

**Rural Municipality of Grahamdale**

**Meeting Agenda**

**June 26, 2025 - Regular Council Meeting - 09:00 AM**

1. ADOPTION OF MINUTES
2. ADDITIONS TO AGENDA
3. FINANCES
  - 3.1 General Accounts
  - 3.2 Corrected June 2025 Financial Statement
  - 3.3 RM 2024 Year End Financials
    - 3.3.1 RM of Grahamdale Consolidated Financial Statements 2024 Year End Report
    - 3.3.2 RM Audited Cda Community - Building Fund Annual Expenditure Report 2024
    - 3.3.3 RM of Grahamdale Representation Letter
    - 3.3.4 RM Consolidated Statement of Financial Position
    - 3.3.5 RM Statement of Responsibility
    - 3.3.6 RM 2024 Engagement Letter
  - 3.4 2024 Year End Financial Report
4. COMMITTEE REPORTS
  - 4.1 9:30 a.m. - Danny Granberg - Public Works Manager
  - 4.2 10:00 a.m. EDO Jackie Kiesman
  - 4.3 Moosehorn Fire Department Report
  - 4.4 Councillor Lindell
  - 4.5 Dollard Gould
  - 4.6 Kevin Nickel
  - 4.7 Jason Bittner
  - 4.8 Craig Howse
5. CORRESPONDENCE
6. BY-LAWS
  - 6.1 RM Development Plan Amendment - By-Law 1091-2025
7. UNFINISHED BUSINESS
  - 7.1 Lake MB Outlet Channel and Lake St. Martin Outlet Channel
    - 7.1.1 RM Environmental Monitor
  - 7.2 Steep Rock Sub 1 and 2 Drainage Project
  - 7.3 Steep Rock Trails
  - 7.4 McDonald Road North - Brushing
  - 7.5 RM Aggregate Mapping
  - 7.6 Faulkner WDG Expansion Project
  - 7.7 2025 Road Project - Jansen Road/Government Road
  - 7.8 MB Wildlife Federation - Town hall Info Session
  - 7.9 Boundary Line Drainage
  - 7.10 Municipal Burning Ban
  - 7.11 Steep Rock Development
  - 7.12 Steep Rock - Fire Fighting Equipment
8. NEW BUSINESS
  - 8.1 RM 2025 Tabletop Exercise Date
  - 8.2 Public Works Request - Glen Hartman - SE 28-27-6W
  - 8.3 Prairie Bylaw Enforcement - Contract Renewal
  - 8.4 Quarry Lease Applications

8.5	Termination of Offer and Agreement to Purchase - S & E Ayson
8.6	Lakeshore Regional Wellness Center - Grand Opening
9.	IN CAMERA
9.1	In Camera - Preliminary Matter
9.2	Out of Camera
10.	DELEGATIONS AND PUBLIC HEARINGS
10.1	11:30 a.m. Manitoba Pork - Grant Melnychuk
11.	ADJOURNMENT



**Rural Municipality of Grahamdale**  
**Meeting Minutes**  
**Regular Council Meeting June 26, 2025 - 09:00 AM**

The 12th Regular meeting of the Council of the Rural Municipality of Grahamdale was held at the Municipal Office in Moosehorn, Manitoba on June 26, 2025.

**Present:**

Reeve Craig Howse  
Councillor Charlotte Lindell  
Councillor Kevin Nickel  
Councillor Glen Metner  
Councillor Greg Jabusch  
Councillor Jason Bittner  
Councillor Dollard Gould  
ACAO Devan McCoubrey

**Absent:** CAO Shelly Schwitek

Reeve Howse called the meeting to order at 9:10 a.m.  
Council broke for lunch from 12:00 p.m. to 1:00 p.m.

- 2025-251

1

**Adoption of Minutes**  
Councillor Metner  
Councillor Gould

BE IT RESOLVED THAT Council approve the following minutes as circulated:  

1. June 12, 2025 Regular Council Meeting Minutes;

2. June 12, 2025 Public Hearing Minutes – Sinclair – Variation Application VG-01-25.

CARRIED
- 2025-252

2

**Additions to Agenda**  
Councillor Lindell  
Councillor Nickel

BE IT RESOLVED THAT Council adopt the agenda as circulated with additions.

CARRIED
- 2025-253

3

**Finances**

3.1

**General Accounts**  
Councillor Metner  
Councillor Nickel

WHEREAS the List of Accounts (attached to the minutes hereto) for the period ending June 25, 2025 have been examined by Council and found to be in order;  
  
THEREFORE BE IT RESOLVED THAT Payroll Deposits for June 20, 2025 in the amount of \$15,610.06 and June 27, 2025 in the amount of \$7,730.61 and Accounts Payable Cheques numbered 11560 to 11579 in the amount of \$105,407.55 be approved for payment.

CARRIED

2025-254	<div>3.2</div> <div>Corrected June 2025 Financial Statement</div> <div>Councillor Gould</div> <div>Councillor Bittner</div> <div>WHEREAS the Financial Statement presented at the June 11, 2025 council meeting was incorrect.</div> <div>BE IT RESOLVED THAT the corrected Financial Statement to June 11, 2025 is hereby presented and adopted as read.</div> <div>CARRIED</div>
2025-255	<div>3.3</div> <div>RM 2024 Year End Financials</div> <div>3.3.1</div> <div>RM of Grahamdale Consolidated Financial Statements 2024 Year End Report</div> <div>Councillor Bittner</div> <div>Councillor Metner</div> <div>BE IT RESOLVED THAT the Rural Municipality of Grahamdale Consolidated Financial Statements Year Ended December 31, 2024 be adopted as read.</div> <div>CARRIED</div>
2025-256	<div>3.3.2</div> <div>RM Audited CDA Community - Building Fund Annual Expenditure Report 2024</div> <div>Councillor Bittner</div> <div>Councillor Jabusch</div> <div>BE IT RESOLVED THAT Council has reviewed and accepts the 2024 Rural Municipality of Grahamdale Canada Community – Building Fund Annual Expenditure Report submitted by Chambers, Fraser &amp; Co., Municipal Auditors.</div> <div>CARRIED</div>
	<div>3.3.3</div> <div>RM of Grahamdale Representation Letter</div> <div>Reeve Howse and Deputy Reeve Bittner have signed the Representation letter.</div>
	<div>3.3.4</div> <div>RM Consolidated Statement of Financial Position</div> <div>Reeve Howse and Deputy Reeve Bittner have signed the Statement of Financial Position.</div>
	<div>3.3.5</div> <div>RM Statement of Responsibility</div> <div>CAO Schwitek to sign the Statement of Responsibility.</div>
	<div>3.3.6</div> <div>RM 2024 Engagement Letter</div> <div>Reeve Howse and Deputy Reeve Bittner have signed the 2024 Engagement Letter.</div>
	<div>3.4</div> <div>2024 Year End Financial Report</div> <div>TABLED</div>
2025-257	<div>4</div> <div>Committee Reports</div> <div>Councillor Lindell</div> <div>Councillor Jabusch</div> <div>BE IT RESOLVED THAT Council adopts the reports of the Committees as presented.</div> <div>CARRIED</div>
	<div>4.1</div> <div>9:30 a.m. - Danny Granberg - Public Works Manager</div> <div>Public Works Manager Danny Granberg discussed public works related matters with Council.</div>
	<div>4.2</div> <div>10:00 a.m. EDO Jackie Kiesman</div> <div>EDO Kiesman updated Council on CDC related activities. Topics discussed included: Strategic Planning with Community Futures West Interlake,</div>

Community EDGE Training, the Wayside Park Grand Opening, and the creation of a Driftscape Tour.

#### 4.3 Moosehorn Fire Department Report

- 6 calls for service – two wildfires, two unsupervised large container fires, one mutual aid call to Ashern, and one illegal contained fire;
- Regular meeting was held on June 16/25;
- One member travelled to Flin Flon to assist with Value Protection as part of a team from our Mutual Aid District; the team included members from Moosehorn, Ashern, Eriksdale, Lundar and Fisher Branch;
- SCBA tanks were filled for Gypsumville Fire Department;
- The old Tac Truck was taken to Hilbre Auto for an inspection;
- A Pumper Operations Basic course will be offered in August for part of our Mutual Aid District;
- A new winch is being priced out for the Tac Truck.

#### 4.4 Councillor Lindell

Western Interlake Planning District

- The WIPD had their June 17<sup>th</sup> meeting in St. Laurent. It is quiet in the R.M. of Grahamdale, so there will be no July meeting.

Grahamdale CDC

- The CDC had their meeting on June 18<sup>th</sup>. Topics discussed included the Wayside Park Grand Opening, Strategic Planning, and applying for a highways permit for the Gypsumville Wayside Park Project.

Community Futures West Interlake

- The CFWI AGM was held on June 18<sup>th</sup>. They announced \$5,000 in funding for the Northwest Interlake Regional Housing Co-Operative to pursue a needs assessment in the RM of West Interlake and RM of Grahamdale.

#### 4.5 Councillor Gould

Gypsumville Fire Department

- Two calls for service – a structure fire on Fairford First Nations and a vehicle fire on Cooks Rd.

#### 4.6 Councillor Nickel

Moosehorn Fire Department – Refer to agenda item 4.3.

#### 4.7 Councillor Bittner

Community Futures West Interlake

- At their AGM, Reeve Art Jonasson gave a tour of the newly renovated Lakeshore Wellness Center. As well as CFWI discussed their line of credits they provide for new businesses.

West Interlake Watershed District

- The WIWD subcommittee tasked with developing the Northwest Interlake Integrated Watershed Management Plan met on June 24<sup>th</sup> and discussed soil health, lake health, surface water health, droughts and floods. There may be potential funding to mitigate these concerns.

#### 4.8 Reeve Howse

West Interlake Watershed District

- First and Second reading of the budget was given. There are three new staff members.

### 5 Correspondence

1. Letter from STARS dated June 4, 2025 re: donation;

2. AMM News Bulletin received June 20,2025.

6 By-Laws

6.1 RM Development Plan Amendment - By-Law 1091-2025

TABLED

7 Unfinished Business

7.1 Lake MB Outlet Channel and Lake St. Martin Outlet Channel

7.1.1 RM Environmental Monitor

TABLED

7.2 Steep Rock Sub 1 and 2 Drainage Project

TABLED

7.3 Steep Rock Trails

TABLED

7.4 McDonald Road North – Brushing

TABLED

7.5 RM Aggregate Mapping

ENG-Tech to be invited, as a delegation, to the July 10<sup>th</sup> Council Meeting.

7.6 Faulkner WDG Expansion Project

Council to meet with JRCC regarding Draft 1 of the expansion project.

TABLED

7.7 2025 Road Project - Jansen Road/Government Road

TABLED

7.8 MB Wildlife Federation - Town Hall Info Session

Town Hall meeting was held Wednesday, June 18, 2025 at the Ashern Community Hall. Approximately 50 people attended.

7.9 Boundary Line Drainage

Council reviewed the most recent gauge readings.

7.10 Municipal Burning Ban

Councillor Metner  
Councillor Bittner

WHEREAS the RM of Grahamdale Council believes that conditions exist, where, in the opinion of the Municipality, fires are of extremely high risk and that a burning ban would prevent wildfires from occurring.

AND WHEREAS Manitoba Wildfire Service has advised that due to high to extreme fire danger levels across the province, additional fire and travel restrictions are being implemented province wide.

THEREFORE BE IT RESOLVED THAT Council continue with a Burning Ban for the entire Municipality to be in effect until Thursday, July 10, 2025. This ban shall include the following:

1. All burning permits are cancelled;
2. No burning permits will be issued;
3. Fires contained within fire pits, burn container and solid fuel burning appliances shall be allowed.

Notice to be placed on the Municipal Website. Electronic Sign and Facebook Page.

2025-258

**CARRIED****7.11 Steep Rock Development**

Community Planning has given conditional approval. Landmark will proceed with getting quotes for the historical site assessment.

**7.12 Steep Rock - Fire Fighting Equipment****TABLED****8 New Business****8.1 RM 2025 Tabletop Exercise Date****TABLED****8.2 Public Works Request - Glen Hartman - SE 28-27-6W**

2025-259

Councillor Metner  
Councillor Bittner

BE IT RESOLVED THAT Council approve G. Hartman's Public Works Request to install a culvert on a cost share basis as follows:

Location: SE 28-27-6W

R.M. to supply new culvert - 18 x 40 Steel

G. Hartman to install new culvert at his own expense using his own material.

Municipality's guidelines and conditions as set out in the R.M. of Grahamdale Policy No. 18-2015 to be complied with.

Subject to water rights license approval, if applicable.

R.M. Estimated cost: \$1500.00

**CARRIED****8.3 Prairie Bylaw Enforcement - Contract Renewal**

2025-260

Councillor Bittner  
Councillor Lindell

BE IT RESOLVED THAT Council authorizing entering into a By-Law Enforcement contract with Prairie By-Law Enforcement Ltd. as a front-line service for enforcing Municipal By-Laws for a one-year term effective July 17, 2025 at the rate of \$80.00 an hour plus tax including travel time for a minimum of 8 hours a day and a retainer of \$150.00 a month.

**CARRIED****8.4 Quarry Lease Applications**

2025-261

Councillor Bittner  
Councillor Lindell

BE IT RESOLVED THAT Council has no concerns with the Province of Manitoba issuing the following Quarry Lease Nos. QL-2435, QL-2436, QL-2437, QL-2978, QL-2979, and QL-3156.

**CARRIED**

- 2025-262      **8.5      Termination of Offer and Agreement to Purchase - S & E Ayson**  
                  Councillor Lindell  
                  Councillor Jabusch
- WHEREAS Sonny and Elaine Ayson entered into an Offer and Agreement to Purchase with the Municipality, dated September 9<sup>th</sup>, 2021, for the purchase of Lot 41, Block 1, Plan 46115.
- AND WHEREAS the Purchasers have requested an early Termination of the Agreement.
- THEREFORE BE IT RESOLVED THAT Council approve the Termination of the Offer and Agreement to Purchase between the Municipality and the Purchasers, Sonny and Elaine Ayson for Lot 41, Block 1, Plan 46115, and that in accordance with Section 7 of the Agreement, the Municipality shall return the purchase price of \$5,000.00 and \$250.00 GST, and the Purchasers' rights under this Agreement shall cease, including any right to return of the refundable deposit.
- CARRIED**
- 2025-263      **8.6      Lakeshore Regional Wellness Center - Grand Opening**  
                  Councillor Jabusch  
                  Councillor Metner
- BE IT RESOLVED THAT Council approve the attendance of Council, Reeve, and Municipal Staff at the Grand Opening of the Lakeshore Wellness Center being held in Ashern on Saturday, September 27, 2025 as a municipal expense.
- CARRIED**
- 2025-264      **9           In Camera**
- 9.1      In Camera - Preliminary Matter**  
                  Councillor Metner  
                  Councillor Jabusch
- BE IT RESOLVED THAT Council move into an In Camera session pursuant to Section 152(3) of The Municipal Act to discuss a matter under:
- 152(3)(b) (iii) a matter that is in its preliminary stages and respecting which discussion in public could prejudice a municipality's ability to carry out its activities or negotiations.
- BE IT FURTHER RESOLVED THAT any items discussed while in camera must be kept confidential until the matter is discussed at a meeting of Council in public.
- CARRIED**
- 2025-265      **9.2      Out of Camera**  
                  Councillor Bittner  
                  Councillor Metner
- BE IT RESOLVED THAT Council now move out of camera and resume the meeting.
- CARRIED**
- 2025-266      **10      Delegations and Public Hearings**
- 10.1    11:30 a.m. Manitoba Pork - Grant Melnychuk**
- Mr. Melnychuk and Mr. Larcombe met with Council to provide information on the pork industry in Manitoba, as well as to discuss the impacts of wild hogs in the Northwest Interlake.



2025-266

11

Adjournment

Councillor Metner

Councillor Jabusch

BE IT RESOLVED THAT Council shall now adjourn to meet again at the next regular meeting of Council on July 10, 2025.

Adjournment time: 4:20 p.m.

CARRIED

Chief Administrative Officer Shelly Schwitek

Reeve Craig Howse

Deposit Register

Pay group : 400 (FIRE FIGHTERS) Pay period : 06 (01Jun2025 to 30Jun2025) Cheque date : 26Jun2025

Voucher No.	Pay Date	Emp. No.	Employee Name	Dept. No.	Institute / Transit / Account	Amount
	26Jun2025	811	Bauch, Darrel	450		
	26Jun2025	814	Bauch, Robert	450		
	26Jun2025	815	Bauch, Shane	450		
	26Jun2025	835	Kiesman, Jaydon	450		
	26Jun2025	830	Meisner, Leroy L.	450		
	26Jun2025	829	MEISNER, Owen	450		
	26Jun2025	827	NICKEL, Jason C.	450		
	26Jun2025	828	NICKEL, Kevin	450		
	26Jun2025	819	Price, Jason	450		
	26Jun2025	820	Price, Michael L L	450		
	26Jun2025	836	SHANNON, Mike	450		

Pay Group Totals : Number of Deposits:11  
Total Amount of Deposits:7730 . 61

Deposit Register

Pay group : 100 (OFFICE) Pay period : 13 (07Jun2025 to 20Jun2025) Cheque date : 20Jun2025

Voucher No.	Pay Date	Emp. No.	Employee Name	Dept. No.	Institute / Transit / Account	Amount
	20Jun2025	675	BECKER, Charles	650		
	20Jun2025	665	CLARK, Arnold	650		
	20Jun2025	676	FALK, Phyllis	650		
	20Jun2025	681	Godfrey, Peter	650		
	20Jun2025	309	Granberg, Danny	300		
	20Jun2025	332	Houston, Dylan E.	310		
	20Jun2025	208	Kiesman, Jacqueline A.	725		
	20Jun2025	204	MCCOUBREY, Devan	250		
	20Jun2025	310	Ogonoski, Gregory F.	300		
	20Jun2025	301	PRICE, JASON	300		
	20Jun2025	684	Rawluk, Henry	650		
	20Jun2025	210	Rubidge, Amber C.	260		
	20Jun2025	201	SCHWITEK, SHELLY D.	200		
	20Jun2025	207	SHANNON, Justin	260		

Pay Group Totals : Number of Deposits:14  
Total Amount of Deposits:15610.06

Bank Code: General - General

Payment #	Vendor	Date	Amount
Computer Cheque			
11560	Rawluk Dave	06/25/2025	900.00
11561	Alf Cuthbert School	06/25/2025	1,850.00
11562	Keith Cartage	06/25/2025	682.50
11563	RA Outdoors, LLC DBA ASPIRA	06/25/2025	4.81
11564	Tcms High Speed Communications	06/25/2025	95.19
11565	Grand & Toy	06/25/2025	53.26
11566	MB Association of Municipal	06/25/2025	500.00
11567	Jilene Yanke	06/25/2025	291.20
11568	6285636 Manitoba Ltd.	06/25/2025	21,504.90
11569	Kasowan Katelin	06/25/2025	386.20
11570	BnD Contracting	06/25/2025	780.00
11571	Access Credit Union	06/25/2025	15,273.83
11572	MEBP	06/25/2025	6,198.10
11573	Western Financial	06/25/2025	1,297.62
11574	AMM Trading Company Ltd.	06/25/2025	43,861.95
11575	Ashern Home Hardware	06/25/2025	12.31
11576	Rawluk's Grocery Ltd.	06/25/2025	147.00
11577	Kiesman A-Lynne	06/25/2025	516.80
11578	Fenning Kim	06/25/2025	516.80
11579	JR Cousin Consultants Ltd.	06/25/2025	10,535.08
Total for Computer Cheque:			105,407.55
Total for General:			105,407.55

Deposit Register

Pay group : 100 (OFFICE)

Pay period : 13 (07Jun2025 to 20Jun2025)

Cheque date : 20Jun2025

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Pay Group Totals :

Number of Deposits:14

Total Amount of Deposits:15610.06