



**Rural Municipality of Grahamdale**  
**Meeting Minutes**  
**Regular Council Meeting August 8, 2024 - 09:00 AM**

The 16th Regular meeting of the Council of the Rural Municipality of Grahamdale was held at the Municipal Office in Moosehorn, Manitoba on August 8, 2024.

Present:

- Reeve Craig Howse
- Councillor Charlotte Lindell
- Councillor Kevin Nickel – left at 10:00 a.m.
- Councillor Glen Metner
- Councillor Jason Bittner
- CAO Shelly Schwitek

Absent:

- Councillor Greg Jabusch
- Councillor Dollard Gould

Reeve Howse called the meeting to order at 9:10 a.m.  
Council broke for lunch from 12:00 p.m. to 1:00 p.m.

2024-327            **1            Adoption of Minutes**  
                         Councillor Nickel  
                         Councillor Metner

BE IT RESOLVED THAT Council approve the following meeting minutes as circulated:

1. July 25, 2024 Regular Meeting Minutes;
2. July 25, 2024 Public Hearing Minutes – 6094440 Manitoba Ltd. – Application 4606-19-7850;

**CARRIED**

2024-328            **2            Additions to Agenda**  
                         Councillor Lindell  
                         Councillor Metner

BE IT RESOLVED THAT Council adopt the agenda as circulated with additions.

**CARRIED**

2024-329            **3            Finances**

**3.1        General Accounts**  
                         Councillor Bittner  
                         Councillor Nickel

WHEREAS the List of Accounts (attached to the minutes hereto) for the period ending **August 07, 2024** have been examined by Council and found to be in order;

THEREFORE BE IT RESOLVED THAT Payroll Deposit in the amount of **\$ 17,280.25** and Accounts Payable Cheques numbered **10953** to **10981** in the amount of **\$ 81,578.39** be approved for payment.

**CARRIED**

2024-330      **3.2 Council Indemnity**  
 Councillor Bittner  
 Councillor Metner

BE IT RESOLVED THAT Council approve the payment of Monthly Indemnity, Inspection Fees and Committee Expenses for the members of Council as follows:

Reeve Craig Howse	\$ 1,160.67
Councillor Charlotte Lindell	\$ 981.33
Councillor Kevin Nickel	\$ 914.40
Councillor Glen Metner	\$ 1,277.48
Councillor Greg Jabusch	\$ 625.31
Councillor Jason Bittner	\$ 878.08
Councillor Dollard Gould	\$ 1,226.35
<b>TOTAL</b>	<b>\$ 7,063.62</b>

**CARRIED**

2024-331      **3.3 July 2024 Financial Statement**  
 Councillor Bittner  
 Councillor Metner

BE IT RESOLVED THAT the Financial Statement for July, 2024 be adopted as read.

**CARRIED**

2024-332      **4 Committee Reports**  
 Councillor Metner  
 Councillor Lindell

BE IT RESOLVED THAT Council adopts the reports of the Committees as presented.

**CARRIED**

**4.1 9:30 a.m. - Danny Granberg - Public Works Manager**

A Public Works Report will be provided at the August 22<sup>nd</sup> meeting.

**4.2 Councillor Metner**

Boundary Line Drain Meeting

- Water levels were reviewed. The levels are off the gauge at the 3 main culverts.
- The culvert settings will remain unchanged.
- Terms of Reference are being drafted.

**4.3 Councillor Nickel**

Moosehorn Fire Department

- Three calls for service. A vehicle rollover, a STARS assist, and one false alarm.

**5 Correspondence**

1. AMM News Bulletin dated August 2, 2024;
2. WIWD August Newsletter;
3. WIWD letter dated July 22, 2024 re: 2024-2025 Annual Levy;
4. Letter sent to Marion Ellis re: lack of ER coverage over the August long weekend dated July 29, 2024.

- 6 By-Laws**

  - 6.1 By-Law 1083-2024 Being a By-Law to Close a Municipal Road**

    - 6.1.1 Bylaw 1083-2024 Second Reading**  
 2024-335 Councillor Metner  
 Councillor Bittner

BE IT RESOLVED THAT By-Law 1083-2024 being a By-Law to close the Municipal Road legally described as:  
 All that portion of Government Road Allowance  
 Which lies between the Frac NE ¼ of Sec 33-28-10 WPM and the Frac SE ¼ of Sec 4-29-10 WPM  
 Shown as Parcel A, Plan \_\_\_\_\_ WLTO (Dep. No. 775/2024)  
 Exc all mines, minerals and other matters as set forth in the Crown Lands Act under the authority of The Municipal Act, be now read a second time.

**CARRIED**
    - 6.1.2 By-Law 1083-2024 Third Reading**  
 2024-336 Councillor Metner  
 Councillor Lindell

BE IT RESOLVED THAT By-Law 1083-2024 being the By-Law to close the Municipal Road legally described as:  
 All that portion of Government Road Allowance  
 Which lies between the Frac NE ¼ of Sec 33-28-10 WPM and the Frac SE ¼ of Sec 4-29-10 WPM  
 Shown as Parcel A, Plan \_\_\_\_\_ WLTO (Dep. No. 775/2024)  
 Exc all mines, minerals and other matters as set forth in the Crown Lands Act under the authority of The Municipal Act, be now read a third time, signed and sealed by the Reeve and Chief Administrative Officer.

**CARRIED**
  - 6.2 MBEA By-Law 1084-2024**  
 2024-337 Councillor Lindell  
 Councillor Bittner

BE IT RESOLVED THAT By-Law 1084-2024 to provide for an administrative penalty scheme for parking and general by-law enforcement under the Municipal By-Law Enforcement Act be now read a third time, signed and sealed by the Reeve and Chief Administrative Officer.

**CARRIED**
- 7 Unfinished Business**

  - 7.1 Lake MB Outlet Channel and Lake St. Martin Outlet Channel**

    - 7.1.1 IAAC - Environmental Assessment Report**

**TABLED**
    - 7.1.2 MTI Minister - Invitation**

Tabled. No response from the Minister.
  - 7.2 A. Bernier - Subdivision 01-2023**

    - 7.2.1 Development Agreement**

**TABLED**
    - 7.2.2 Additional Agreements**

**TABLED**
  - 7.3 Public Works Requests**

    - 7.3.1 S. Bolay - NE & SE 20-32-8W - Drainage**

**TABLED**

**7.3.2 S. Bolay - SW 5-32-8W - Drainage/Brushing**

**TABLED**

**7.4 RM Steep Rock Development**

Public Hearing scheduled for today at 10 a.m.

**TABLED**

**7.5 Steep Rock Beach Park**

Item discussed in camera.

**7.6 Steep Rock Wharf**

Item discussed in camera.

**7.7 Faulkner Waste Disposal Ground**

A new RFP will be circulated.

**7.8 Proposed By-Law to Regulate Travel Trailers and Campers**

**TABLED**

**7.9 Valley Fiber Update**

Item to be removed until an update can be provided.

**7.10 RM Land Sales/Purchases**

The auction of W ½ 13-27-7W was successful and both quarters were sold. McDougall Auctioneers will provide an update once the title is transferred into the purchaser's name.

**7.11 I. Sinclair - Offers to Purchase**

**7.11.1 S 1/2 Lot 3, Plan 654 - St. Martin - Roll 424000**

2024-338

Councillor Lindell  
Councillor Bittner

WHEREAS Isaac Sinclair has presented an Offer to Purchase S ½ Lot 3, Plan 654– Roll No. 424000 in the amount of \$300.00 plus estimated legal fees of \$1,000.00 and GST of \$15.00.

THEREFORE BE IT RESOLVED THAT Council agree to sell the above-mentioned property at the offered price. The purchaser will be responsible for the following conditions.

1. Payment of all legal and administration costs involved in the transfer of title;
2. Date of Possession to be August 30, 2024;
3. No mobile home or travel trailer shall be permitted as a permanent residence.

**CARRIED**

**7.11.2 N 1/2 Lot 3, Plan 654 - St. Martin - Roll 423900**

2024-339

Councillor Metner  
Councillor Bittner

WHEREAS Isaac Sinclair has presented an Offer to Purchase N ½ Lot 3, Plan 654– Roll No. 423900 in the amount of \$300.00 plus estimated legal fees of \$1,000.00 and GST of \$15.00.

THEREFORE BE IT RESOLVED THAT Council agree to sell the above-mentioned property at the offered price. The purchaser will be responsible for the following conditions.

1. Payment of all legal and administration costs involved in the transfer of title;
2. Date of Possession to be August 30, 2024;
3. No mobile home or travel trailer shall be permitted as a permanent residence.

**CARRIED**

2024-343      **7.12      O. Breitzkreitz - Request for Willow Bay Easement**  
 Councillor Metner  
 Councillor Bittner

WHEREAS Willow Bay Condominium Corporation submitted a proposal to the RM of Grahamdale requesting permission to develop a ten foot wide walking path in the middle of the municipal road allowance between the SE 33-26-9W and the SW 34-26-9W.

AND WHEREAS the Willow Bay Condominium Corporation has also proposed that the walking path would be used as an emergency access to the water way if needed.

BE IT RESOLVED THAT Council approve Willow Bay Condominium Corporation’s proposal to develop a maximum 10 foot wide walking path down the Municipal Road Allowance provided that the following conditions are met:

1. That only brush is to be cleared, all mature trees are to remain untouched;
2. That the walking path is to consist of grass/dirt as much of possible, gravel can be used to fill in low spots;
3. That the berm will not be touched/lowered;
4. That the Corporation is to be responsible for the maintenance and safety of the walking trail

**CARRIED**

2024-342      **7.13      Steep Rock Sub 1 & 2 Drainage RFP**  
 Councillor Metner  
 Councillor Lindell

WHEREAS the R.M. of Grahamdale requested proposals for an Engineered Drainage Plan for the existing cottage subdivisions on SW 11-29-10W, NW 11-29-10W and SW 14-29-10W, Steep Rock.

AND WHEREAS the following Proposals were received:

1. DGH Engineering
2. Eng-Tech
3. JR Cousins Consultants
4. WSP

And it was found that the Proposal received from JR Cousins Consultants to be the most appropriate.

THEREFORE BE IT RESOLVED THAT Council accept JR Cousins Consultants proposal.

**CARRIED**

**7.14      Street Light - Hwy 6 and Clark Road**  
 RM to contact Manitoba Hydro for quotes to install a street light.

**8      New Business**

2024-344      **8.1      Jensen Road - Road Closure**  
 Councillor Bittner  
 Councillor Metner

BE IT RESOLVED THAT Council authorize the closing of an approximate 250 ft. stretch of Jensen Road, immediately west of Government Road, to vehicle traffic, for the setup of a fireworks display during the Moosehorn Community Celebrations on Saturday, August 10, 2024 – estimated duration of closure – 8 hours – 5:00 p.m. to 1:00 a.m.

**CARRIED**

**8.2      D. & C. Hueging - Forage Lease Application**  
 Mr. and Mrs. Hueging to be contacted.

**8.3 Public Works Requests**

2024-345 **8.3.1 H. Olson - SW 3-28-9W - Approach Installation & Brushing**  
Councillor Bittner  
Councillor Lindell

BE IT RESOLVED THAT Council approve Hilding Olson’s request to install a second approach from Grove Road (Road 51W) onto the SW 3-28-9W at his own expense provided that he complies with the Municipality’s guidelines and conditions as set out in RM of Grahamdale Policy No. 18-2015. Subject to water rights license approval.

**CARRIED**

**8.3.2 Councillor Lindell - Signage request**

Public Works to order the sign for 1<sup>st</sup> Avenue in Mulvihill.

**8.3.3 T. Rank - Drainage - 2 Shepherd St.**

Public Works to clear the overgrown grass from the culverts.

**8.3.4 L. Cook - Harmer Rd. - Request to clean road**

Public Works to inspect.

2024-346 **8.4 Noxious Weeds - Spotted Knapweed**  
Councillor Metner  
Councillor Lindell

WHEREAS the Interlake Weed District has notified the Municipality of knapweed present on Highway 325 east of Ashern, MB, between Roads 29W and 35W.

AND WHEREAS spotted knapweed is Tier 1 noxious weed in Manitoba, the most serious level, and the Noxious Weed Act specifies it must be controlled with eradication as the goal.

THEREFORE BE IT RESOLVED THAT Council authorize Fred Paulson, Weed Supervisor with the Interlake Weed District, to act on behalf of the R.M. of Grahamdale to enforce the Noxious Weeds Act so that an Official Notice to Control Weeds can be issued to Manitoba Transportation and Infrastructure for the spotted knapweed present on Highway 325.

**CARRIED**

**8.5 RM Brushing Program**

Manitoba Hydro to be contacted regarding a possible cost share of brushing around hydro lines.

**8.6 Steep Rock Beach Park - Shipping Container**

Steep Rock Beach Park to contact the West Interlake Planning District.

2024-347 **8.7**

**Steep Rock Kayak and Canoe**

Councillor Bittner  
Councillor Lindell

WHEREAS Peter Hofbauer operates Steep Rock Kayak and Canoe, a business offering kayak, canoe, paddle board, and motorized boat rentals in Steep Rock.

AND WHEREAS Mr. Hofbauer continues to run his business on municipally owned land, specifically the Steep Rock Quarry located at 34-28-10WPM and SW 3-29-10WPM.

AND WHEREAS By-law 1075-2023 mandates that any commercial use of municipal land must be authorized by the Municipality.

AND WHEREAS Mr. Hofbauer is in violation of By-law 1075-2023 as he operates his business on municipal land without obtaining the necessary permission.

AND WHEREAS despite repeated requests from the Municipality to comply with By-law 1075-2023, Mr. Hofbauer has not applied for the required permission and continues his operations.

THEREFORE BE IT RESOLVED THAT Peter Hofbauer, Steep Rock Kayak and Canoe, and any other businesses owned or operated by Mr. Hofbauer, are prohibited from using, occupying, or accessing the municipally owned Steep Rock Quarry at 34-28-10WPM and SW 3-29-10WPM, effective immediately.

**CARRIED**

**9 In Camera**

2024-340 **9.1**

**In Camera - Preliminary Matter**

Councillor Metner  
Councillor Bittner

BE IT RESOLVED THAT Council move into an In Camera session pursuant to Section 152(3) of The Municipal Act to discuss a matter under:

152(3)(b) (iii) a matter that is in its preliminary stages and respecting which discussion in public could prejudice a municipality’s ability to carry out its activities or negotiations.

BE IT FURTHER RESOLVED THAT any items discussed while in camera must be kept confidential until the matter is discussed at a meeting of Council in public.

**CARRIED**

2024-341 **9.2**

**Out of Camera**

Councillor Metner  
Councillor Bittner

BE IT RESOLVED THAT Council now move out of camera and resume the meeting.

**CARRIED**

**10 Delegations and Public Hearings**

2024-333 **10.1 Adjournment for Public Hearing**  
Councillor Metner  
Councillor Lindell

BE IT RESOLVED THAT Council adjourn the regular meeting of Council to hold the required Public Hearing as follows:

- 1. RM By-Law 1083-2024 to close part of the Government Road Allowance shown as Parcel "A" – Frac NE ¼ Section 33-28-10 WPM and Frac SE ¼ Section 4-29-10 WPM – Steep Rock.

**CARRIED**

**10.2 10:00 a.m. Public Hearing - RM - Close part of Govt Road Allowance**

2024-334 **10.3 Adjourn Public Hearing**  
Councillor Bittner  
Councillor Lindell

BE IT RESOLVED THAT Council shall now declare this Public hearing closed and Council shall now return to its regular monthly Council meeting.

**CARRIED**

2024-348 **11 Adjournment**  
Councillor Metner  
Councillor Bittner

BE IT RESOLVED THAT Council shall now adjourn to meet again at the next regular meeting of Council on August 22, 2024.

Adjournment time: 2:23

**CARRIED**

---

Chief Administrative Officer Shelly Schwitek

---

Reeve Craig Howse