



**Rural Municipality of Grahamdale**  
**Meeting Minutes**  
**Regular Meeting April 13, 2023 - 09:00 AM**

The 7th Regular meeting of the Council of the Rural Municipality of Grahamdale was held at the Municipal Office in Moosehorn, Manitoba on April 13, 2023.

- Present:
- Reeve Craig Howse
  - Councillor Charlotte Lindell
  - Councillor Kevin Nickel
  - Councillor Glen Metner
  - Councillor Greg Jabusch
  - Councillor Jason Bittner
  - Councillor Dollard Gould
  - CAO Shelly Schwitek

Reeve Howse called the meeting to order at 9:18 a.m.  
Council broke for lunch from 12:00 p.m. to 1:00 p.m.

	<b>1</b>	<b>Adoption of Minutes</b>	
2023-141	<b>1.1</b>	<b>March 23, 2023 Regular Meeting Minutes</b> Councillor Bittner Councillor Gould  BE IT RESOLVED THAT Council approve the following meeting minutes as circulated:  1. March 23, 2023 Regular Meeting Minutes.	<b>CARRIED</b>
2023-142	<b>1.2</b>	<b>April 11, 2023 - 2023 Financial Plan Public Hearing Minutes</b> Councillor Gould Councillor Jabusch  BE IT RESOLVED THAT Council approve the following Public Hearing minutes as circulated:  1. April 11, 2023 – 2023 Financial Plan Public Hearing Minutes.	<b>CARRIED</b>
2023-143	<b>2</b>	<b>Additions to Agenda</b> Councillor Metner Councillor Lindell  BE IT RESOLVED THAT Council adopt the agenda as circulated with additions.	<b>CARRIED</b>

**3 Finances**

2023-144

**3.1 General Accounts**  
Councillor Bittner  
Councillor Nickel

WHEREAS the List of Accounts (attached to the minutes hereto) for the period ending April 12, 2023 have been examined by Council and found to be in order;

THEREFORE BE IT RESOLVED THAT **Payroll** Deposit in the amount of **\$ 25,444.41**, and **Accounts Payable** Cheques numbered **10116** to **10142** in the amount of **\$ 86,265.99** be approved for payment.

**CARRIED**

2023-145

**3.2 Council Indemnity**  
Councillor Jabusch  
Councillor Bittner

BE IT RESOLVED THAT Council approve the payment of Monthly Indemnity, Inspection Fees and Committee Expenses for the members of Council as follows:

Reeve Craig Howse	\$ 1,811.90
Councillor Charlotte Lindell	\$ 1,564.75
Councillor Kevin Nickel	\$ 867.26
Councillor Glen Metner	\$ 954.67
Councillor Greg Jabusch	\$ 1,379.84
Councillor Jason Bittner	\$ 1,670.21
Councillor Dollard Gould	\$ 2,255.85
<b>TOTAL</b>	<b>\$ 10,504.48</b>

**CARRIED**

2023-146

**3.3 March 2023 Financial Statement**  
Councillor Lindell  
Councillor Jabusch

BE IT RESOLVED THAT the Financial Statement for March, 2023 be adopted as read.

**CARRIED**

2023-147

**4 Committee Reports**  
Councillor Jabusch  
Councillor Gould

BE IT RESOLVED THAT Council adopts the reports of the Committees as presented.

**CARRIED****4.1 9:30 a.m. - Danny Granberg - Public Works Manager**

1. **Graders** –working on opening up closed & non-residential roads. Wings and snowplows will be removed once roads have been opened
2. **Spring flooding** –Not very many issues at this time. TDO Contracting have been contacted and will be opening up the Batten/Borsa intersection. Monitoring the following drains: Ditchfield, Hickman, Karpaty, West Partridge and Dowhaniuk.
3. **Green for Life** –Recycle pick-up has been done at Moosehorn and Pinemuta.
4. **Tiger Tube Training** has been completed.

5. **RM Tent** -Tent has been repaired and picked up.
6. **Wayside Park Washrooms** –Rick Unrau site visit and a quote has been requested. Waiting to receive the quote.
7. **Pole Shed** –Site visit complete and waiting to receive quotes (Reimers and local contractor).
8. **Log Cabin Move** –Waiting on an updated quote from Reimers.
9. **Steep Rock Skating Shack** has been removed for the season.

**4.2 10:00 a.m. Interim EDO Kim Ostafichuk - Report**

EDO Report will be given at the April 27, 2023 meeting.

**4.3 2:00 p.m. Rob Gowland, Municipal Building Inspector**

Council received Mr. Gowlands Building Inspector Report to review.

**4.4 Councillor Jabusch**

Community Development Corporation

- Seeds have been ordered for the first annual sunflower and pumpkin growing contests.

Lakeshore Handivan Association

- Plans to construct a two-car garage in Eriksdale are underway.

Steep Rock Beach Park

- All seasonal sites are filled;
- Rental units are being advertised;
- Managers are working on applying for a liquor license.

**4.5 Councillor Gould**

Gypsumville Fire Department

- New decals have been ordered for the tanker truck;
- The tac truck is getting its pump replaced in Lunder.

**4.6 Councillor Nickel**

- Lakeside Sno Drifters has received their new groomer.

**4.7 Councillor Bittner**

Community Futures

- A Regional Development Strategy is being developed;
- The youth retreat was well received;
- The AGM is in June.
- The Interlake Community Development Project Support Initiative (ICDPSI) has opened and is receiving applications. The ICDPSI Program supports the growth of a community leading to direct employment creation or improvements that make it more desirable for new residents or businesses.

**5 Correspondence**

Noted by Council.

- Minister of Environment and Climate dated March 23, 2023 re: recycling rebate;
- RCMP West Interlake Detachment 4<sup>th</sup> Quarter Report dated March 24, 2023;
- AMM Member Advisory March 27, 2023 re: district elections;
- The Accessibility for Manitobans Act – Public Forum for the 5 year review;
- Municipal Relations Bulletin 2023-10 – Transit Planning and Affordable Housing;
- Western Financial Group April 8, 2023;

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- Municipal Relations Bulletin 2023-10 – Transit Planning and Affordable Housing;
- Western Financial Group April 8, 2023;

- MB Assessment Services dated April 6, 2023 re: the 2024 Board of Revision;
- AMM Member Advisory March 24, 2023 re: Meet with AMM Executive;
- AMM News Bulletin March 31, 2023;
- RCMP Ashern/Lundar Detachment March 23, 2023 report;

6 By-Laws

2023-148

6.1 By-Law 1070-2023 - Council Remuneration - Third Reading  
Councillor Gould  
Councillor Jabusch

BE IT RESOLVED THAT By-Law No. 1070-2023 for the purpose of providing for the Remuneration of Members of Council be now read a third time, signed and sealed by the Reeve and Chief Administrative Officer.

Name	Yes	No	Abstained	Absent
Jason Bittner	✓			
Dollard Gould	✓			
Craig Howse	✓			
Greg Jabusch	✓			
Charlotte Lindell	✓			
Glen Metner	✓			
Kevin Nickel	✓			

CARRIED

6.2 By-Law 1072-2023 - 2023 Financial Plan

2023-149

6.2.1 By-Law 1072-2023 - First Reading  
Councillor Metner  
Councillor Nickel

WHEREAS the Financial Plan and the five-year Capital Expenditures program for the year 2023 have been prepared by Council;  
AND WHEREAS By-Law No. 1072-2023 being a by-law of the Rural Municipality of Grahamdale to fix the estimates for the year 2023 as shown in Schedule "A" therein and provides the following mill rates:

School Division	Residential	Farm	Other/Commercial
Lakeshore SD	12.710	12.710	12.710
Frontier SD	12.422	12.422	12.422
Public School Finance Board	0	0	8.140
General Municipal Rate	22.416	22.416	22.416

AND WHEREAS Council designates that the taxes shall become due and payable on the 31st day of October, 2023 and that a penalty of 1.25% per month be charged on all unpaid taxes after October 31, 2023 until paid;  
THEREFORE BE IT RESOLVED THAT the By-Law authorizing the year 2023 Financial Plan and five year Capital Expenditure be now read a first time and numbered as By-Law No. 1072-2023.

CARRIED

2023-150

6.2.2 By-Law 1072-2023 - Second Reading  
Councillor Gould  
Councillor Lindell

WHEREAS By-Law No. 1072-2023 being a by-law of the R.M. of Grahamdale to approve the financial plan, mil rates and 5 year Capital Expenditure for the year 2023 was given first reading;  
THEREFORE BE IT RESOLVED THAT BY-LAW No. 1072-2023 is hereby given its second reading.

CARRIED

	<b>7</b>	<b>Unfinished Business</b>	
	<b>7.1</b>	<b>Lake MB Outlet Channel and Lake St. Martin Outlet Channel</b>	
	<b>7.1.1</b>	<b>RM Participation Funding</b>	<b>TABLED</b>
	<b>7.2</b>	<b>Steep Rock Beach Park</b>	<b>TABLED</b>
	<b>7.3</b>	<b>Moosehorn Co-op Project</b> See delegation report.	
	<b>7.4</b>	<b>Relocation of Wayside Cabin</b> Council to decide what to do with the Cabin.	
	<b>7.5</b>	<b>Valley Fiber - MB Fiber Option Project</b>	<b>TABLED</b>
2023-151	<b>7.6</b>	<b>Lake St. Martin FN - Letter of Support</b> Councillor Bittner Councillor Gould  WHEREAS Lake St. Martin First Nation has requested a letter of support from the R.M. of Grahamdale to accompany their application to Indigenous Services Canada to convert the following lands to Reserve status:  1. R 433000.000 – NE 22-32-9 WPM 2. R 227350.000 - NW 25-27-8 WPM 3. R 412600.000 - NW 19-32-8 WPM  THEREFORE BE IT RESOLVED THAT Council shall provide Lake St. Martin First Nation with a letter of support for Lake St. Martin FN to convert the three parcels into Reserve Land Status and also indicating our willingness to enter into a Municipal Services Agreement with Lake St. Martin First Nation.	<b>CARRIED</b>
	<b>7.7</b>	<b>DRAFT RM Land Sales Policy 32-2022</b>	<b>TABLED</b>
	<b>7.8</b>	<b>RM WDG - Incinerators</b>	<b>TABLED</b>
	<b>7.9</b>	<b>Subdivision Application 01-2023 - A &amp; L Bernier</b> Council to discuss and decide on the public reserve distance.	<b>TABLED</b>
	<b>7.10</b>	<b>RM Asset Management Meeting date</b>	<b>TABLED</b>
	<b>8</b>	<b>New Business</b>	
2023-154	<b>8.1</b>	<b>Special Meeting</b> Councillor Metner Councillor Gould  BE IT RESOLVED THAT Council set the following special meeting date(s) to discuss ongoing municipal matters including Moosehorn Co-Op Project. 1. Monday April 17/23 - 10:00 a.m.	<b>CARRIED</b>

2023-155

8.2

**Efficiency Manitoba - Ecofitt Assessment**

Councillor Jabusch  
Councillor Metner

WHEREAS Ecofitt Corporation is contracted through Efficiency Manitoba to provide free assessments for energy-saving upgrades and opportunities covered through Efficiency Manitoba's Small Business Program of up to 70%.

AND WHEREAS Ecofitt Corporation has provided the summary from its assessment of Municipal Buildings dated March 21, 2023:

RM of Grahamdale Municipal Office – Lighting Upgrade

1. 13 Fixture Rewires for B LED Lamps;
2. 30 Linear 4ft B LED Lamps;
3. And 2 Occupancy Sensors.

**RM Estimated Cost \$587.03**

Moosehorn Fire Hall – Lighting Upgrade

1. 14 Fixture Rewires for B LED Lamps;
2. 28 Linear 4ft B LED Lamps;
3. And 2 Occupancy Sensors.

**RM Estimated Cost \$610.70**

Gypsumville Fire Hall – Lighting Upgrade

1. 12 Fixture Rewires for B LED Lamps;
2. 24 Linear 4ft B LED Lamps
3. And Height Charge for anything over 12ft.

**RM Estimated Cost \$889.04**

Moosehorn Fire Hall – Insulation Upgrade

1. Upgrade insulation from R20 value to R50 value.

**RM Estimated Cost \$1,858.27**

THEREFORE BE IT RESOLVED THAT council approve the lighting and insulation upgrades at an estimated cost of \$3,945.04 plus applicable taxes.

**CARRIED**

2023-156

8.3

**2023 Manitoba Association of Fire Chiefs Conference**

Councillor Nickel  
Councillor Bittner

BE IT RESOLVED THAT Council approve the attendance of two members of the Moosehorn Fire Department and two members of the Gypsumville Fire Department at the 2023 Manitoba Association of Fire Chiefs' Conference in Steinbach on June 1 to 3, 2023 as a municipal expense

**CARRIED**

2023-157

8.4

**Kidsport Canada-Manitoba Program**

Councillor Gould  
Councillor Lindell

BE IT RESOLVED THAT Council authorize a donation in the amount of \$250.00 in support of the KidSport Canada - Manitoba program. VLT funded.

**CARRIED**

8.5

**Frontier School Division - Celebration of Achievements Banquet Invitation**

Council will not be attending.

- |          |            |   |
|----------|------------|---|
| 2023-158 | <b>8.6</b> | <p><b>Whitetail &amp; Walleye Annual Banquet - Donation</b><br/> Councillor Metner<br/> Councillor Bittner</p> <p>BE IT RESOLVED THAT Council donate the sum of \$200.00 to the Whitetail &amp; Walleye Annual Banquet and dance being held on Saturday, April 29, 2023. VLT Funded.</p> <p style="text-align: right;"><b>CARRIED</b></p>   |
| 2023-159 | <b>8.7</b> | <p><b>St. Martin Community Club - MB Justice Provincial Court Contract Renewal</b><br/> Councillor Gould<br/> Councillor Lindell</p> <p>BE IT RESOLVED THAT Council supports the St. Martin Community Club's Agreement dated March 22, 2023 with Manitoba Justice setting out the Terms and Conditions of the Agreement between The Government of Manitoba as represented by the Minister of Justice and the St. Martin Community Club Inc. for the purpose of holding sittings of The Provincial Court of Manitoba. Term of the Agreement commences on April 1, 2023 and ends March 31, 2024.</p> <p style="text-align: right;"><b>CARRIED</b></p>   |
| 2023-160 | <b>8.8</b> | <p><b>RM Municipal Staff Wage Increases</b><br/> Councillor Metner<br/> Councillor Bittner</p> <p>BE IT RESOLVED THAT Council approve a 5% wage increase for the following Municipal Employees effective April 1, 2023:</p> <ol style="list-style-type: none"> <li>1. Chief Administrative Officer;</li> <li>2. Chief Financial Officer;</li> <li>3. Assistant Chief Administrative Officer;</li> <li>4. Administrative Assistants;</li> <li>5. Public Works Manager;</li> <li>6. Public Works Foreman;</li> <li>7. RM Waste Disposal Site Managers;</li> <li>8. Municipal Emergency Coordinator;</li> <li>9. Municipal Office, Moosehorn Fire Hall and Moosehorn Public Washroom Caretakers.</li> </ol> <p>BE IT FURTHER RESOLVED THAT Council approve an increase in the mileage rate to 60 cents per kilometer effective April 1, 2023.</p> <p style="text-align: right;"><b>CARRIED</b></p> |
| 2023-161 | <b>8.9</b> | <p><b>RM Fire Department Wage Increases</b><br/> Councillor Jabusch<br/> Councillor Bittner</p> <p>BE IT RESOLVED THAT Council approve a 5% wage increase for the Gypsumville and Moosehorn Fire Department Fire Chiefs, Deputy Fire Chiefs and Firefighters effective April 1, 2023.</p> <p style="text-align: right;"><b>CARRIED</b></p>  |



2023-162	<b>8.10</b>	<b>Offer to Purchase Lot 37, Plan 46116 - McClintock</b> Councillor Gould Councillor Lindell <p>WHEREAS Curtis McClintock is offering to purchase Lot 37, Plan 46115 in Steep Rock Cottage Lot Development No. 2 for the amount of \$5,000.00 plus GST of \$250.00, legal fees of \$1,000.00 and refundable deposit amount of \$2,500.00 for a total purchase price of \$8,750.00:</p> <p>THEREFORE BE IT RESOLVED THAT Council agree to sell the above-mentioned property at the offered price. The purchaser will be responsible for the following conditions.</p> <ol style="list-style-type: none"> <li>1. Payment of all legal and administration costs involved in the transfer of title.</li> <li>2. Date of Possession to be April 13, 2023;</li> <li>3. Construction of a new vacation home or installation of a new RTM shall be substantially completed within 2 years of the Possession date, but no later than April 13, 2025, with necessary permits as more fully set out in the Offer and Agreement to Purchase dated March 29, 2023.</li> <li>4. No mobile home or travel trailer shall be permitted as a permanent residence.</li> </ol> <p style="text-align: right;"><b>CARRIED</b></p>
	<b>8.11</b>	<b>Moosehorn Museum Arts Culture &amp; Sport in Community Application</b>
2023-163	<b>8.11.1</b>	<b>Letter of Support</b> Councillor Metner Councillor Nickel <p>WHEREAS the Moosehorn Heritage Museum is in need of new display cabinets for its exhibits.</p> <p>AND WHEREAS the Moosehorn Heritage Museum is applying to the Arts, Culture, &amp; Sport in Community Fund for \$23,726.24 in funding for this project.</p> <p>THEREFORE BE IT RESOLVED THAT Council supports the Moosehorn Heritage Museum's application to the Arts, Culture, &amp; Community Fund.</p> <p style="text-align: right;"><b>CARRIED</b></p>
2023-164	<b>8.11.2</b>	<b>Tenant Approval</b> Councillor Jabusch Councillor Metner <p>WHEREAS the R.M. of Grahamdale holds Title to Lot 17/18, Block 1, Plan 451, held in trust for the Moosehorn Heritage Museum in accordance with By-Law 282-1982.</p> <p>BE IT RESOLVED the Moosehorn Heritage Museum, which is a tenant for the purposes of operating a museum to preserve and display items of local historical significance at our property at Lot 17/18, Plan 451, Moosehorn, Manitoba, of which we attest that we expect the organization to continue as a tenant for this purpose for a period of at least 5 years from the expected completion date of the project indicated.</p> <p>BE IT FURTHER RESOLVED that the Moosehorn Heritage Museum is making an application to the Arts, Culture and Sport in Community Fund for up to \$23,726.24 for the purposes of the purchase and installation of 12 new display cabinets and repairing others and that the R.M. of Grahamdale hereby concurs with, and give consent to, the work proposal contained in the application. We recognize the full financial implications from the development of the project, and recognize the provincial government will not be responsible for any further financial assistance other than the grant applied for.</p> <p style="text-align: right;"><b>CARRIED</b></p>

- 2023-165      **8.12      2023 Steep Rock Swim Lessons**  
 Councillor Nickel  
 Councillor Gould
- BE IT RESOLVED THAT Council approve closing the Steep Rock Wharf to allow the Steep Rock Swim Program to hold their annual swimming lessons at the Wharf for two weeks in July from Monday, July 17, 2023 through Friday, July 21, 2023 and Monday, July 24, 2023 through Friday, July 28, 2023 between the hours of 8:30 a.m. and 4:30 p.m.
- BE IT FURTHER RESOLVED THAT the portable AED will be loaned to the Steep Rock Swim Program to have on site during swimming lessons.
- CARRIED**
- 2023-166      **8.13      VLT/Recreation Grants - Spring Intake**  
 Councillor Jabusch  
 Councillor Bittner
- BE IT RESOLVED THAT Council approve the following 2023 VLT/Recreation Grants:
- |  |             |
|--|-------------|
| 1. Moosehorn Tumblers                                      | \$ 1,000.00 |
| 2. Log Cabin Riders  | \$ 500.00   |
| 3. Ashern Safe Grad  | \$ 1,000.00 |
| 3. Moosehorn Curling Club                                  | \$ 1,500.00 |
| 4. Moosehorn Heritage Museum                               | \$ 1,500.00 |
| 5. Moosehorn Community Club – Storage Building             | \$ 500.00   |
| 6. Moosehorn Community Club – Baseball Diamonds            | \$ 500.00   |
| 7. Moosehorn Community Club – 2023/2024 Operating Expenses | \$ 500.00   |
| 8. Moosehorn Community Club – Winter Sports Skating Rink   | \$ 500.00   |
| TOTAL  | \$ 7,500.00 |
- CARRIED**
- 2023-167      **8.14      MB Association of Municipal Emergency Coordinators - Annual Conference**  
 Councillor Gould  
 Councillor Nickel
- BE IT RESOLVED THAT Council approve the attendance of Nyla Klatt at the Manitoba Association of Municipal Emergency Coordinators (MAMEC) conference in Winnipeg on Tuesday, June 20, 2023 as a municipal expense
- CARRIED**
- 2023-168      **8.15      Municipal Burning Permits - Spring 2023**  
 Council has no concerns at this time.
- 2023-168      **8.16      South Interlake Mutual Aid District - Training Workshop**  
 Councillor Metner  
 Councillor Gould
- BE IT RESOLVED THAT Council approve the attendance of two members of the Moosehorn Fire Department at the 2023 South Interlake Mutual Aid District Annual Fire & Life Safety Education Conference on Thursday, May 18, 2023 in West St. Paul as a municipal expense.
- CARRIED**
- 2023-169      **8.17      AMM June District Meeting Approval**  
 Councillor Bittner  
 Councillor Jabusch
- BE IT RESOLVED THAT Council approve the attendance of CAO Schwitek, Reeve and Council at the AMM 2023 June Interlake District Meeting being held in Stonewall on Monday, June 19, 2023 as a municipal expense.
- CARRIED**

**8.18 Planning District****TABLED****9 In Camera**

2023-152

**9.1 In Camera - Legal Proceedings**

Councillor Bittner  
Councillor Gould

BE IT RESOLVED THAT Council move into an In Camera session pursuant to Section 152(3) of The Municipal Act to discuss a matter under:  
152(3)(iv) the conduct of existing or anticipated legal proceedings.  
BE IT FURTHER RESOLVED THAT any items discussed while in camera must be kept confidential until the matter is discussed at a meeting of Council in public.

**CARRIED**

2023-153

**9.2 Out of Camera**

Councillor Metner  
Councillor Bittner

BE IT RESOLVED THAT Council now move out of camera and resume the regular meeting of Council.

**CARRIED****10 Delegations and Public Hearings****10.1 11:00 a.m. Landmark Planning - Fairford Fishway Project**

Landmark Planning and Design met with Council to provide an update on the Fairford Dam Fishway project. A public open house is scheduled for Thursday, April 20th, 2023 to provide the same update to the general public.

**10.2 1:00 p.m. Kelsey Benson, Manager - West Interlake Watershed District**

Ms. Benson and her colleague Mr. Derek Kaartinen met with Council to discuss the various programs offered by the watershed district.

**10.3 1:30 p.m. Shawn Cameron**

Mr. Cameron, the Contractor on a property in Steep Rock Subdivision #2, met with Council regarding his request for a variance.

**10.4 1:45 p.m. A. Shabaga, Moosehorn Coop**

Mr. Shabaga met with Council to discuss the Moosehorn Co-Op Project.

**10.5 4:30 p.m. David Bueti**

Mr. Bueti met with Council regarding an ongoing matter.

2023-170

**11 Adjournment**

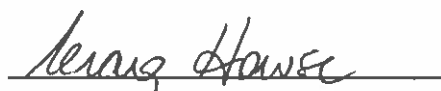
Councillor Metner  
Councillor Jabusch

BE IT RESOLVED THAT Council shall now adjourn to meet again at the regular meeting of Council on Thursday, April 27, 2023 at 9:00 a.m.

Adjournment Time: 5:02 p.m.

**CARRIED**


CAO Shelly Schwitek



Reeve Craig Howse