

**Rural Municipality of Grahamdale**

**Meeting Agenda**

**April 27, 2023 - Regular Council Meeting - 09:00 AM**

1. ADOPTION OF MINUTES
2. ADDITIONS TO AGENDA
3. FINANCES
  - 3.1 General Accounts
4. COMMITTEE REPORTS
  - 4.1 9:30 a.m. Public Works Manager Report
  - 4.2 Moosehorn Fire Department Report
  - 4.3 Councillor Gould
  - 4.4 Councillor Bittner
5. CORRESPONDENCE
6. BY-LAWS
  - 6.1 By-Law 1072-2023 - 2023 Financial Plan - Third Reading
7. UNFINISHED BUSINESS
  - 7.1 Lake MB Outlet Channel and Lake St. Martin Outlet Channel
    - 7.1.1 RM Participation Funding
  - 7.2 Steep Rock Beach Park
  - 7.3 Moosehorn Co-op Project
  - 7.4 Valley Fiber - MB Fiber Option Project
  - 7.5 DRAFT RM Land Sales Policy 32-2022
  - 7.6 RM WDG - Incinerators
  - 7.7 Subdivision Application 01-2023 - A & L Bernier
  - 7.8 Planning District
  - 7.9 Municipal Burning Permits - Spring 2023
8. NEW BUSINESS
  - 8.1 ITA - Annual Membership Fees
  - 8.2 RM Contracts
    - 8.2.1 Grass Cutting 2023
      - 8.2.1.1 Moosehorn/Faulkner Cemetery/Gypsumville
      - 8.2.1.2 Steep Rock
  - 8.3 Sympathy and Condolences Policy 33-2023 - DRAFT
  - 8.4 Public Works Request
    - 8.4.1 B. Busch - NE 7-24-6W - Gravel
    - 8.4.2 G. Kowaluk - NW 22-28-7W - Drainage/Beaver Removal
  - 8.5 Lake St. Martin F.N. - Letter of Support
  - 8.6 Ashern Holubka Dancers - Donation Request
  - 8.7 R.M. of Grahamdale Development - Request for Proposals
  - 8.8 Moosehorn Tumblers Summer Camp
  - 8.9 Community Edge - Manitoba's CED Certification Program Module 2
  - 8.10 June District Meeting - Support Resolution for amendments to the DFA Program
  - 8.11 RM of West Interlake Mutual Aid - Memorandum of Understanding
  - 8.12 Prairie By-Law Enforcement Contract
  - 8.13 Employment Opportunity - Economic Development Officer
9. IN CAMERA
  - 9.1 In Camera - Legal Proceedings

- 9.2 Out of Camera
- 9.3 In Camera - Legal Proceedings
- 9.4 Out of Camera
- 9.5 In Camera - Legal Proceedings
- 9.6 Out of Camera
- 10. DELEGATIONS AND PUBLIC HEARINGS
- 10.1 11:00 a.m. R. Fillion
- 10.2 11:30 a.m. Sgt. Young - Gypsumville RCMP
- 10.3 1:00 p.m. MB Transportation & Infrastructure LMOC & LSMOC Meeting
- 11. ADJOURNMENT



**Rural Municipality of Grahamdale**  
**Meeting Minutes**  
**Regular Council Meeting April 27, 2023 - 09:00 AM**

The 8th Regular meeting of the Council of the Rural Municipality of Grahamdale was held at the Municipal Office in Moosehorn, Manitoba on April 27, 2023.

**Present:**

- Reeve Craig Howse
- Councillor Charlotte Lindell
- Councillor Kevin Nickel
- Councillor Glen Metner
- Councillor Greg Jabusch
- Councillor Jason Bittner
- Councillor Dollard Gould
- CAO Shelly Schwitek

Reeve Howse called the meeting to order at 9:04 a.m.  
Council broke for lunch from 12:00 p.m. to 1:00 p.m.

- |          |            |   |
|----------|------------|---|
| 2023-179 | <b>1</b>   | <p><b>Adoption of Minutes</b><br/>Councillor Jabusch<br/>Councillor Metner</p> <p>BE IT RESOLVED THAT Council approve the following meeting minutes as circulated:<br/>1. April 13, 2023 Regular Meeting Minutes;<br/>2. April 17, 2023 Special Meeting Minutes.</p> <p style="text-align: right;"><b>CARRIED</b></p>   |
| 2023-180 | <b>2</b>   | <p><b>Additions to Agenda</b><br/>Councillor Gould<br/>Councillor Jabusch</p> <p>BE IT RESOLVED THAT Council adopt the agenda as circulated with additions.</p> <p style="text-align: right;"><b>CARRIED</b></p>  |
|          | <b>3</b>   | <p><b>Finances</b></p>  |
| 2023-181 | <b>3.1</b> | <p><b>General Accounts</b><br/>Councillor Gould<br/>Councillor Lindell</p> <p>WHEREAS the List of Accounts (attached to the minutes hereto) for the period ending <u>April 26, 2023</u> have been examined by Council and found to be in order;</p> <p>THEREFORE BE IT RESOLVED THAT <b>Payroll</b> Deposit in the amount of <u>\$22,905.01</u>, and <b>Accounts Payable</b> Cheques numbered <u>10143</u> to <u>10178</u> in the amount of <u>\$125,245.81</u> be approved for payment.</p> <p style="text-align: right;"><b>CARRIED</b></p> |

2023-182

**4 Committee Reports**

Councillor Jabusch  
Councillor Lindell

BE IT RESOLVED THAT Council adopts the reports of the Committees as presented.

**CARRIED****4.1 9:30 a.m. Public Works Manager Report**

1. **Graders** – Started to re-shape the road profile and cut out potholes and washboard. Shoulders are soft - waiting on roads to tighten and dry out. No frost boils as of yet.
2. **Culverts** – Some have started to sink, and repairs have begun. Larry Lindell is a new contractor working in the RM.
3. **Approaches** – some culverts have been set out for contractors. Contractors have been informed, and the priority list has been provided. Contractors have advised that it is a bit early to start, and will follow up on Monday, May 1<sup>st</sup>.
4. **Beaver Dams** – Numerous beaver issues. Some site visits have been completed. Trappers to be contacted to remove nuisance beavers.
5. **Pole Shed** – Deadline was April 25<sup>th</sup> to submit a tender. Contractor waiting on Reimers to provide them with pricing before issuing us an accurate quote.
6. **Gravel Program** – Reminder that it is time to start identifying roads for this year's Gravel Program.
7. **Signage** – New Electronic sign is working in Moosehorn's Wayside Park. The ground needs to thaw some more before traffic control signs can be installed.
8. **Waste Disposal Grounds** – Capping off the cell at Pinemuta WDG.
9. **Meetings** – PW Manager attended a EIWD meeting, and a Manitoba Conservation and Wildfire meeting with regard to Burn Permits.
10. **Trucks** – Trailer serviced at Ted's Welding. PW Dodge was serviced at Hilbre Auto.

**4.2 Moosehorn Fire Department Report**

- SCBA tanks filled for Ashern Fire;
- Regular meeting was held on April 10, 2023;
- Fire Dept. members attended a meeting with Conservation regarding burn permits in the wooded district;
- Tanker was found to have a damaged power module; the issue is being looked into as the replacement cost is around \$2,500.00;
- A new UTV and trailer were purchased for the Fire Dept; it will be stored in the RM shed;
- Tack truck was prepped for the wildland fire season.

**4.3 Councillor Gould**

Fieldstone Ventures

- The next meeting is May 31, 2023.

Gypsumville Fire Department

- One call for service - a grass fire;
- Tac Truck needs new hoses.

**4.4 Councillor Bittner**

West Interlake Watershed District

- An all-members meeting is scheduled for May 10, 2023 in Lundar.

Hilbre Wayside Park

- A spruce tree was cut down.
- The tree seedlings are looking healthy and watering will continue.

**5 Correspondence**

Noted by Council.

- RCMP Monthly report for March 2023;
- “How Important is it That Moosehorn has Access to Fuel in Town?” mail circular received April 24, 2023;
- West Interlake Planning District - Notice of Public Hearing for By-Law 4/23 received April 18, 2023;
- AMM News Bulletin dated April 15, 2023;
- Interlake Tourism Association Members Benefits Package and Presentation received April 13, 2023;
- Western Financial Group – AMM General Insurance Program Memo – Flood Preparation and TogetherAll received April 13, 2023;

**6 By-Laws**

2023-183

**6.1 By-Law 1072-2023 - 2023 Financial Plan - Third Reading**

Councillor Gould  
Councillor Bittner

WHEREAS Section 162 (1) of the Municipal Act provides that each municipality make a financial plan of all amounts required for the lawful purposes of the municipality and to adopt the financial plan by resolution;

AND WHEREAS Council has prepared said estimates in the manner and in the form prescribed by the Minister;

THEREFORE BE IT RESOLVED THAT the Financial Plan of the Rural Municipality of Grahamdale as set out in the prescribed form for the year 2023 be now read a third time, signed and sealed by the Reeve and Chief Administrative Officer and be adopted. The said estimates to be incorporated into the 2023 Tax Levy By-Law No. 1072-2023.

| Name              | Yes | No | Abstained | Absent |
|-------------------|-----|----|-----------|--------|
| Jason Bittner     | ✓   |    |           |        |
| Dollard Gould     | ✓   |    |           |        |
| Craig Howse       | ✓   |    |           |        |
| Greg Jabusch      | ✓   |    |           |        |
| Charlotte Lindell | ✓   |    |           |        |
| Glen Metner       | ✓   |    |           |        |
| Kevin Nickel      | ✓   |    |           |        |

**CARRIED**

**7 Unfinished Business**

**7.1 Lake MB Outlet Channel and Lake St. Martin Outlet Channel**

**7.1.1 RM Participation Funding**

**TABLED**

**7.2 Steep Rock Beach Park**

**TABLED**

**7.3 Moosehorn Co-op Project**

The Manitoba Inspection and Technical Services (ITS) Building Permit Application was signed and emailed on April 25, 2023 to ITS and the Moosehorn Co-Op Board.

**7.4 Valley Fiber - MB Fiber Option Project**

Council has identified 4 possible spots around Steep Rock for the network building.

**7.5 DRAFT RM Land Sales Policy 32-2022**

**TABLED**

**7.6 RM WDG - Incinerators**

**TABLED**

**7.7 Subdivision Application 01-2023 - A & L Bernier**

**TABLED**

2023-186

**7.8 Planning District**

Councillor Metner  
Councillor Gould

BE IT RESOLVED THAT Council create a Steering Committee to explore joining the West Interlake Planning District.  
BE IT FURTHER RESOLVED THAT the Committee shall be made up of the following: Councillor Bittner, CAO Schwitek and Admin. Assistant Shannon.

**CARRIED**

**7.9 Municipal Burning Permits - Spring 2023**

Council does not feel a burning ban is necessary at this time.

**8 New Business**

2023-187

**8.1 ITA - Annual Membership Fees**

Councillor Jabusch  
Councillor Lindell

BE IT RESOLVED THAT Council authorize payment of the 2023 membership with Interlake Tourism Association at a cost of \$0.42 per capita in the amount of \$570.78 plus GST.

**CARRIED**

**8.2 RM Contracts**

**8.2.1 Grass Cutting 2023**

2023-188

**8.2.1.1 Moosehorn/Faulkner Cemetery/Gypsumville**

Councillor Gould  
Councillor Jabusch

BE IT RESOLVED THAT Council authorize hiring the following contractors to continue to cut grass for the 2023 summer season:

- 1. Ward Cook – Moosehorn Sites and Faulkner Cemetery \$50.00 per hour
- 2. Dave Rawluk – Gypsumville Sites \$45.00 per hour

**CARRIED**

|          |   |                |
|----------|---|----------------|
| 2023-189 | <p><b>8.2.1.2 Steep Rock</b></p> <p>BE IT RESOLVED THAT Council approve hiring Shawn Oswald and Riley Oswald to cut grass regularly in Steep Rock for 2023 at the following locations: Steep Rock Cemetery, Dock Area at the Wharf, Public Reserves (4 locations) and the Quarry entrance in the amount of \$55.00 per hour per lawn tractor as set out in letter dated April 21, 2023.</p> | <b>CARRIED</b> |
|          | <p><b>8.3 Sympathy and Condolences Policy 33-2023 - DRAFT</b></p>   | <b>TABLED</b>  |
|          | <p><b>8.4 Public Works Request</b></p>  |                |
|          | <p><b>8.4.1 B. Busch - NE 7-24-6W - Gravel</b></p>  | <b>TABLED</b>  |
|          | <p><b>8.4.2 G. Kowaluk - NW 22-28-7W - Drainage/Beaver Removal</b></p>  | <b>TABLED</b>  |
|          | <p><b>8.5 Lake St. Martin F.N. - Letter of Support</b></p>  | <b>TABLED</b>  |
| 2023-190 | <p><b>8.6 Ashern Holubka Dancers - Donation Request</b><br/>Councillor Metner<br/>Councillor Jabusch</p> <p>BE IT RESOLVED THAT Council approve a donation of R.M. donation items and one set of municipal maps to the Ashern Holubka Dancers for the Zabava fundraiser being held May 6, 2023.</p>   | <b>CARRIED</b> |
|          | <p><b>8.7 R.M. of Grahamdale Development - Request for Proposals</b></p>  | <b>TABLED</b>  |
|          | <p><b>8.8 Moosehorn Tumblers Summer Camp</b></p>  | <b>TABLED</b>  |
|          | <p><b>8.9 Community Edge - Manitoba's CED Certification Program Module 2</b><br/>Admin. Assistant Shannon and Councillor Jabusch to attend.</p>   |                |
|          | <p><b>8.10 June District Meeting - Support Resolution for amendments to the DFA Program</b></p>   | <b>TABLED</b>  |
|          | <p><b>8.11 RM of West Interlake Mutual Aid - Memorandum of Understanding</b></p>  | <b>TABLED</b>  |
|          | <p><b>8.12 Prairie By-Law Enforcement Contract</b></p>  | <b>TABLED</b>  |
|          | <p><b>8.13 Employment Opportunity - Economic Development Officer</b></p>  | <b>TABLED</b>  |

**9 In Camera**

2023-175

**9.1 In Camera - Legal Proceedings**

Councillor Metner  
Councillor Gould

BE IT RESOLVED THAT Council move into an In Camera session pursuant to Section 152(3) of The Municipal Act to discuss a matter under:

152(3)(iv) the conduct of existing or anticipated legal proceedings.

BE IT FURTHER RESOLVED THAT any items discussed while in camera must be kept confidential until the matter is discussed at a meeting of Council in public.

**CARRIED**

2023-176

**9.2 Out of Camera**

Councillor Metner  
Councillor Jabusch

BE IT RESOLVED THAT Council now move out of camera and resume the regular meeting of Council.

**CARRIED**

2023-177

**9.3 In Camera - Legal Proceedings**

Councillor Gould  
Councillor Jabusch

BE IT RESOLVED THAT Council move into an In Camera session pursuant to Section 152(3) of The Municipal Act to discuss a matter under:

152(3)(iv) the conduct of existing or anticipated legal proceedings.

BE IT FURTHER RESOLVED THAT any items discussed while in camera must be kept confidential until the matter is discussed at a meeting of Council in public.

**CARRIED**

2023-178

**9.4 Out of Camera**

Councillor Lindell  
Councillor Gould

BE IT RESOLVED THAT Council now move out of camera and resume the regular meeting of Council.

**CARRIED**

2023-184

**9.5 In Camera - Legal Proceedings**

Councillor Jabusch  
Councillor Lindell

BE IT RESOLVED THAT Council move into an In Camera session pursuant to Section 152(3) of The Municipal Act to discuss a matter under:

152(3)(iv) the conduct of existing or anticipated legal proceedings.

BE IT FURTHER RESOLVED THAT any items discussed while in camera must be kept confidential until the matter is discussed at a meeting of Council in public.

**CARRIED**



2023-185

**9.6 Out of Camera**  
Councillor Metner  
Councillor Lindell

BE IT RESOLVED THAT Council now move out of camera and resume the regular meeting of Council.

**CARRIED**

**10 Delegations and Public Hearings**

**10.1 11:00 a.m. R. Filion**

Mr. and Mrs. Filion, Mr. Ayson, Ms. Capisonda and Ms. Locquiao met with Council to discuss a proposed development north of Steep Rock Beach Park.

**10.2 11:30 a.m. Sgt. Young - Gypsumville RCMP**

Sgt. Young met with Council to review the March 2023 report.

**10.3 1:00 p.m. MB Transportation & Infrastructure LMOC & LSMOC Meeting**

Moh'd Zeid and other MTI representatives met with Council, in camera, to discuss the LMOC/LSMOC project.

2023-191

**11 Adjournment**  
Councillor Metner  
Councillor Lindell

BE IT RESOLVED THAT Council shall now adjourn to meet again at the next regular meeting of Council on May 11, 2023.

Adjournment time: 4:42

**CARRIED**

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CAO Shelly Schwitek

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Reeve Craig Howse

**Deposit Register**

Pay group : 100 (OFFICE)

Pay period : 08 (01Apr2023 to 14Apr2023)

Cheque date : 14Apr2023

| Voucher No. | Pay Date  | Emp. No. | Employee Name                  | Dept. No. | Institute / Transit / Account | Amount   |
|-------------|-----------|----------|--------------------------------|-----------|-------------------------------|----------|
|             | 14Apr2023 | 675      | BECKER, Charles                | 650       |                               |          |
|             | 14Apr2023 | 678      | Bretzer, David                 | 650       |                               |          |
|             | 14Apr2023 | 665      | CLARK, Arnold                  | 650       |                               |          |
|             | 14Apr2023 | 309      | Granberg, Danny                | 300       |                               |          |
|             | 14Apr2023 | 204      | MCCOUBREY, Devan               | 250       |                               |          |
|             | 14Apr2023 | 203      | OLSON, TERESA L.               | 100       |                               |          |
|             | 14Apr2023 | 363      | OSTAFICHUK, Kim                | 725       |                               |          |
|             | 14Apr2023 | 301      | PRICE, JASON                   | 300       |                               |          |
|             | 14Apr2023 | 201      | SCHWITEK, SHELLY D.            | 200       |                               |          |
|             | 14Apr2023 | 671      | SEWELL, Doug                   | 650       |                               |          |
|             | 14Apr2023 | 207      | SHANNON, Justin                | 260       |                               |          |
|             | 14Apr2023 | 205      | SPARROW, Barbara               | 260       |                               |          |
|             | 14Apr2023 | 663      | TINDALL, Jackson               | 650       |                               |          |
|             | 14Apr2023 | 752      | Twin Trail's, Road Maintenance | 750       |                               | 11702.25 |

**Pay Group Totals :**

Number of Deposits: 14

Total Amount of Deposits: 22905.01

**RM of Grahamdale  
Payment Register**

Report Date  
04/26/2023 3:00 PM

Batch: 2023-00032 to 2023-00038

Page 1

Bank Code: General - General

| Payment #                  | Vendor                      | Date       | Amount                   |
|----------------------------|-----------------------------|------------|--------------------------|
| Computer Cheque            |                             |            |                          |
| 10143                      | Pitneyworks                 | 04/13/2023 | 120.00                   |
| 10144                      | Western Financial           | 04/17/2023 | 1,131.28                 |
| 10145                      | 4imprint, Inc               | 04/21/2023 | 782.26                   |
| 10146                      | AMM Trading Company Ltd.    | 04/21/2023 | 90,972.84                |
| 10147                      | Ashern Otto Shop Inc.       | 04/21/2023 | 78.40                    |
| 10148                      | Ashern Safe Grad            | 04/21/2023 | 1,000.00                 |
| 10149                      | Boneyard General Repair     | 04/21/2023 | 897.16                   |
| 10150                      | GL Electric                 | 04/21/2023 | 1,719.43                 |
| 10151                      | Gould Dollard               | 04/21/2023 | 37.20                    |
| 10152                      | Granberg Dan                | 04/21/2023 | 56.04                    |
| 10153                      | Hilbre Auto Service Inc.    | 04/21/2023 | 564.48                   |
| 10154                      | Howse Craig                 | 04/21/2023 | 425.10                   |
| 10155                      | Jabusch Greg                | 04/21/2023 | 37.20                    |
| 10156                      | KidSport Canada - Manitoba  | 04/21/2023 | 250.00                   |
| 10157                      | Lindell Charlotte           | 04/21/2023 | 6.22                     |
| 10158                      | Lobay Tera                  | 04/21/2023 | 77.88                    |
| 10159                      | Log Cabin Riders            | 04/21/2023 | 500.00                   |
| 10160                      | MB Association of Municipal | 04/21/2023 | 225.00                   |
| 10161                      | Moosehorn Community Club    | 04/21/2023 | 2,144.75                 |
| 10162                      | Moosehorn Curling Club      | 04/21/2023 | 1,500.00                 |
| 10163                      | Moosehorn Heritage Museum   | 04/21/2023 | 1,500.00                 |
| 10164                      | Moosehorn Tumblers          | 04/21/2023 | 1,000.00                 |
| 10165                      | Nickel Kevin                | 04/21/2023 | 34.23                    |
| 10166                      | Price Jason                 | 04/21/2023 | 93.52                    |
| 10167                      | Real Pristine Services      | 04/21/2023 | 210.00                   |
| 10168                      | Schwitek Shelly             | 04/21/2023 | 93.52                    |
| 10169                      | SIMAD Fire & Life Safety    | 04/21/2023 | 60.00                    |
| 10170                      | TAXervice                   | 04/21/2023 | 3,664.50                 |
| 10171                      | Ted's Welding               | 04/21/2023 | 9,620.75                 |
| 10172                      | Whitetail & Walleye         | 04/21/2023 | 200.00                   |
| 10173                      | Ashern Home Hardware        | 04/26/2023 | 105.26                   |
| 10174                      | Association Of              | 04/26/2023 | 2,131.50                 |
| 10175                      | Grand & Toy                 | 04/26/2023 | 764.49                   |
| 10176                      | Price Gene                  | 04/26/2023 | 750.00                   |
| 10177                      | RM of West Interlake        | 04/26/2023 | 1,783.00                 |
| 10178                      | TAXervice                   | 04/26/2023 | 709.80                   |
| Total for Computer Cheque: |                             |            | <u>125,245.81</u>        |
| Total for General:         |                             |            | <u><u>125,245.81</u></u> |

Payments Printed: 36