



Rural Municipality of Grahamdale

Meeting Agenda

August 25, 2022 - Regular - 09:00 AM

1. ADOPTION OF MINUTES
2. ADDITIONS TO AGENDA
3. FINANCES
- 3.1 General Accounts
4. COMMITTEE REPORTS
- 4.1 11:30 a.m. Rob Gowland, Municipal Building Inspector Report
- 4.2 Steep Rock Parking Report
5. CORRESPONDENCE
6. BY-LAWS
7. UNFINISHED BUSINESS
- 7.1 Lake MB Outlet Channel and Lake St. Martin Outlet Channel
- 7.1.1 MTI Updated Road Haul Agreement
- 7.1.2 Revised LMOC - WCS Fire and Life Safety Report
- 7.1.3 MTI Environmental Advisory Committee
- 7.2 RM RFP -Foundation for Pole Shed
- 7.3 Open House - DRAFT RM Zoning By-Law Map Review
- 7.4 Public Works Requests
- 7.4.1 A & B Weigelt - Road Construction - SE 14-27-9W
- 7.4.2 J. Schultz - PW Request - Drainage - NW 28-26-7W
- 7.5 WIWD - Purchase of Office Building
- 7.6 MTI and Dillon Consulting - PTH 6 PR 239 to Fairford - Road Repaving Project
- 7.7 DFA Mitigation Preparedness Program
- 7.8 Sign Request "Welcome to Steep Rock"
8. NEW BUSINESS
- 8.1 Reschedule October 27 Council Meeting
- 8.2 Community Safety Officer Program
- 8.3 2022 Manitoba Tourism Conference
- 8.4 Jansen Road Project RFP
- 8.5 Public Works Requests
- 8.5.1 J. Carmora - Steep Rock - Extend Railway Avenue
- 8.5.2 Iver Bankert - SE 18-29-8W - Drainage
- 8.5.3 Iver Bankert - NW 22-29-9W - Drainage

- 8.5.4 K Kitchur - NE 9-32-9W - Culvert Replacement
- 8.6 MMA 2022 District Meeting Approval
- 8.7 J. Shannon CMMA Course Registration
- 8.8 Proposed Federal Electoral Boundary Changes
- 8.9 GFL Environmental Inc. Service Agreement
- 8.10 RESD - Addition to Snoman Inc. Northern Trail Blazers General Permit No. 0006434
- 8.11 2022 Election - Voters List
- 8.12 Steep Rock Sub #2 - Public Reserve
- 8.13 Moosehorn Community Club - RM Letter of Support
- 8.14 GFD Tanker Truck
- 8.15 RM - SR Cottage Subdivision 2
- 8.15.1 RM Transfer - Lot 32, Plan 46115
- 8.15.2 RM Transfer - Lot 46, Plan 46115
- 8.16 RM Proposed Regional Landfill Site
- 8.16.1 RM Project Manager
- 8.17 Municipal Tax Cancellations
- 9. IN CAMERA
- 9.1 In Camera - Preliminary Matter
- 9.2 Out of Camera
- 10. DELEGATIONS AND PUBLIC HEARINGS
- 11. ADJOURNMENT



Rural Municipality of Grahamdale
Meeting Minutes
Regular Council Meeting August 25, 2022 - 09:00 AM

The 16th Regular meeting of the Council of the Rural Municipality of Grahamdale was held at the Municipal Office in Moosehorn, Manitoba on August 25, 2022.

Present:

- Reeve Craig Howse
- Councillor Randy Sigurdson
- Councillor Kevin Nickel
- Councillor Tera Lobay
- Councillor Jason Bittner
- Councillor Dollard Gould
- CAO Shelly Schwitek

Absent:

- Councillor Greg Jabusch

Reeve Howse called the meeting to order at 9:05 a.m.
Council broke for lunch from 12:00 p.m. to 1:30 p.m.

1 Adoption of Minutes

- 2022-365 Councillor Gould
- Councillor Bittner

BE IT RESOLVED THAT Council approve the following meeting minutes as circulated:

- 1. August 11, 2022 Regular Meeting minutes.

CARRIED

2 Additions to Agenda

- 2022-366 Councillor Lobay
- Councillor Nickel

BE IT RESOLVED THAT Council adopt the agenda as circulated with additions.

CARRIED

3 Finances

3.1 General Accounts

- 2022-367 Councillor Sigurdson
- Councillor Bittner

WHEREAS the List of Accounts (attached to the minutes hereto) for the period ending August 24, 2022 have been examined by Council and found to be in order;

THEREFORE BE IT RESOLVED THAT THAT **Payroll** Deposit in the amount of **\$ 33,341.07** and **Accounts Payable** Cheques numbered 9735 to 9754 in the amount of **\$ 57,421.28** be approved for payment.

CARRIED

4 Committee Reports

- 2022-368 Councillor Gould
- Councillor Lobay

BE IT RESOLVED THAT Council adopts the reports of the Committees as presented

CARRIED

- St. Martin Community Club is hosting Community Pride on November 26, 2022.
- Highway 6 Committee is still fighting to retain ER Services at the Eriksdale Hospital.
- Eriksdale Hospital has a new doctor.
- Ward 1 Drainage is complete.
- Ward 1 Gravel is complete.
- See the 6 signs still need to be installed around the Municipality
- WIWD – Composting Workshop being held tonight at Ashern Legion
- WIWD – Grazing and Soil Health Workshop being held on September 9, 2022 in Ashern
- WIWD – All member meeting being held in Lundar on September 12, 2022

4.1 11:30 a.m. Rob Gowland, Municipal Building Inspector Report

Municipal building inspector, Rob Gowland, went over his report with Council.

4.2 Steep Rock Parking Report

2022 Revenue and Expenses Report to date was reviewed by Council.

4.3 Moosehorn Fire Department

Roof has been completed on the Moosehorn Fire Hall.

4.4 Gypsumville Fire Department

- GFD reported to one ambulance assist call, and two vehicle roll overs.
- St. Martin Hotel is ready for inspection.

5 Correspondence – Noted by Council

1. AMM August 12, 2022 News Bulletin
2. Moosehorn Tumblers Thank you card
3. G. Meisner dated August 16, 2022
4. Municipal Relations Bulletin 2022-25 Recent Amendments to Aggregate Mining and Transportation
5. Lundar/Ashern RCMP July 2022 Report
6. EMO Dated August 19, 2022 re: 2022 Spring Flood Site Approval

6 By-Laws

None

7 Unfinished Business

7.1 Lake MB Outlet Channel and Lake St. Martin Outlet Channel

7.1.1 MTI Updated Road Haul Agreement

TABLED

7.1.2 Revised LMOC - WCS Fire and Life Safety Report

The final Report has been accepted.

7.1.3 MTI Environmental Advisory Committee

TABLED

7.2 RM RFP -Foundation for Pole Shed

Will be discussed in 2023.

7.3 Open House - DRAFT RM Zoning By-Law Map Review

2022-369

Councillor Gould
Councillor Lobay

BE IT RESOLVED THAT Council approve hosting an Open House with its Consultants, Landmark Planning & Design Inc. at the Moosehorn Community Hall on Thursday, October 6th, 2022 from

3:00 p.m. to 7:00 p.m. to present the draft RM Zoning By-Law to the public for review and comment.

CARRIED

7.4 Public Works Requests

7.4.1 A & B Weigelt - Road Construction - SE 14-27-9W

2022-370

Councillor Lobay
Councillor Sigurdson

BE IT RESOLVED THAT RM Public Works is authorized to arrange for the installation of a new approach and steel culvert – 36 inches x 40 feet at the following location: SE 14-27-9W of MacDonald Road at the estimated cost of \$2,500,00. Subject to water rights licence approval, if applicable.

CARRIED

7.4.2 J. Schultz - PW Request - Drainage - NW 28-26-7W

2022-371

Councillor Bittner
Councillor Nickel

BE IT RESOLVED THAT Council directs Public Works to arrange for the following:

1. Jansen Road – South on to NW 28-26-7 WPM - widen existing approach to a maximum of 24 foot top and install either two new 30-inch x 30-foot steel culverts or one 30 inch and one 24 Inch steel culvert provided that the project complies with the Municipality’s guidelines and conditions as set out in RM of Grahamdale Policy No. 18-2015. Subject to water rights licence approval.

Estimated cost of project is \$ 2,500.00

CARRIED

7.5 WIWD - Purchase of Office Building

TABLED

7.6 MTI and Dillon Consulting - PTH 6 PR 239 to Fairford - Road Repaving Project

TABLED

7.7 DFA Mitigation Preparedness Program

2022-372

Councillor Nickel
Councillor Lobay

BE IT RESOLVED THAT the Rural Municipality of Grahamdale Council supports the submission of the proposal under the Manitoba government’s Mitigation and Preparedness Program for a project to complete approximately 3.5 miles of drainage surveys in the area of Kutzy Road and Weigelt Road

CARRIED

7.8 Sign Request "Welcome to Steep Rock"

TABLED

8 New Business

8.1 Reschedule October 27 Council Meeting

2022-373

Councillor Lobay
Councillor Sigurdson

WHEREAS the RM of Grahamdale regular council meeting is set for Thursday, October 27, 2022 at 9 a.m.

AND WHEREAS the 2022 General Municipal Election is being held on Wednesday, October 26, 2022.

THEREFORE BE IT RESOLVED THAT Council authorize changing the date of this council meeting to Thursday, November 3, 2022 at 9:00 a.m. and it shall be the Inaugural Meeting of Council as set out in the Municipality's Procedures By-Law No. 1058-2022.

Change to be advertised in the Around Town Newsletter and the Municipal website.

CARRIED

8.2 Community Safety Officer Program

To be considered during 2023 Budget

8.3 2022 Manitoba Tourism Conference

2022-374

Councillor Bittner
Councillor Nickel

BE IT RESOLVED THAT Council approve the attendance of Councillor Lobay at the 2022 Manitoba Tourism Conference in Winnipeg on September 12 and 13, 2022 as a municipal expense.

CARRIED

8.4 Jansen Road Project RFP

2022-375

Councillor Sigurdson
Councillor Nickel

WHEREAS the R.M. of Grahamdale requested Tenders for the Jansen Road Project. Deadline for Tenders was Monday, August 22, 2022 at 4:30 p.m.

Scope of Work:

- Reconstruction of Jansen Road to a depth of 2 feet (Includes hauling material to Moosehorn Garbage Dump.
- Geotech to be supplied and placed. Spec 845
- Cover with 1 foot of 2" – 6" rock (supplied by contractor)
- Top with 1 foot of ¾ minus crushed rock, graded and compacted (supplied by RM of Grahamdale, Jansen Road Pit, Contractor to supply loader)
- Watering final compacting phase
- Clean and shape shoulders both sides of road

Site #1:

- Dimensions: Length 380 feet Width 24 feet Depth 2 feet

Site #2:

- Dimensions: Length 390 feet Width 24 feet Depth 2 feet

Site #3:

- Dimensions: Length 100 feet Width 24 feet Depth 2 feet

Each site to be quoted individually, Project bid as a lump sum. Work to be completed by October 23, 2022.

AND WHEREAS the following Tenders were received:

1. Shoreline Excavating Ltd.
2. St. Martin Fish Agency

And it was found that the Tender received from Shoreline Excavating Ltd. to be the most appropriate.

THEREFORE BE IT RESOLVED THAT Council accept Shoreline Excavating Ltd. Tender and authorize entering into an Agreement with them as Prime Contractor.

CARRIED

8.5 Public Works Requests

8.5.1 J. Carmora - Steep Rock - Extend Railway Avenue

Councillor Jabusch and Public Works to inspect the site.

8.5.2 Iver Bankert - SE 18-29-8W - Drainage

Will be added to the Drainage Program.

8.5.3 Iver Bankert - NW 22-29-9W - Drainage

Will be added to the Drainage Program.

8.5.4 K Kitchur - NE 9-32-9W - Culvert Replacement

2022-376

Councillor Gould
Councillor Lobay

BE IT RESOLVED THAT Council directs RM Public Works Manager to arrange for the following Projects:

1. NE 9-32-9 WPM – Borsa Road East -South side – damaged culvert in existing approach to be replaced with new 18 inch x 30 foot (450 mm x 9 m) steel or plastic culvert provided that project complies with the Municipality’s guidelines and conditions as set out in RM of Grahamdale Policy No. 18-2015. Subject to water rights licence approval if applicable. Estimated cost of project is \$1,500.00.

CARRIED

8.5.5 Tim & Meda Olson - SE 33-30-10W - Road Construction

TABLED

8.6 MMA 2022 District Meeting Approval

2022-377

Councillor Bittner
Councillor Sigurdson

BE IT RESOLVED THAT Council approve the attendance of Administrative Assitant, Justin Shannon, at the 2022 Manitoba Municipal Administrators District meeting in Winnipeg on September 9, 2022 as a municipal expense.

CARRIED

8.7 J. Shannon CMMA Course Registration

2022-378

Councillor Lobay
Councillor Bittner

BE IT RESOLVED THAT Council approve payment of the registration fee of \$715.00 to the University of Manitoba for Administrative Assistant Justin Shannon to enroll in the Certificate in Manitoba Municipal Administrators (CMMA) Program – Municipal Administration

CARRIED

8.8 Proposed Federal Electoral Boundary Changes

2022-379

Councillor Gould
Councillor Lobay

WHEREAS the Federal Electoral Boundaries Commission for Manitoba is holding public hearings, in person and virtual, to gather comments and feedback on the proposed changes to boundaries and electoral district names in September 2022.

AND WHEREAS the proposed changes to the boundary between Selkirk-Interlake-Eastman and Churchill-Keewatinook Aski shown to follow the line of Provincial Road 513 will split off several Municipal residents from the remainder of the Municipality.

THEREFORE BE IT RESOLVED THAT Council authorizes that it will submit its own proposal of an alternate electoral boundary line to the Commission.

BE IT FURTHER RESOLVED THAT Council approve the attendance of Reeve Howse at the Public Hearing being held in Winnipeg on September 7th, 2022 as a municipal expense to present the alternate electoral boundary line proposal to the Commission.

CARRIED

8.9 GFL Environmental Inc. Service Agreement

2022-380

Councillor Sigurdson
Councillor Gould

BE IT RESOLVED THAT Council approves entering into a service agreement for a 60 month term with GFL Environmental Inc. effective September 1, 2022 to pick up and process recycling for the Rural Municipality of Grahamdale.

Fees are as follows:

1. Base fee of \$2,488.86 per pickup (includes all four Waste Disposal sites);
2. Processing fee of \$150.00 per tonne (subject to change with notice);
3. \$25.00 per tonne surcharge for over 20% contaminated material (if applicable);
4. Plus 5% GST and 5% Carbon Tax.

Terms and Conditions more fully set out in GFL Customer Service Agreement Contract No. WPG550820X.

CARRIED

8.10 RESD - Addition to Snoman Inc. Northern Trail Blazers General Permit No. 0006434

2022-381

Councillor Lobay
Councillor Gould

BE IT RESOLVED THAT Council supports the Application for Addition to General Permit No. 0006434 submitted by Manitoba – Real Estate Services Branch

RESD File Reference. Code 17-54

Proposed Land Use: Snowmobile Recreational Trail

Existing Buildings on Site: Nil

Proposed Buildings on Site: Nil

Applicant: Snoman Inc. – Northern Trail Blazers

Application: Addition to General Permit No. 0006434

CARRIED

8.11 2022 Election - Voters List

Council to review Voters Lists for changes/updates.

8.12 Steep Rock Sub #2 - Public Reserve

2022-382

Councillor Lobay
Councillor Sigurdson

BE IT RESOLVED THAT Council authorize Public Works to install fence posts along the edge of Public Reserve A in Cottage Development No. 2 to restrict vehicles from driving onto the Lot.

CARRIED

8.13 Moosehorn Community Club - RM Letter of Support

2022-383

Councillor Lobay
Councillor Nickel

WHEREAS many of the structures at the Moosehorn Skating Rink and Baseball Diamonds have reached the end of their usable lives and are in need of replacement, repair or improvement.

AND WHEREAS the Moosehorn Community Club is applying to the Manitoba Arts, Culture and Sport in Community Fund Small Capital Grant Program for funding to support a project to renew the Moosehorn Skating Rink and Baseball Diamonds.

AND WHEREAS the Moosehorn Skating Rink and Baseball Diamonds are important recreational facilities in the R.M of Grahamdale, serving Moosehorn and the surrounding communities.

THEREFORE BE IT RESOLVED THAT Council supports the Moosehorn Community Club’s application to the Arts, Culture and Sport in Community Fund Small Capital Grant Program.

CARRIED

8.14 GFD Tanker Truck

TABLED

8.15 RM - SR Cottage Subdivision 2

8.15.1 RM Transfer - Lot 32, Plan 46115

2022-384

Councillor Lobay
Councillor Sigurdson

WHEREAS Jose and Christine Sanchez entered into an agreement with the R.M. of Grahamdale to purchase Lot 32, Plan 46115, approved by Council April 8, 2021, in Resolution 2022-192.

AND WHEREAS Jose and Christine Sanchez have requested early transfer of the Title under Clause 6 of the Offer and Agreement to Purchase, for the purposes of obtaining mortgage financing.

AND WHEREAS Jose and Christine Sanchez have provided proof of mortgage financing, are in conversation with the R.M. of Grahamdale building inspector to obtain a building permit, and have signed an amendment to the original agreement to clarify the R.M. of Grahamdale’s right of reversion and to file a caveat.

THEREFORE BE IT RESOLVED THAT Council approve the transfer of Title for Lot 32, Plan 46115 to Jose and Christine Sanchez.

CARRIED

8.15.2 RM Transfer - Lot 46, Plan 46115

2022-385

Councillor Bittner
Councillor Lobay

WHEREAS Ivy Rusu and Nicholas Buhr entered into an agreement with the R.M. of Grahamdale to purchase Lot 46, Plan 46115, approved by Council March 11, 2021, in Resolution 2021-192.

AND WHEREAS Ivy Rusu and Nicholas Buhr have requested early transfer of the Title under Clause 6 of the Offer and Agreement to Purchase, for the purposes of obtaining mortgage financing.

AND WHEREAS Ivy Rusu and Nicholas Buhr have provided proof of mortgage financing, have obtained a building permit, and have signed an amendment to the original agreement to clarify the R.M. of Grahamdale’s right of reversion and to file a caveat.

THEREFORE BE IT RESOLVED THAT Council approve the transfer of Title for Lot 46, Plan 46115 to Ivy Rusu and Nicholas Buhr.

CARRIED

8.16 RM Proposed Regional Landfill Site

8.16.1 RM Project Manager

2022-386

Councillor Gould
Councillor Lobay

BE IT RESOLVED THAT Council authorize hiring Steve Topping to act as Project Manager to work with the Municipality to arrange for a site evaluation and preliminary site-specific studies at its proposed future Regional Landfill Site.

CARRIED

8.17 Municipal Tax Cancellations

2022-387

Councillor Bittner
Councillor Sigurdson

BE IT RESOLVED THAT the Council of the Rural Municipality of Grahamdale authorize the following Tax Cancellation:

TAXES CANCELLED	
Roll No.	Amount
371400	-246.10
350500	-3.18
311500	-141.72
311800	-23.62
TOTAL	\$ - 414.62

CARRIED

8.18 Davis Point Road

Public Works Manager to inspect.

8.19 2022 Drainage Projects

2022-388

Councillor Sigurdson
Councillor Bittner

BE IT RESOLVED THAT Council approve hiring Balchen and Kulchycki Surveys for the following projects.

1. Project One – in the amount of \$8,850.00 plus applicable GST
 - Survey Road 39W for 2 miles from Road 152N – 154N East Ditch (Weigelt Road)
 - Survey Road 153N for 1.25 miles from Road 39W – Hwy #6 South Ditch (Kutzy Road)
 - Survey Drain Road 154N for 1.5 miles from Road 39W – Hwy #6
2. Project Two – in the amount of \$4,750.00 plus applicable GST
 - Survey Road 140N for 2 miles South Ditch (Sleeve Lake Road)
3. Project Three – in the amount of \$5,450.00 plus applicable GST
 - Survey Cottage Development No. 2 East Side Cottage Road for ½ mile
 - Survey Cottage Development No. 1 East & West Side Cottage Road For total of 1 mile
 - Survey 3 public reserves on West Side from Cottage Road to Lake MB
 - Pin Property between lots 11 and 12, Block 1, along Cottage Road

CARRIED

8.20 Township Line - Road Repair

2022-389

Councillor Bittner
Councillor Gould

BE IT RESOLVED THAT RM Public Works is authorized to arrange for a road repair on Township Line. Sites to be determined.

Cost not to exceed \$ 30,000.00

CARRIED

9 In Camera

None.

10 Delegations and Public Hearings

None.

11 Adjournment

2022-390

Councillor Gould
Councillor Lobay

BE IT RESOLVED THAT Council shall now adjourn to meet again at the next regular meeting of Council on September 8, 2022 at 9:00 a.m.

Adjournment Time: 4:00 p.m.

CARRIED

CAO Shelly Schwitek

Reeve Craig Howse

Rural Municipality of Grahamdale
Correspondence List
August 25, 2022

1. AMM News Bulletin August 12, 2022;
2. Moosehorn Tumblers Thank you Card;
3. G. Meisner dated August 16, 2022;
4. Municipal Relations Bulletin 2022-25 – Recent Amendments to The Aggregate Mining and Transportation Fees Agreement Regulation 48/97;
5. RCMP Lundar/Ashern July 2022 Report;
6. EMO dated August 19, 2022 re: 2022 Spring Flood Disaster Site Approval.

Bank Code: General - General

Payment #	Vendor	Date	Amount
Computer Cheques			
9735	Association Of	08/24/2022	1,818.89
9736	AMM Trading Company Ltd.	08/24/2022	1,468.66
9737	Bauch Shane	08/24/2022	300.00
9738	Blue Raven Design & Print	08/24/2022	434.50
9739	Gowland Construction Services	08/24/2022	3,443.79
9740	Grand & Toy	08/24/2022	56.00
9741	Graymont Western Canada	08/24/2022	3,254.92
9742	Ashern Home Hardware	08/24/2022	113.96
9743	Landmark Planning & Design Inc	08/24/2022	4,082.17
9744	Bryce Makinson	08/24/2022	225.00
9745	MDA Transport	08/24/2022	2,233.88
9746	Purolator Inc.	08/24/2022	66.08
9747	RAWLUK Dave	08/24/2022	600.00
9748	Real Pristine Services	08/24/2022	210.00
9749	V. Sargent	08/24/2022	222.09
9750	St. Martin Fish Agency	08/24/2022	32,315.77
9751	TAXervice	08/24/2022	1,188.50
9752	Tcms High Speed Communications	08/24/2022	95.19
9753	Western Financial	08/24/2022	4,494.38
9754	Price Gene	08/24/2022	797.50
		Total:	57,421.28
		Total for General:	57,421.28

Payments Printed: 20

Deposit Register

Pay group : 100 (OFFICE)

Pay period : 17 (06Aug2022 to 19Aug2022)

Cheque date : 19Aug2022

Voucher No.	Pay Date	Emp. No.	Employee Name	Dept. No.	Institute / Transit / Account	Amount
	19Aug2022	675	BECKER, Charles	650		
	19Aug2022	665	CLARK, Arnold	650		
	19Aug2022	676	FALK, Phyllis	650		
	19Aug2022	309	Granberg, Danny	300		
	19Aug2022	326	Leschyshyn, Andrew	310		
	19Aug2022	325	Mantik, Morgan	310		
	19Aug2022	203	OLSON, TERESA L.	100		
	19Aug2022	322	OSMOND, Anna	310		
	19Aug2022	327	Osmond, Maria	310		
	19Aug2022	363	OSTAFICHUK, Kim	725		
	19Aug2022	301	PRICE, JASON	300		
	19Aug2022	655	RAWLUK, Henry	650		
	19Aug2022	201	SCHWITEK, SHELLY D.	200		
	19Aug2022	671	SEWELL, Doug	650		
	19Aug2022	207	SHANNON, Justin	260		
	19Aug2022	677	Tindall, Evan	310		
	19Aug2022	663	TINDALL, Jackson	650		
	19Aug2022	310	TOBER, Talyia	310		
	19Aug2022	324	TOBER, Tansy	310		
	19Aug2022	752	Twin Trail's, Road Maintenance	750		17375.25

Pay Group Totals :

Number of Deposits:20

Total Amount of Deposits:33156.82

Deposit Register

Pay group : 300 (JANITOR)

Pay period : 08 (01Aug2022 to 31Aug2022)

Cheque date : 19Aug2022

Voucher No.	Pay Date	Emp. No.	Employee Name	Dept. No.	Institute / Transit / Account	Amount
	19Aug2022	503	BAUCH, PHILIP	500		
	19Aug2022	502	BAUCH, SHIRLEY	500		

Pay Group Totals :

Number of Deposits:2

Total Amount of Deposits:184.25