

**Rural Municipality of Grahamdale**

**Meeting Agenda**

**January 22, 2026 - Regular - 09:00 AM**

1. ADOPTION OF MINUTES
2. AGENDA
3. FINANCES
  - 3.1 General Accounts
  - 3.2 December 2025 Financial Statement
  - 3.3 January 2026 Financial Statement
4. COMMITTEE REPORTS
  - 4.1 Public Works Report
  - 4.2 Moosehorn Fire Department Report
  - 4.3 EDO Jackie Kiesman - Report
  - 4.4 Councillor Nickel
  - 4.5 Councillor Gould
  - 4.6 Councillor Lindell
  - 4.7 Councillor Jabusch
  - 4.8 Councillor Metner
  - 4.9 Reeve Howse
5. CORRESPONDENCE
6. BY-LAWS
  - 6.1 By-Law 1096-2026 Pledge of Municipal Taxes - 3rd Reading
  - 6.2 RM Fees and Charges By-Law - Review
  - 6.3 By-Law 1097-2026 Travel Trailer and RV Permits
    - 6.3.1 By-Law 1097-2026 - First Reading
    - 6.3.2 By-Law 1097-2026 - Second Reading
  - 6.4 RM Organizational Bylaw - Review
  - 6.5 RM Proceedings and Conduct of Council and Committees
  - 6.6 RM Code of Conduct for Council Members By-Law 1027-2020
7. UNFINISHED BUSINESS
  - 7.1 Lake MB Outlet Channel and Lake St. Martin Outlet Channel
  - 7.2 MTI - PR 239 Upgrade Project
  - 7.3 Boundary Line Drain
  - 7.4 Steep Rock Drainage Project
  - 7.5 Gravel Stockpile - L. Nichol
  - 7.6 Proposal to Collect Municipal E-Waste
  - 7.7 L Broustal & C Broustal - Pch NW 15-26-6W
  - 7.8 Sale of RM Land - McDougall Auction
  - 7.9 Steep Rock Quarry - RFP
  - 7.10 RM Quarry - Aggregate
8. NEW BUSINESS
  - 8.1 Agriculture in the Classroom - Request for Donation
  - 8.2 2027 Board of Revision Date
  - 8.3 EIWD Municipal Levy
  - 8.4 2026 Budget Items
  - 8.5 Reschedule April and November Council Meeting Dates
  - 8.6 RM Employees Code of Conduct Policy Review

- 8.7 RM Senior Election Official
- 8.8 MB Disaster Management Conference
- 8.9 M. Weigelt - Forage Lease Renewal
- 8.10 From the Ground Up - 2026 Application
- 9. IN CAMERA - NONE
- 10. DELEGATIONS AND PUBLIC HEARINGS - NONE
- 11. ADJOURNMENT



**Rural Municipality of Grahamdale**  
**Meeting Minutes**  
**Regular January 22, 2026 - 09:00 AM**

The 2nd Regular meeting of the Council of the Rural Municipality of Grahamdale was held at the Municipal Office in Moosehorn, Manitoba on January 22, 2026.

Present:

Reeve Craig Howse  
 Councillor Charlotte Lindell  
 Councillor Kevin Nickel  
 Councillor Glen Metner  
 Councillor Greg Jabusch  
 Councillor Jason Bittner  
 Councillor Dollard Gould  
 CAO Shelly Schwitek

Reeve Howse called the meeting to order at 9:10 a.m.  
 Council broke for lunch from 12:00 p.m. to 1:00 p.m.

- |          |          |   |
|----------|----------|---|
| 2026-019 | <b>1</b> | <p><b>Adoption of Minutes</b><br/>         Councillor Gould<br/>         Councillor Lindell</p> <p>BE IT RESOLVED THAT Council approve the following minutes as circulated:</p> <p>1. January 8, 2026 Regular Council Meeting Minutes.</p> <p style="text-align: right;"><b>CARRIED</b></p>   |
| 2026-020 | <b>2</b> | <p><b>Agenda</b><br/>         Councillor Nickel<br/>         Councillor Bittner</p> <p>BE IT RESOLVED THAT Council adopt the agenda as circulated with additions.</p> <p style="text-align: right;"><b>CARRIED</b></p>  |
| 2026-021 | <b>3</b> | <p><b>Finances</b></p> <p><b>3.1 General Accounts</b><br/>         Councillor Metner<br/>         Councillor Bittner</p> <p>WHEREAS the List of Accounts (attached to the minutes hereto) for the period ending <u>January 21, 2026</u> have been examined by Council and found to be in order;</p> <p>THEREFORE BE IT RESOLVED THAT the Payroll Deposit for January 16, 2026 in the amounts of <u>\$12,206.41</u> and Accounts Payable Cheques numbered <u>11949</u> to <u>11976</u> in the amount of <u>\$76,271.17</u> be approved for payment.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>3.2 December 2025 Financial Statement</b></p> <p style="text-align: right;"><b>TABLED</b></p> |

- 2026-022      **3.3      January 2026 Financial Statement**  
Councillor Jabusch  
Councillor Gould
- BE IT RESOLVED THAT the Financial Statement to January 21, 2026 be adopted as read.
- CARRIED**
- 2026-023      **4      Committee Reports**  
Councillor Bittner  
Councillor Jabusch
- BE IT RESOLVED THAT Council adopts the reports of the Committees as presented.
- CARRIED**
- 4.1      Public Works Report**  
Councillor Bittner discussed public works related topics with Council.
- 4.2      Moosehorn Fire Department Report**
- The SCBA Compressor had an air sample taken and sent for analysis;
  - Fire Department Running Orders were completed and sent to the OFC;
  - The Moosehorn Fire Department entered a team in the 2026 Manitoba Firefighters Provincial Curling Championships held in Gimli on January 9-11, 2026;
  - The Moosehorn Fire Department’s regular meeting was held on January 12, 2026;
  - Both Pumper and Tanker trucks are scheduled for safeties in February at RB Ranch in Arborg;
  - One member attended a Mutual Aid District meeting in Gimli on January 15, 2026:
    - Mutual Aid District Fees were handed out;
    - 2026 Fire & Life Safety Conference will be held on May 14, 2026 in Selkirk – and the Mutual Aid meeting to follow in Winnipeg Beach;
    - 2026 MAFC Conference will be held on June 11-13, 2026 in Steinbach
    - 2027 MAFC Conference:
      - Our district (NIMAD) to host the event in Gimli in June 2027;
      - A committee was formed consisting of all members present;
      - The majority of the volunteers will be fire fighters from departments in the district;
      - Each department has been asked if their municipality could donate any items for the “swag bags” that are given at the conference.
  - A Fire Department Building Committee meeting was held on January 20, 2026;
  - One call for service – a motor vehicle accident.
- 4.3      EDO Jackie Kiesman – Report**  
Council reviewed the EDO Report provided by Economic Development Officer Jackie Kiesman.
- 4.4      Councillor Nickel**  
Boundary Line Drain Committee
- Councillor Nickel updated Council about the Boundary Line Drain Committee meeting.

**4.5 Councillor Gould**

Gypsumville Fire Department

- Quiet – no calls for service;

Fire trucks going for safeties at the end of February.

**4.6 Councillor Lindell**

North Western Interlake Regional Health Authority Meeting

- Four new staff were hired in Eriksdale and four new staff were hired in Ashern.

Manitoba Housing Representatives Presentation

- The MB Housing Representatives are open to allowing doctors and nurses to live in their housing;
- Six units are available in Moosehorn, and units are also available in Ashern and Eriksdale.

Siglunes Library

- Siglunes Library held their meeting on January 14, 2026. Topics discussed included Book Sale monies, sidewalk issues, and an electrician quote for the library.

Western Interlake Planning District

- St. Laurent to develop new lots and lot owners are to pay for any new approaches and culverts needed;
- The Planning District has hired a new Admin to their team.

Grahamdale CDC

- Councillor Lindell updated Council on the CDC's Strategic Planning meeting, as well as their budget for 2026.

Steep Rock Beach Park

- Steep Rock Beach Park's Public Works Manager has resigned from his position, the Park Manager will be staying on, as well as they have hired a Recreational staff member on a contract basis;
- The Park has started various maintenance around the park including dredging the marina, renovating the washrooms, and building new washrooms.

**4.7 Councillor Jabusch**

LIFE/Handivan

- A newer van was purchased for Handivan Services in Ashern.

**4.8 Councillor Metner**

Veterinary Board Meeting

- Councillor Metner updated Council on the most recent Veterinary Board Meeting, topics included inspections and upgrades being done to the facility.

West Interlake Watershed District

- GRO will not hold another meeting until March 2026 and Councillor Metner will update Council when a date has been set.

**4.9 Reeve Howse**

North Western Interlake Regional Health Authority Meeting

- Reeve Howse spoke about topics that were discussed during the North Western Interlake Regional Health Authority Meeting – topics included lift assist, the Moosehorn Fire Department, and snow plowing routes for the R.M. of Grahamdale.

**5 Correspondence**

1. Association of Manitoba Municipalities Bulletin sent by email on January 9, 2026;
2. Royal Canadian Mounted Police 2025 Policing Report received on January 13, 2026;
3. Royal Canadian Mounted Police December 2025 Monthly Report received on January 13, 2026;
4. Ride for Alzheimer’s letter received on January 8, 2026.

**6 By-Laws**

2026-024

**6.1 By-Law 1096-2026 Pledge of Municipal Taxes - 3rd Reading**  
 Councillor Jabusch  
 Councillor Gould

BE IT RESOLVED THAT By-Law No. 1096-2026 for the Pledge of Municipal Taxes to the Access Credit Union Limited be now read a third time, signed and sealed by the Reeve and Chief Administrative Officer.

Name	For	Against	Abstain	Absent
Craig Howse	✓			
Charlotte Lindell	✓			
Kevin Nickel	✓			
Glen Metner	✓			
Greg Jabusch	✓			
Jason Bittner	✓			
Dollard Gould	✓			

**CARRIED**

**6.2 RM Fees and Charges By-Law - Review**

**TABLED**

**6.3 By-Law 1097-2026 Travel Trailer and RV Permits**

**TABLED**

**6.3.1 By-Law 1097-2026 - First Reading**

**TABLED**

**6.3.2 By-Law 1097-2026 - Second Reading**

**TABLED**

**6.4 RM Organizational Bylaw – Review**

Council reviewed the R.M. Organizational By-Law and determined no amendments were required.

**6.5 RM Proceedings and Conduct of Council and Committees**

Council reviewed the R.M. Proceedings and Conduct of Council and Committees and determined no amendments were required.

- 2026-025      **6.6      RM Code of Conduct for Council Members By-Law 1027-2020**  
 Councillor Bittner  
 Councillor Gould
- WHEREAS under *The Municipal Act* Council must establish by by-law a code of conduct that applies to the members of Council. RM of Grahamdale By-Law No. 1027-2020 was established in September 2020.
- AND WHEREAS Clause 12 of By-Law No. 1027-2020 directs that this Code of Conduct By-Law must be reviewed annually by Council to ensure it effectively meets its needs.
- THEREFORE BE IT RESOLVED THAT Council has reviewed By-Law No. 1027-2020 and confirms that it continues to meets its needs.
- CARRIED**
- 7      Unfinished Business**
- 7.1      Lake MB Outlet Channel and Lake St. Martin Outlet Channel**
- TABLED**
- 7.2      MTI - PR 239 Upgrade Project**  
 R.M. staff to contact Scatliff & Miller & Murray on behalf of Graymont regarding the PR 239 Upgrade Project.
- 7.3      Boundary Line Drain**  
 The next meeting for the Boundary Line Drain Project will be held on March 18, 2026.
- 7.4      Steep Rock Drainage Project**
- TABLED**
- 7.5      Gravel Stockpile - L. Nichol**  
 Tabled until Spring 2026.
- 7.6      Proposal to Collect Municipal E-Waste**  
 Tabled until Spring 2026.
- 2026-026      **7.7      L Broustal & C Broustal - Pch NW 15-26-6W**  
 Councillor Metner  
 Councillor Bittner
- WHEREAS Lorne Broustal and Cole Broustal are the Forage Lease holders on the NW 15-26-6 WPM.
- AND WHEREAS Lorne Broustal and Cole Broustal have presented an Offer to Purchase the NW 15-26-6 WPM – 160 acres in the amount of \$49,200.00 plus estimated legal fees of \$1,000.00.
- THEREFORE BE IT RESOLVED THAT Council accept the Offer and approve the sale of the property subject to the purchaser being responsible for the following conditions.
1. Payment of all legal and administration costs involved in the transfer of title.
  2. All costs involved for any provision of a future access on or onto the property.
  3. All payable GST involved with the land purchase will be remitted through the purchaser's GST remittance process.
  4. No destruction of or obstructing any existing snowmobile or all-terrain vehicle trails.
- CARRIED**

**7.8 Sale of RM Land - McDougall Auction**

Council reviewed the proposed offer and approved the sale of the R.M. land that was auctioned by McDougall Auctions on behalf of the R.M. of Grahamdale.

**7.9 Steep Rock Quarry - RFP**

**TABLED**

**7.10 RM Quarry – Aggregate**

Eng-Tech and Council will meet over Zoom to discuss the R.M. Quarry Aggregate Assessments on January 27, 2026 at 10 a.m.

**8 New Business**

2026-027

**8.1 Agriculture in the Classroom - Request for Donation**

Councillor Nickel  
Councillor Metner

BE IT RESOLVED THAT Council approve a donation to Agriculture in the Classroom, in the amount of \$500.00. VLT Funded.

**CARRIED**

2026-028

**8.2 2027 Board of Revision Date**

Councillor Bittner  
Councillor Gould

BE IT RESOLVED THAT Council authorize the 2027 Board of Revision be held at the R.M. of Grahamdale Municipal Office on Thursday, November 12, 2026 at 10:00 a.m.

**CARRIED**

2026-029

**8.3 EIWD Municipal Levy**

Councillor Bittner  
Councillor Nickel

BE IT RESOLVED THAT Council approve payment of the 2026-2027 Annual Municipal Levy to the East Interlake Watershed District in the amount of \$1,000.00 in two equal installments payable on April 1st and October 1st, 2026.

**CARRIED**

**8.4 2026 Budget Items**

Several items were discussed and will be added to 2026 budget discussions.

2026-030

**8.5 Reschedule April and November Council Meeting Dates**

Councillor Jabusch  
Councillor Bittner

WHEREAS the AMM Spring Convention is being held April 21st to 23rd, 2026 in Brandon.

AND WHEREAS the AMM Annual Fall Convention is being held November 24 to Thursday November 26, 2026 in Brandon.

BE IT RESOLVED THAT Council approve rescheduling the following regular Council meeting dates to allow Reeve, CAO and Council to attend these Conventions:

1. Reschedule the April 23, 2026 Council meeting to April 30, 2026;
2. Reschedule the November 12th and November 26th, 2026 Council meetings to November 5th and November 19th, 2026.

Changes to be posted in the Municipal Office, on the Municipal website and the RM Facebook Page.

**CARRIED**



- 2026-031      **8.6      RM Employees Code of Conduct Policy Review**  
 Councillor Gould  
 Councillor Bittner
- BE IT RESOLVED THAT Council has reviewed the Municipality’s Municipal Employee Code of Conduct Policy 11/2010 and it continues to be appropriate and relevant for the Municipality.
- CARRIED**
- 
- 2026-032      **8.7      RM Senior Election Official**  
 Councillor Lindell  
 Councillor Jabusch
- BE IT RESOLVED THAT Council authorize the rates of pay to be paid to the Senior Election Official as follows:
1. Monthly Indemnity in the amount of \$300.00 for the election period of June 1 to October 31;
  2. Hourly rate of \$25.00.
- CARRIED**
- 
- 2026-033      **8.8      MB Disaster Management Conference**  
 Councillor Bittner  
 Councillor Nickel
- BE IT RESOLVED THAT Council approve the attendance of Councillor Jabusch at the Manitoba Disaster Management Conference in Winnipeg January 28-30, 2026 as a municipal expense.
- CARRIED**
- 
- 2026-034      **8.9      M. Weigelt - Forage Lease Renewal**  
 Councillor Nickel  
 Councillor Gould
- BE IT RESOLVED THAT Council approve the renewal of M. Weigelt’s Forage Lease for an additional 5 - year term:
- Forage Lease No 59-2000 covering NE 14-26-7 WPM, NW 14-26-7 WPM, SE 14-26-7 WPM
- The new expiration date shall be December 31, 2031.
- CARRIED**
- 
- 2026-035      **8.10      From the Ground Up - 2026 Application**  
 Councillor Lindell  
 Councillor Jabusch
- WHEREAS the From the Ground Up Grant Program, under the Community Renewal Initiatives stream, provides up to 50% funding to a maximum of \$100,000 for community recreation and accessibility projects;
- AND WHEREAS the R.M. of Grahamdale intends to apply for funding to upgrade sidewalks in the Town of Moosehorn and to construct a new accessible wooden pedestrian bridge over the Railway Avenue drainage ditch to improve safe access to the Wayside Park walking trails;
- THEREFORE BE IT RESOLVED that Council supports the submission of an application to the From the Ground Up grant program for the proposed sidewalk upgrade and pedestrian bridge improvements in the Town of Moosehorn.
- CARRIED**
- 
- 9      In Camera - NONE**
- 10      Delegations and Public Hearings - NONE**

2026-036

**11**

**Adjournment**

Councillor Metner  
Councillor Jabusch

BE IT RESOLVED THAT Council shall now adjourn to meet again at the next regular meeting of Council on February 12, 2026.

Adjournment time: 2:54 p.m.

**CARRIED**

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Chief Administrative Officer Shelly Schwitek

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Reeve Craig Howse

**Deposit Register**

Pay group : 100 (OFFICE)

Pay period : 02 (03Jan2026 to 16Jan2026)

Cheque date : 16Jan2026

Voucher No.	Pay Date	Emp. No.	Employee Name	Dept. No.	Institute / Transit / Account	Amount
	16Jan2026	675	BECKER, Charles	650		
	16Jan2026	665	CLARK, Arnold	650		
	16Jan2026	681	Godfrey, Peter	650		
	16Jan2026	309	Granberg, Danny	300		
	16Jan2026	208	Kiesman, Jacqueline A.	725		
	16Jan2026	204	MCCOUBREY, Devan	250		
	16Jan2026	301	PRICE, JASON	300		
	16Jan2026	684	Rawluk, Henry	650		
	16Jan2026	210	Rubidge, Amber C.	260		
	16Jan2026	201	SCHWITEK, SHELLY D.	200		
	16Jan2026	207	SHANNON, Justin	260		

**Pay Group Totals :**

Number of Deposits: 11

Total Amount of Deposits: 12206.41

Report Date  
01/20/2026 3:44 PM

**RM of Grahamdale**  
**Payment Register**  
Batch: 2026-00002 to 2026-00002

Page 1

Bank Code: General - General

Payment #	Vendor	Date	Amount
Computer Cheque			
11949	6285636 Manitoba Ltd.	01/20/2026	21,278.25
11950	Access Credit Union	01/20/2026	2,965.07
11951	AMM Trading Company Ltd.	01/20/2026	252.52
11952	Ashern Otto Shop Inc.	01/20/2026	173.60
11953	Ashern Veterinary	01/20/2026	15,000.00
11954	Big and Colourful	01/20/2026	312.40
11955	Moosehorn Co-op	01/20/2026	3,746.88
11956	Falk Phyllis	01/20/2026	300.00
11957	Federation of	01/20/2026	545.28
11958	Fenning Derek	01/20/2026	164.20
11959	Grand & Toy	01/20/2026	88.72
11960	Glen Hartman Construction Ltd.	01/20/2026	6,930.00
11961	Ashern Home Hardware	01/20/2026	391.94
11962	Isaac & Denchuk	01/20/2026	5,124.00
11963	Kebel Brent	01/20/2026	237.75
11964	Manitoba Association of	01/20/2026	598.50
11965	Access Credit Union	01/20/2026	3,583.80
11966	McCandless Tramley	01/20/2026	321.44
11967	Minister Of Finance of Manitoba	01/20/2026	189.00
11968	Manitoba	01/20/2026	240.00
11969	MuniSoft	01/20/2026	7,242.49
11970	North Interlake Mutual	01/20/2026	600.00
11971	Access Credit Union	01/20/2026	185.60
11972	Telmatik	01/20/2026	162.75
11973	Thorsteinson James	01/20/2026	550.00
11974	Western Financial	01/20/2026	2,428.50
11975	Minister of Finance	01/20/2026	2,242.39
11976	XEROX CANADA LTD	01/20/2026	416.09
Total for Computer Cheque:			76,271.17
Total for General:			76,271.17

Payments Printed: 28