLVED THAT Council approve the addition of Johannes Petronella Koning, Jacoba Marina Koning Duijin and Cornee Marinus Petrus Koning to Forage Lease 1188-2022 for SE 14-28-7 WPM, at the request of the leaseholders Danilo and Tina Krahn.	<b>CARRIED</b>
	<b>7.9</b>	<b>Moosehorn Fire Department - New Fire Truck</b> A meeting will be held on Friday, January 17 <sup>th</sup> to review the bid specs.	

- 7.10 RM Electronic Sign**

**TABLED**
- 7.11 AMM Executive Meeting January 13, 2025**  
Council reviewed the agenda.
- 8 New Business**
- 8.1 Municipal Employee Positions**
- 8.1.1 Economic Development Officer/Recreation Coordinator Position**  
Tabled for further discussion during 2025 budget meetings.
- 8.1.2 Municipal Emergency Coordinator/Admin Assistant Position**  
Tabled for further discussion during 2025 budget meetings.
- 8.1.3 Finance Officer - Term Position**  
Councillor Metner  
Councillor Jabusch

BE IT RESOLVED THAT Council advertise for the Finance Officer two year Term Position on the Municipal Website, RM Facebook, the Around Town Newsletter and the Express Weekly. Tentative start date to be early February 2025.

**CARRIED**
- 8.2 General Permit Application - SW 30-27-6W - M. Price**  
Councillor Lindell  
Councillor Metner

BE IT RESOLVED THAT Council approve Michael Price’s application for a General Permit on the SW 30-27-6 WPM – 161.00 Acres – Roll No. 205500.000 for the purposes of hunting, trapping and recreation.

**CARRIED**
- 8.3 Speed Limit Change - PTH 6 and PR 513**  
Councillor Gould  
Councillor Lindell

WHEREAS the intersection of PTH 6 and PR 513 is the site of frequent collisions within our Municipality.

AND WHEREAS we have received a request from the Gypsumville RCMP Detachment to support the creation of a reduced speed zone at this intersection.

BE IT RESOLVED THAT Council requests that Manitoba Transportation and Infrastructure reduce the speed on Provincial Trunk Highway 6 from 100 km/h to 80 km/h in the vicinity of this intersection, and install all required signage.

**CARRIED**
- 8.4 Lakeshore Handi Van - 2025 Levy**  
Councillor Jabusch  
Councillor Metner

BE IT RESOLVED THAT Council approve payment in the amount of \$10,000.00 to the Lakeshore Handivan Association Inc. towards the operation of the Handivan service as set out in its 2025 Budget.

**CARRIED**

- 2025-016      **8.5      Ashern & Area Veterinary Services Board**  
 Councillor Nickel  
 Councillor Lindell
- BE IT RESOLVED that Council approve payment of the 2025 annual Grant in the amount of \$15,000.00 to the Ashern & Area Veterinary Services District.
- CARRIED**
- 
- 2025-017      **8.6      Request for Support - Silver Bay Bible Camp**  
 Councillor Gould  
 Councillor Jabusch
- WHEREAS The Silver Bay Bible Camp provides important opportunities for recreation activity for youth within the RM of Grahamdale.
- BE IT RESOLVED that Council supports the Silver Bay Bible camp in their grant application to Access Credit Union for the construction of a new pavilion.
- CARRIED**
- 
- 2025-018      **8.7      Renew Forage Lease - R. and N. Yanke - NE-24-26-7 WPM**  
 Councillor Nickel  
 Councillor Metner
- BE IT RESOLVED THAT Council approve the renewal of Rick Yanke’s Forage Lease for an additional 5 year term:  
 Forage Lease No 61-2000 covering NE 24-26-7 WPM;  
 The new expiration date shall be December 31, 2029.
- CARRIED**
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- 2025-019      **8.8      6094440 Manitoba Ltd. - Subdivision Application Rev. 2**  
 Required Public Hearing postponed to Thursday, January 23, 2025.
- 2025-019      **8.9      Valley Fiber**
- TABLED**
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- 2025-019      **8.10      Ashern Vet Services District - Recruitment**  
 Councillor Lindell  
 Councillor Metner
- BE IT RESOLVED that Council approve the attendance of Councillor Kevin Nickel representing the Ashern & Area Veterinary Services District at the Western College of Veterinary Medicine (WCVI) 2025 Veterinary Industry Day on Wednesday, March 19, 2025 in Saskatoon as a municipal expense on a cost share basis with the RM of West Interlake.
- CARRIED**
- 
- 2025-020      **8.11      Public Works Requests**
- 2025-020      **8.11.1      B. Fenning - SE 19-26-8W - Road Widened**  
 Mr. Fenning to be contacted.
- 2025-020      **8.12      B. Gagaluk - General Permit No. 269-19**  
 Councillor Nickel  
 Councillor Metner
- BE IT RESOLVED THAT Council approve Brian Gagaluk’s request to have Raymond Klapprat added to General Permit No. 269-19 on SE 23-27-7 WPM.
- CARRIED**
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- 2025-020      **8.13      Aggregate Mapping - Quote from Glacial Aggregates Inc.**
- TABLED**



- 2025-021      **8.14      MMA Workshop - Aquatic Invasive Species**  
Councillor Lindell  
Councillor Gould
- BE IT RESOLVED THAT Council approve the attendance of Councillor Jabusch and Reeve Howse at the 2025 MMA Aquatic Invasive Species Virtual Summit on January 22, 2025 as a municipal expense.
- CARRIED**
- 2025-022      **8.15      Napier Emergency Consulting - Contract Renewal**  
Councillor Jabusch  
Councillor Metner
- BE IT RESOLVED THAT Council renew Napier Emergency Consulting's contract to provide emergency management consulting services to the Municipality for a further 12 month term in the amount of \$4,000.00 plus mileage and GST. Term shall commence April 1, 2025 to March 31, 2026.
- CARRIED**
- 2025-023      **8.16      2025 Planning Conference**  
Councillor Gould  
Councillor Nickel
- BE IT RESOLVED THAT Council approve the attendance of Admin Assistant Justin Shannon at the Manitoba Planning Conference being held in Brandon March 5 to 7, 2025, as a municipal expense.
- CARRIED**
- 8.17      Mulvihill WDG - Wood Stove**  
Public Works to install the stove.
- 8.18      Steep Rock - Signage**
- TABLED**
- 9      In Camera**
- 9.1      In Camera - Preliminary Matter – None**
- 9.2      Out of Camera – None**
- 10      Delegations and Public Hearings - NONE**
- 2025-024      **11      Adjournment**  
Councillor Gould  
Councillor Lindell
- BE IT RESOLVED THAT Council shall now adjourn to meet again at the next regular meeting of Council on January 23, 2025.
- Adjournment time: 2:47 p.m.
- CARRIED**

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Chief Administrative Officer Shelly Schwitek

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Reeve Craig Howse

**RM of Grahamdale  
Payment Register**

Report Date  
01/07/2025 12:15 PM

Batch: 2024-00110 to 2024-00112

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Bank Code: General - General

Payment #	Vendor	Date	Amount
Computer Cheque			
11249	6285636 Manitoba Ltd.	12/19/2024	44,517.38
11250	6285636 Manitoba Ltd.	12/31/2024	30,699.38
11251	Association Of	12/31/2024	3,559.50
11252	AMM Trading Company Ltd.	12/31/2024	1,422.46
11253	B.A.S. Enterprise Ltd	12/31/2024	425.00
11254	Belfor (Canada) Inc.	12/31/2024	1,308.01
11255	Blue Raven Design & Print	12/31/2024	71.50
11256	Clearesult - Ecofitt Corporation	12/31/2024	2,053.88
11257	Falk Phyllis	12/31/2024	240.00
11258	Grand & Toy	12/31/2024	110.10
11259	Hilbre Auto Service Inc.	12/31/2024	1,537.11
11260	Ashern Home Hardware	12/31/2024	314.24
11261	Access Credit Union	12/31/2024	3,421.90
11262	MDA Transport	12/31/2024	1,690.50
11263	MEBP	12/31/2024	5,239.44
11264	Minister of Finance	12/31/2024	126.00
11265	Prairie By-Law Enforcement Ltd	12/31/2024	157.50
11266	Real Pristine Services	12/31/2024	320.00
11267	Access Credit Union	12/31/2024	11,606.94
11268	Roadrunners Auto	12/31/2024	317.63
11269	Shoreline Excavating	12/31/2024	4,977.00
11270	Steep Rock Beach Park Inc	12/31/2024	300.00
11271	SWANA Northern Lights Chapter	12/31/2024	210.00
11272	Tcms High Speed Communications	12/31/2024	77.79
11273	Western Financial	12/31/2024	1,297.62
11274	XEROX CANADA LTD	12/31/2024	1,387.37
Total for Computer Cheque:			<u>117,388.25</u>
Total for General:			<u><u>117,388.25</u></u>

Payments Printed: 26

### Deposit Register

Pay group : 100 (OFFICE)

Pay period : 01 (21Dec2024 to 03Jan2025)

Cheque date : 03Jan2025

Voucher No.	Pay Date	Emp. No.	Employee Name	Dept. No.	Institute / Transit / Account	Amount
	03Jan2025	675	BECKER, Charles	650		
	03Jan2025	665	CLARK, Arnold	650		
	03Jan2025	676	FALK, Phyllis	650		
	03Jan2025	681	Godfrey, Peter	650		
	03Jan2025	309	Granberg, Danny	300		
	03Jan2025	204	MCCOUBREY, Devan	250		
	03Jan2025	310	Ogonoski, Gregory F.	300		
	03Jan2025	301	PRICE, JASON	300		
	03Jan2025	684	Rawluk, Henry	650		
	03Jan2025	201	SCHWITEK, SHELLY D.	200		
	03Jan2025	671	SEWELL, Doug	650		
	03Jan2025	207	SHANNON, Justin	260		
	03Jan2025	205	SPARROW, Barbara	260		

**Pay Group Totals :**

Number of Deposits:13

Total Amount of Deposits:12752.49

### Deposit Register

Pay group : 100 (OFFICE)

Pay period : 26 (07Dec2024 to 20Dec2024)

Cheque date : 20Dec2024

Voucher No.	Pay Date	Emp. No.	Employee Name	Dept. No.	Institute / Transit / Account	Amount
	20Dec2024	675	BECKER, Charles	650		
	20Dec2024	665	CLARK, Arnold	650		
	20Dec2024	681	Godfrey, Peter	650		
	20Dec2024	309	Granberg, Danny	300		
	20Dec2024	204	MCCOUBREY, Devan	250		
	20Dec2024	310	Ogonoski, Gregory F.	300		
	20Dec2024	301	PRICE, JASON	300		
	20Dec2024	684	Rawluk, Henry	650		
	20Dec2024	201	SCHWITEK, SHELLY D.	200		
	20Dec2024	671	SEWELL, Doug	650		
	20Dec2024	207	SHANNON, Justin	260		
	20Dec2024	205	SPARROW, Barbara	260		

**Pay Group Totals :**

Number of Deposits:12

Total Amount of Deposits:13357.41