



Rural Municipality of Grahamdale

Meeting Agenda

March 13, 2025 - Regular - 09:00 AM

1. ADOPTION OF MINUTES
2. AGENDA
3. FINANCES
 - 3.1 General Accounts
 - 3.2 Council Indemnity
 - 3.3 February 2025 Financial Statement
 - 3.4 Reschedule 2025 Financial Plan Public Hearing Date
 - 3.5 2025 Budget
4. COMMITTEE REPORTS
 - 4.1 Public Works Manager Report
 - 4.2 Councillor Lindell
 - 4.3 Councillor Gould
 - 4.4 Councillor Nickel
5. CORRESPONDENCE
6. BY-LAWS
 - 6.1 Aggregate Mining and Transportation By-Law 1094-2025
 - 6.1.1 Third Reading
 - 6.2 RM Fees and Charges By-Law 1093-2025
 - 6.2.1 Third Reading
7. UNFINISHED BUSINESS
 - 7.1 Lake MB Outlet Channel and Lake St. Martin Outlet Channel
 - 7.2 Boundary Line Drain Committee
 - 7.3 Steep Rock Development
 - 7.4 Moosehorn Fire Department
 - 7.4.1 RFQ - New Pumper Truck
 - 7.4.2 Authorization for Down Payment - New Pumper Truck
 - 7.5 Ditchfield Drain Bridge
 - 7.6 Ashern & Area Vet Board - WCVN Donation
 - 7.7 RFP - Local By-law Enforcement
 - 7.8 Steep Rock Trails
 - 7.9 Valley Fiber
 - 7.9.1 Construction Permit
 - 7.10 6094440 Manitoba Ltd. - Development Agreement
 - 7.11 Moosehorn Minor Baseball - Donation Request
 - 7.12 RM Economic Development Officer Position
 - 7.13 Aggregate Mapping
8. NEW BUSINESS
 - 8.1 Steep Rock Subdivision 2 - Building Extensions
 - 8.1.1 G. Downes - Lot 47, Plan 46115
 - 8.1.2 C. McClintock - Lot 37, Plan 46115
 - 8.2 D. Hueging - Forage Lease Request
 - 8.3 RM Seasonal Public Works Position
 - 8.4 Public Works Requests
 - 8.4.1 K. Koch - Gravel - Koch Road - Ward 1

- 8.4.2 K. Koch - Gravel - Koch Road - Ward 2
- 8.5 Steep Rock Beach Park
- 8.6 2025 Spring Tour
- 8.7 Access Road - Meeting with Little Saskatchewan and Pinaymootang First Nations
- 8.8 R.M. of Grahamdale Development Fund
- 8.9 New RM Public Works Truck
- 8.10 Northwest Interlake Health Advisory Committee - Designated Administrator
- 8.11 Frontier S.D. Conference
- 8.12 Hickman Drain - Snow Cleanout
- 8.13 Animal Control Officer
- 9. IN CAMERA
- 9.1 In Camera - Preliminary Matter
- 9.2 Out of Camera
- 10. DELEGATIONS AND PUBLIC HEARINGS
- 10.1 10:00 a.m. - Steep Rock Cottage Owners Association
- 10.2 11:30 a.m. C & W Welechenko
- 10.3 1:00 p.m. - Ben Vanderzwaag and Ron Vanderzwaag - Seahawk Service
- 10.4 1:45 p.m. - Katherine Ward - Fisheries Branch
- 11. ADJOURNMENT



Rural Municipality of Grahamdale
Meeting Minutes
Regular March 13, 2025 - 09:00 AM

The 5th Regular meeting of the Council of the Rural Municipality of Grahamdale was held at the Municipal Office in Moosehorn, Manitoba on March 13, 2025.

Present:

Reeve Craig Howse
Councillor Charlotte Lindell
Councillor Kevin Nickel
Councillor Glen Metner
Councillor Greg Jabusch
Councillor Jason Bittner
Councillor Dollard Gould
CAO Shelly Schwitek

Reeve Howse called the meeting to order at 9:10 a.m.
Council broke for lunch from 12:00 p.m. to 1:00 p.m.

- | | |
|----------|---|
| 2025-094 | <p>1 Adoption of Minutes
Councillor Gould
Councillor Lindell</p> <p>BE IT RESOLVED THAT Council approve the following minutes as circulated:</p> <p style="padding-left: 40px;">1. February 27, 2025 Regular Council Meeting Minutes.</p> <p style="text-align: right;">CARRIED</p> |
| 2025-095 | <p>2 Agenda
Councillor Jabusch
Councillor Nickel</p> <p>BE IT RESOLVED THAT Council adopt the agenda as circulated with additions.</p> <p style="text-align: right;">CARRIED</p> |
| 2025-096 | <p>3 Finances</p> <p>3.1 General Accounts
Councillor Gould
Councillor Jabusch</p> <p>WHEREAS the List of Accounts (attached to the minutes hereto) for the period ending <u>March 12, 2025</u> have been examined by Council and found to be in order;</p> <p>THEREFORE BE IT RESOLVED THAT Payroll Deposit in the amount of <u>\$13,033.56</u> and Accounts Payable Cheques numbered <u>11354</u> to <u>11384</u> in the amount of <u>\$101,622.24</u> be approved for payment.</p> <p style="text-align: right;">CARRIED</p> |

2025-097

3.2 Council Indemnity
Councillor Bittner
Councillor Jabusch

BE IT RESOLVED THAT Council approve the payment of Monthly Indemnity, Inspection Fees and Committee Expenses for the members of Council as follows:

Reeve Craig Howse	\$ 1,686.10
Councillor Charlotte Lindell	\$ 1,753.11
Councillor Kevin Nickel	\$ 1,136.26
Councillor Glen Metner	\$ 1,339.64
Councillor Greg Jabusch	\$ 1,450.03
Councillor Jason Bittner	\$ 1,189.33
Councillor Dollard Gould	\$ 1,491.98
TOTAL	\$ 10,046.45

CARRIED

2025-098

3.3 February 2025 Financial Statement
Councillor Bittner
Councillor Jabusch

BE IT RESOLVED THAT the Financial Statement for February 2025 be adopted as read.

CARRIED

2025-099

3.4 Reschedule 2025 Financial Plan Public Hearing Date
Councillor Lindell
Councillor Gould

BE IT RESOLVED THAT Council reschedule the Public Hearing time and date for the presentation of the 2025 Financial Plan originally set for Thursday, April 10, 2025 at 6:30 p.m. to Wednesday, April 23, 2025 at 6:30 p.m. at the RM of Grahamdale Municipal Office.

CARRIED

2025-100

3.5 2025 Budget

4 Committee Reports
Councillor Jabusch
Councillor Nickel

BE IT RESOLVED THAT Council adopts the reports of the Committees as presented.

CARRIED

4.1 Public Works Manager Report

Public Works updated Council on ongoing matters.

4.2 Councillor Lindell

Siglunes District Library

- The Library has two new librarians that have started in the last couple months.
- The hours have also changed.
- The 2025 Budget was approved by the Board.

Community Development Corporation

- Planning a grant opening for Wayside Park this summer.
- The EDO employment opportunity is being advertised.
- The CDC is talking about establishing a point of interest for the meteor crater in the St. Martin and Gypsumville area.

Northwest Interlake Health Advisory Committee

- Grand opening for the hospital will now be in December;
- 2 new nurse practitioners have been hired.

4.3 Councillor Gould

Gypsumville Fire Department

- No calls for service.

4.4 Councillor Nickel

Moosehorn Fire Department

- No calls for service.

Ashern & District Vet.

- The 2025 Vet Days Trade Show is being held next week.

5 Correspondence

1. Letter from the Lundar/Ashern RCMP Detachment re: RCMP body-work camera project overview;
2. Ashern/Lundar RCMP Detachment – January 2025 Report;
3. Letter from the Province of Manitoba's Department of Municipal and Northern Relations re: 2025 Property Assessment Services Levy;
4. AMM March 7, 2025 News Bulletin;
5. Parkland Regional Library Audited Year End Financial Statement;
6. Frontier School Division letter received March 7, 2025 re: Invitation to Conference;
7. AMM Bulletin dated March 11, 2025;
8. Northwest Interlake Health Advisory Committee – March minutes.

6 By-Laws**6.1 Aggregate Mining and Transportation By-Law 1094-2025****6.1.1 Third Reading**

2025-103

Councillor Metner

Councillor Bittner

BE IT RESOLVED THAT By-Law No. 1094-2025 for the purpose of regulating the mining and transportation of aggregate in the Municipality be now read a third time, signed and sealed by the Reeve and Chief Administrative Officer.

Name	Yes	No	Abstained	Absent
Jason Bittner	✓			
Dollard Gould	✓			
Craig Howse	✓			
Greg Jabusch	✓			
Charlotte Lindell	✓			
Glen Metner	✓			
Kevin Nickel	✓			

CARRIED**6.2 RM Fees and Charges By-Law 1093-2025****6.2.1 Third Reading**

2025-104

Councillor Gould

Councillor Metner

WHEREAS Schedule I item 4 ii. on page 15 of By-Law 1093-2025 be amended to read as follows:

4.ii. Consultant wages and mileage expenses - actual costs

BE IT RESOLVED THAT amended By-Law No. 1093-2025 to revise and update the fees payable to the R.M. of Grahamdale for municipal services rendered under the authority of the Municipal Act and the By-laws of the Municipality be now read a third time, signed and sealed by the Reeve and Chief Administrative Officer.

Name	Yes	No	Abstained	Absent
Jason Bittner	✓			
Dollard Gould	✓			
Craig Howse	✓			
Greg Jabusch	✓			
Charlotte Lindell	✓			
Glen Metner	✓			
Kevin Nickel	✓			

CARRIED

7 Unfinished Business**7.1 Lake MB Outlet Channel and Lake St. Martin Outlet Channel**

TABLED

7.2 Boundary Line Drain Committee

Council reviewed the draft letter to the Drainage and Water Rights Licensing Branch, as well as the proposed Communication Plan.

TABLED

7.3 Steep Rock Development

TABLED

7.4 Moosehorn Fire Department**7.4.1 RFQ - New Pumper Truck**

2025-105

WHEREAS the Moosehorn Fire Department's current pumper truck is 22 years old and nearing its end of service life as the primary fire apparatus for the department;

AND WHEREAS the R.M. of Grahamdale has requested quotes for a new primary pumper truck, and in accordance with the Municipality's Tendering and Procurement Policy, this Request For Quotes was advertised on MERX for 30 days, with the deadline for quotes being 12 Noon on Tuesday, March 11, 2025;

AND WHEREAS the following proposals were received:

1. Acres Ind.
- 2.
- 3.

AND WHEREAS it was found that the proposal received from Acres Ind. was the most appropriate.

THEREFORE BE IT RESOLVED that Council accept Acres Ind.'s proposal for a new primary pumper truck, in the amount of \$486,512.40 plus taxes of \$24,325.62.

BE IT FURTHER RESOLVED that the cost of this apparatus will be paid for with money the municipality received from the Province of Manitoba under the Municipal Economic Development Infrastructure Program (MEDIP) in the amount of \$350,000, and the remainder to be borne from the Municipality's Fire Equipment Reserve.

CARRIED

7.4.2 Authorization for Down Payment - New Pumper Truck

TABLED

7.5 Ditchfield Drain Bridge

TABLED

7.6 Ashern & Area Vet Board - WCVB Donation

Council will not be donating. Ashern & Area District Vet Board to be contacted.

	7.7 RFP - Local By-law Enforcement	TABLED
	7.8 Steep Rock Trails	TABLED
	7.9 Valley Fiber Construction permit has been issued. The plans have been approved.	
	7.9.1 Construction Permit Council has reviewed the construction permit.	
	7.10 6094440 Manitoba Ltd. - Development Agreement	TABLED
2025-106	7.11 Moosehorn Minor Baseball - Donation Request Councillor Metner Councillor Gould WHEREAS Moosehorn Minor Baseball is requesting Council's support in funding upgrades to an existing ball diamond at the Moosehorn Ball diamonds to make it safe for fastball games. AND WHEREAS the proposed upgrades are to the batting boxes and pitcher's mound. AND WHEREAS the Moosehorn Minor Baseball is requesting support from the Municipality in the amount of \$3,000.00 for the purchase of the materials for these essential upgrades. THEREFORE BE IT RESOLVED THAT Council approved the donation to Moosehorn Minor Baseball in the amount of \$2,000.00. To be funded by the RM Recreation fund.	CARRIED
2025-107	7.12 RM Economic Development Officer Position Councillor Jabusch Councillor Metner BE IT RESOLVED THAT Council authorize advertising the position of Municipal Economic Development Officer as a permanent part time position – three days per week. To be advertised on the Municipality's website and Facebook page and on Community Facebook pages.	CARRIED
	7.13 Aggregate Mapping	TABLED
	8 New Business	
	8.1 Steep Rock Subdivision 2 - Building Extensions	
2024-108	8.1.1 G. Downes - Lot 47, Plan 46115 Councillor Bittner Councillor Nickel BE IT RESOLVED THAT Council approve entering into a Building Requirement Extension Agreement with Garrett Downes to extend the deadline of January 12, 2025, for compliance of the terms and conditions set out in the Offer and Agreement to Purchase for Lot 35, Plan 46115 WLTO, Steep Rock dated December 16, 2022. Deadline is extended to January 12, 2026, provided the annual extension fee of \$1,178.58 is paid and the Building Requirement Extension Agreement is signed and returned to the Municipality.	CARRIED

2025-109	8.1.2 C. McClintock - Lot 37, Plan 46115 Councillor Lindell Councillor Gould	BE IT RESOLVED THAT Council approve entering into a Building Requirement Extension Agreement with Curtis McClintock to extend the deadline of April 13, 2025, for compliance of the terms and conditions set out in the Offer and Agreement to Purchase for Lot 37, Plan 46115 WLTO, Steep Rock dated March 29, 2023. Deadline is extended to April 13, 2026, provided the annual extension fee of \$1,178.58 is paid and the Building Requirement Extension Agreement is signed and returned to the Municipality.	CARRIED
2025-110	8.2 D. Hueging - Forage Lease Request Mr. Hueging to be contacted. 8.3 RM Seasonal Public Works Position Councillor Jabusch Councillor Metner	BE IT RESOLVED THAT Council advertise for a seasonal full time Public Works Employee position (May to November).	CARRIED
2025-111	8.4 Public Works Requests 8.4.1 K. Koch - Gravel - Koch Road - Ward 1 Request to be added to the Municipal Gravel Program. 8.4.2 K. Koch - Gravel - Koch Road - Ward 2 Request to be added to the Municipal Gravel Program. 8.5 Steep Rock Beach Park Council's annual meeting with Steep Rock Beach Park will be scheduled for sometime in April. 8.6 2025 Spring Tour Councillor Lindell Councillor Nickel	BE IT RESOLVED THAT Council schedule a spring tour for Council, CAO, Assistant CAO, Public Works Manager and Foreman for June 10, 2025.	CARRIED
2025-112	8.7 Access Road - Meeting with Little Saskatchewan and Pinaymootang First Nations Little Saskatchewan First Nations and Pinaymootang First Nations to be contacted. 8.8 R.M. of Grahamdale Development Fund 8.9 New RM Public Works Truck Councillor Metner Councillor Gould	BE IT RESOLVED THAT BE IT RESOLVED THAT the R.M. of Grahamdale Council authorize the purchase of a 2025 Chev Silverado 1500 4WD Crew Cab Truck 5.3 Gas W/T 6.5 foot box includes mud flaps from Dean Cooley GM with the following options: Running Boards at the quoted price of \$59,648.96.	TABLED
			CARRIED

- 2025-113 **8.10 Northwest Interlake Health Advisory Committee - Designated Administrator**
Councillor Bittner
Councillor Jabusch
- BE IT RESOLVED THAT the RM of Grahamdale Council support the designation of RM of St. Laurent CAO Billie Jean Oliver as the Administrator for the Northwest Interlake Health Advisory Committee.
- BE IT FURTHER RESOLVED THAT the RM of Grahamdale support the Committee's request that Ms.Oliver's wage and mileage incurred be paid by the Municipality in which the meeting is being held.
- CARRIED**
- 8.11 Frontier S.D. Conference**
- Council will not be sending anyone to the conference this year. It is being held the same night as the Municipality's Financial Plan Public Hearing.
- 2025-114 **8.12 Hickman Drain - Snow Cleanout**
Councillor Nickel
Councillor Lindell
- BE IT RESOLVED THAT RM Public Works and Councillor Bittner is authorized to arrange for removal of snow at the following location: Hickman Drain to prevent flooding. At the estimated cost of \$2,000.00.
- CARRIED**
- 8.13 Animal Control Officer**
- TABLED**
- 9 In Camera**
- 2025-101 **9.1 In Camera - Preliminary Matter**
Councillor Metner
Councillor Gould
- BE IT RESOLVED THAT Council move into an In Camera session pursuant to Section 152(3) of The Municipal Act to discuss a matter under:
- 152(3)(b) (iii) a matter that is in its preliminary stages and respecting which discussion in public could prejudice a municipality's ability to carry out its activities or negotiations.
- BE IT FURTHER RESOLVED THAT any items discussed while in camera must be kept confidential until the matter is discussed at a meeting of Council in public.
- CARRIED**
- 2025-102 **9.2 Out of Camera**
Councillor Metner
Councillor Jabusch
- BE IT RESOLVED THAT Council now move out of camera and resume the meeting.
- CARRIED**
- 10 Delegations and Public Hearings**
- 10.1 10:00 a.m. - Steep Rock Cottage Owners Association**
- Sean Zieroth, on behalf of the Steep Rock Cottage Owners Association, met with Council to provide an update on the 3 phase Steep Rock trails project.
- 10.2 11:30 a.m. C & W Welechenko**
- Mr. Welechenko met with Council in camera.
- 10.3 1:00 p.m. - Ben Vanderzwaag and Ron Vanderzwaag - Seahawk Service**
- Mr. Vanderzwaag and Mr. Vanderszwaag met with Council to discuss next steps in the pumper truck procurement process.

10.4 1:45 p.m. - Katherine Ward - Fisheries Branch

Katherine Ward, and her colleague Derek Coulter, met with Council to discuss fish stocking in the Steep Rock Quarry.

2025-115

11 Adjournment

Councillor Gould
Councillor Metner

BE IT RESOLVED THAT Council shall now adjourn to meet again at the next regular meeting of Council on March 27, 2025.

Adjournment time: 4:43 p.m.

CARRIED

Chief Administrative Officer Shelly Schwitek

Reeve Craig Howse

Report Date
03/12/2025 1:45 PM

RM of Grahamdale
Payment Register
Batch: 2025-00030 to 2025-00030

Page 1

Bank Code: General - General

Payment #	Vendor	Date	Amount
Computer Cheque			
11354	Access Credit Union	03/12/2025	6,734.63
11355	RA Outdoors, LLC DBA ASPIRA	03/12/2025	30.32
11356	Blue Raven Design & Print	03/12/2025	472.98
11357	Chambers Fraser	03/12/2025	13,216.00
11358	Clark Arnold	03/12/2025	170.08
11359	Moosehorn Co-op	03/12/2025	3,040.78
11360	East Interlake Watershed	03/12/2025	500.00
11361	Falk Phyllis	03/12/2025	240.00
11362	Ashern Home Hardware	03/12/2025	360.97
11363	Access Credit Union	03/12/2025	4,697.35
11364	MEBP	03/12/2025	6,142.03
11365	Minister Of Finance	03/12/2025	17,377.00
11366	Manitoba	03/12/2025	1,188.00
11367	Municipal Mentors Inc.	03/12/2025	7,412.16
11368	Over the Top Septic	03/12/2025	99.75
11369	PKF LAWYERS	03/12/2025	1,691.55
11370	Prairie By-Law Enforcement Ltd	03/12/2025	157.50
11371	RB RANCH	03/12/2025	1,055.97
11372	Real Pristine Services	03/12/2025	320.00
11373	Access Credit Union	03/12/2025	11,761.95
11374	Shabaga Blair	03/12/2025	255.00
11375	Shoreline Excavating	03/12/2025	6,909.00
11376	SIMAD Fire & Life Safety	03/12/2025	120.00
11377	Sparrow Barbara Ellen	03/12/2025	465.30
11378	St. Martin Garage	03/12/2025	157.60
11379	TAXervice	03/12/2025	2,362.50
11380	Telmatik	03/12/2025	162.75
11381	Valley Fiber Ltd.	03/12/2025	235.20
11382	Workers Compensation Board	03/12/2025	1,842.33
11383	West Interlake Planning District	03/12/2025	11,419.04
11384	XEROX CANADA LTD	03/12/2025	1,024.50
Total for Computer Cheque:			101,622.24
Total for General:			101,622.24

Payments Printed: 31

Deposit Register

Pay group : 100 (OFFICE)

Pay period : 05 (15Feb2025 to 28Feb2025)

Cheque date : 28Feb2025

Voucher No.	Pay Date	Emp. No.	Employee Name	Dept. No.	Institute / Transit / Account	Amount
	28Feb2025	675	BECKER, Charles	650		
	28Feb2025	665	CLARK, Arnold	650		
	28Feb2025	676	FALK, Phyllis	650		
	28Feb2025	681	Godfrey, Peter	650		
	28Feb2025	309	Granberg, Danny	300		
	28Feb2025	204	MCCOUBREY, Devan	250		
	28Feb2025	310	Ogonoski, Gregory F.	300		
	28Feb2025	301	PRICE, JASON	300		
	28Feb2025	684	Rawluk, Henry	650		
	28Feb2025	201	SCHWITEK, SHELLY D.	200		
	28Feb2025	207	SHANNON, Justin	260		
	28Feb2025	205	SPARROW, Barbara	260		

Pay Group Totals :

Number of Deposits:12

Total Amount of Deposits:13033.56