



Rural Municipality of
GRAHAMDALE

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Rural Municipality of Grahamdale

Meeting Agenda

August 28, 2025 - Regular Council Meeting - 09:00 AM

1. ADOPTION OF MINUTES
2. AGENDA
3. FINANCES
 - 3.1 General Accounts
4. COMMITTEE REPORTS
 - 4.1 9:30 a.m. - Danny Granberg - Public Works Manager
 - 4.2 10:00 a.m. Jackie Kiesman - EDO Report
 - 4.3 Moosehorn Fire Department Report
 - 4.4 Councillor Gould
 - 4.5 Councillor Lindell
 - 4.6 Councillor Jabusch
 - 4.7 Reeve Howse
5. CORRESPONDENCE
6. BY-LAWS
 - 6.1 RM Development Plan Amendment - By-Law 1091-2025
 - 6.2 RM General Enforcement By-Law 1095-2025 - 1st Reading
 - 6.3 RM General Enforcement By-Law 1095-2025 - 2nd Reading
7. UNFINISHED BUSINESS
 - 7.1 Lake MB Outlet Channel and Lake St. Martin Outlet Channel
 - 7.1.1 PR 239 Steep Rock Project
 - 7.2 Public Works Requests
 - 7.2.1 K. Fenning - Lot 2 Plan 58667 - Culvert
 - 7.2.2 K. Fenning - Lot 2 Plan 58667 - Approach
 - 7.2.3 H. Olson - Ashkirk Rd. NW 34-27-9W
 - 7.2.4 H. Olson - New Scotland Rd. SW 23-28-9W
 - 7.2.5 G. Iverson - SE 7-29-8W - Approach
 - 7.2.6 G. Iverson - NE 5-29-8W - Graveling
 - 7.2.7 D. Beaudry - Approach Installation - Makus Rd.
 - 7.2.8 L. Tober - Approach Installation Makus Rd.
 - 7.3 Steep Rock Sub 1 and 2 Drainage Project
 - 7.4 Faulkner WDG Expansion Project
 - 7.5 Boundary Line Road and Drain
 - 7.6 MTI - HWY 6 Double Solid Line
 - 7.7 Valley Fiber
 - 7.8 Ashern ATV Club - Drainage
 - 7.9 Steep Rock Community Club - Request for Donation
8. NEW BUSINESS
 - 8.1 Building Extension Agreement - Lot 32, Plan 46115
 - 8.2 RM Purchase of 11 Main Street, Moosehorn
 - 8.3 2025 Interlake Tourism Board Nominations
 - 8.4 Steep Rock - Fire Suppression Equipment
 - 8.5 RM Hydro-Axe Program - Request for Proposals
 - 8.5.1 RFP - Excavator with Boom Attachment
 - 8.5.2 RFP - Skid Steer with Rotary Brush Mower

- 8.6 Resolution No. 2025-330 - Amendment
- 8.7 Public Works Requests
 - 8.7.1 Batten - Drainage - E of E 1/2 7-32-9W Karpaty Drain
 - 8.7.2 Batten - Drainage - E of E 1/2 18-32-9W
 - 8.7.3 A. Shabaga - SW 34-27-8W
 - 8.7.4 K Yaworski - Approach - SE 24-29-9W
- 8.8 RM - Purchase of Culverts
- 8.9 Lakeshore Road - Culvert Replacement
- 8.10 Hickman Drain - Culvert Replacement
- 8.11 Lobbying Topic to AMM - Admin Fees
- 8.12 Resolution No. 2025-346 - Amendment

- 9. IN CAMERA
 - 9.1 In Camera - Preliminary Matter
 - 9.2 Out of Camera

10. DELEGATIONS AND PUBLIC HEARINGS - NONE

11. ADJOURNMENT



Rural Municipality of Grahamdale
Meeting Minutes
Regular Council Meeting August 28, 2025 - 09:00 AM

The 16th Regular meeting of the Council of the Rural Municipality of Grahamdale was held at the Municipal Office in Moosehorn, Manitoba on August 28, 2025.

- Present:
- Reeve Craig Howse
 - Councillor Charlotte Lindell
 - Councillor Kevin Nickel
 - Councillor Glen Metner
 - Councillor Greg Jabusch
 - Councillor Jason Bittner
 - Councillor Dollard Gould
 - ACAO Devan McCoubrey

Absent: CAO Shelly Schwitek

Reeve Howse called the meeting to order at 9:02 a.m.
Council broke for lunch from 12:00 p.m. to 1:00 p.m.

- 2025-336

1

Adoption of Minutes
Councillor Gould
Councillor Lindell
- BE IT RESOLVED THAT Council approve the following minutes as circulated:
- 1. August 14, 2025 Regular Council Meeting Minutes;
 - 2. August 27, 2025 Special Council Meeting Minutes.

CARRIED

- 2025-337

2

Agenda
Councillor Bittner
Councillor Nickel
- BE IT RESOLVED THAT Council adopt the agenda as circulated with additions.

CARRIED

- 2025-338

3

Finances

3.1

General Accounts
Councillor Nickel
Councillor Jabusch
- WHEREAS the List of Accounts (attached to the minutes hereto) for the period ending **August 27, 2025** have been examined by Council and found to be in order;
- THEREFORE BE IT RESOLVED THAT Payroll Deposits for August 1, 2025 in the amount of **\$15,313.43**, and Accounts Payable Cheques numbered **11669** to **11700** in the amount of **\$190,688.63** be approved for payment.

CARRIED

2025-339

4 Committee Reports
Councillor Metner
Councillor Bittner

BE IT RESOLVED THAT Council adopts the reports of the Committees as presented.

CARRIED

4.1 9:30 a.m. - Danny Granberg - Public Works Manager

Public Works Manager Danny Granberg discussed public works related matters with Council.

4.2 10:00 a.m. Jackie Kiesman - EDO Report

EDO Kiesman updated Council on CDC related activities. Topics discussed included updating the business directory and contractor list on the R.M. of Grahamdale website.

4.3 Moosehorn Fire Department Report

- There was one call for service – a grass fire;
- Regular meeting was held on August 11, 2025;
- One member will be attending the MAFC & Emergency Services Conference in Brandon, Manitoba on September 3, 2025 for a 4-day conference;
- Two wildfire skids were donated by Global Medic and were picked up in Winnipeg on July 31, 2025 – Moosehorn and Gypsumville both received one each;
- The Moosehorn Fire Department sent a photo and video to Global Medic, thanking them for the donation of the fire skid;
- SCBA Compressor Breathing Air Analysis results were received – the sample met all the necessary purity requirements;
- Moosehorn Fire Department was on call for Ashern Fire Department while their pumper truck was being safetied.

4.4 Councillor Gould

Gypsumville Fire Department

- One call for service – an ATV rollover in Lake St. Martin;
- Sid Rawluk, a volunteer fire fighter for the Gypsumville Fire Department, has retired after 41 years of service.

4.5 Councillor Lindell

Grahamdale CDC

- The monthly CDC meeting was held on August 20, 2025. Topics discussed included the Lakeshore Trail in Steep Rock.

4.6 Councillor Jabusch

Steep Rock Beach Park

- The restaurant did so well this summer – it was a great having a fun place to eat and socialize.
- The chair of the Campers Committee is stepping down.
- The campground is still waiting on some backordered items to proceed with their bathroom renovations.

Lakeshore Trail Meeting

- Councillor Jabusch, Councillor Metner, and Reeve Howse attended a meeting in Steep Rock regarding the Lakeshore Trails, where the location of the trail as it parallel's Lakeshore Road was discussed.

4.7 Reeve Howse

Valley Fiber

- Reeve Howse discussed Valley Fiber related matters with Council before his meeting in Maple Beach on August 29, 2025.

	5	Correspondence	
		<div><div>1. Western Interlake Planning District Notice – R.M. of St. Laurent Development Plan Amendment received by email on August 20, 2025;</div><div>2. Moosehorn Community Club Donation Request letter received on August 26, 2025;</div><div>3. Royal Canadian Mounted Police July 2025 Report letter received on August 19, 2025;</div><div>4. Association of Manitoba Municipalities News Bulletin email received on August 27, 2025.</div></div>	
	6	By-Laws	
	6.1	RM Development Plan Amendment - By-Law 1091-2025	TABLED
2025-340	6.2	RM General Enforcement By-Law 1095-2025 - 1st Reading Councillor Bittner Councillor Gould BE IT RESOLVED THAT the By-Law to provide for General Enforcement by the Rural Municipality of Grahamdale be now read a first time and numbered as By-Law No. 1095-2025.	CARRIED
2025-341	6.3	RM General Enforcement By-Law 1095-2025 - 2nd Reading Councillor Jabusch Councillor Lindell BE IT RESOLVED THAT the By-Law No. 1095-2025 to provide for General Enforcement by the Rural Municipality of Grahamdale be now read a second time.	CARRIED
	7	Unfinished Business	
	7.1	Lake MB Outlet Channel and Lake St. Martin Outlet Channel	TABLED
	7.1.1	PR 239 Steep Rock Project Manitoba Transportation and Infrastructure is hoping to schedule an project introduction meeting to discuss the bituminous reconstruction of a 13.8 km section of PR 239.	
	7.2	Public Works Requests	
2025-343	7.2.1	K. Fenning - Lot 2 Plan 58667 - Culvert Councillor Metner Councillor Nickel BE IT RESOLVED THAT Council directs Public Works Manager to arrange for the following: Location: Lot 2, Plan 58667 – Government Road Moosehorn Install a 40 foot x 18 inch plastic culvert into the existing approach provided that the project complies with the Municipality’s guidelines and conditions as set out in RM of Grahamdale Policy No. 18-2015. Subject to water rights licence approval. Estimated cost of project is \$1,500.00.	CARRIED
	7.2.2	K. Fenning - Lot 2 Plan 58667 - Approach Mr. Fenning to be contacted.	

2025-342	<div>7.2.3</div> <div>H. Olson - Ashkirk Rd. NW 34-27-9W</div> <div>Councillor Bittner</div> <div>Councillor Metner</div> <div>BE IT RESOLVED THAT Council authorize Olson Farms Ltd. to complete the following vegetation removal project:</div> <div>Description of Project: the removal of vegetation and root systems for .5 miles.</div> <div>Location: North of NE 33-27-9W and NW 34-27-9W, south ditch along Ashkirk Rd.</div> <div>BE IT FURTHER RESOLVED that the Municipality enter into a formal written agreement with Olson Farms Ltd. and that the following conditions shall apply:</div> <div><div><div>1.</div><div>The Resident shall maintain WCB coverage throughout the duration of the work;</div></div><div><div>2.</div><div>The Resident agrees that no work shall commence until a written agreement and on-site meeting with Public Works Manager has occurred;</div></div><div><div>3.</div><div>The Resident acknowledges that the Municipality will not provide any form of compensation or reimbursement. All costs, including equipment, fuel, and labour, are the sole responsibility of the Resident.</div></div></div> <div>CARRIED</div>
2025-344	<div>7.2.4</div> <div>H. Olson - New Scotland Rd. SW 23-28-9W</div> <div>Councillor Metner</div> <div>Councillor Jabusch</div> <div>BE IT RESOLVED THAT Council directs Public Works Manager to arrange for the following project:</div> <div><div><div>1.</div><div>SW 23-28-9 WPM – New Scotland Road –widen existing approach to a maximum width of 24 foot top and replace damaged culvert provided that project complies with the Municipality’s guidelines and conditions as set out in RM of Grahamdale Policy No. 18-2015. Subject to water rights licence approval, if applicable.</div></div></div> <div>Estimated cost of project is \$2,000.00.</div> <div>CARRIED</div>
2025-345	<div>7.2.5</div> <div>G. Iverson - SE 7-29-8W - Approach</div> <div>Councillor Metner</div> <div>Councillor Bittner</div> <div>BE IT RESOLVED THAT RM Public Works is authorized to arrange for the installation of a 24 foot top Approach and steel culvert – 24 inch x 40 foot at the following location:</div> <div>SE 7-29-8 WPM - Nordin Road.</div> <div>Estimated cost: \$2,000.00.</div> <div>Subject to applicable water rights licence approval, if applicable.</div> <div>CARRIED</div>
	<div>7.2.6</div> <div>G. Iverson - NE 5-29-8W - Graveling</div> <div>NE 5-29-8W is added to the 2026 Gravel Program.</div>

	7.2.7	D. Beaudry - Approach Installation - Makus Rd.	
2025-346		RESCINDED. See Resolution 2025-357.	
2025-358		Councillor Metner Councillor Lindell BE IT RESOLVED THAT Council approve D. Beaudry's request to install an approach and culvert at his own expense as follows: <ul style="list-style-type: none">• Location: SE 18-27-7W - Makus Road• Municipality's guidelines and conditions as set out in RM Policy No. 18-2025 to be complied with.• Subject to water rights license approval, if applicable.	
			CARRIED
2025-359	7.2.8	L. Tober - Approach Installation Councillor Metner Councillor Lindell BE IT RESOLVED THAT Council directs Public Works Manager to arrange for the following: Location: Makus Road - SW 17-27-7W Install a new approach to a maximum of 24 foot top with a 40 foot x 24 inch culvert provided that the project complies with the Municipality's guidelines and conditions as set out in RM of Grahamdale Policy No. 18-2015. Subject to water rights license approval. Estimated cost of project is \$2,000.00.	
			CARRIED
	7.3	Steep Rock Sub 1 and 2 Drainage Project Council will discuss a potential Request for Proposal for the Steep Rock Sub 1 and 2 Drainage Project.	
	7.4	Faulkner WDG Expansion Project	TABLED
	7.5	Boundary Line Road and Drain	TABLED
	7.6	MTI - HWY 6 Double Solid Line	TABLED
	7.7	Valley Fiber	TABLED
	7.8	Ashern ATV Club – Drainage	TABLED
	7.9	Steep Rock Community Club - Request for Donation Steep Rock Community Club to be contacted.	

	8	New Business	
2025-351	8.1	Building Extension Agreement - Lot 32, Plan 46115 Councillor Jabusch Councillor Gould BE IT RESOLVED THAT Council approve entering into a second Building Requirement Extension Agreement with Christine and Jose Sanchez to extend the deadline of May 14, 2025, for compliance of the terms and conditions set out in the Offer and Agreement to Purchase for Lot 32, Plan 46115 WLTO, Steep Rock dated April 7, 2021. Deadline is extended to May 14, 2026, provided the annual extension fee of \$1,178.58 is paid and the Building Requirement Extension Agreement is signed and returned to the Municipality.	CARRIED
2025-352	8.2	RM Purchase of 11 Main Street, Moosehorn Councillor Bittner Councillor Metner BE IT RESOLVED THAT Council authorize the purchase of SWLY 50 feet of Lot 1, Block 5, Plan 577 WLTO – 11 Main Street Moosehorn - Roll No. 165600 from Andrea Nichol in the amount of \$5,000.00. Vacant possession to be September 15, 2025.	CARRIED
2025-353	8.3	2025 Interlake Tourism Board Nominations Councillor Jabusch Councillor Nickel BE IT RESOLVED THAT Council supports Assistant CAO Devan McCoubrey’s nomination to the Interlake Tourism Association’s Board of Directors; AND BE IT FURTHER RESOLVED THAT Council approve the attendance of Assistant CAO Devan McCoubrey, and Councillors Lindell and Gould, at the Interlake Tourism Association 2025 Annual General Meeting being held in Grosse Isle on September 18, 2025 as a municipal expense.	CARRIED
	8.4	Steep Rock - Fire Suppression Equipment	TABLED
	8.5	RM Hydro-Axe Program - Request for Proposals	
2025-354	8.5.1	RFP - Excavator with Boom Attachment Councillor Gould Councillor Bittner WHEREAS the R.M. of Grahamdale requested written proposals for the 2025 Hydro Axe Program – Excavator with Attachment Proposals to state: <ul style="list-style-type: none">• the hourly rates for an excavator with brushing attachment;• mobilization rate - quoted hourly;• type/size of excavator and brushing attachment. Locations to be determined. Deadline for proposals was Wednesday, August 27, 2025 12:00 p.m. AND WHEREAS the following Proposals were received: 1. St. Martin Fish Agency And it was found that the Proposal received from St. Martin Fish Agency to be the most appropriate. THEREFORE BE IT RESOLVED THAT Council accept St. Martin Fish Agency's proposal and authorize entering into an Agreement with them as Prime Contractor.	CARRIED

2025-355

8.5.2

RFP - Skid Steer with Rotary Brush Mower
Councillor Bittner
Councillor Nickel

WHEREAS the R.M. of Grahamdale requested written proposals for the 2025 Hydro Axe Program – Skid Steer with Rotary Brush Mower Proposals to state:

- the hourly rates for a skid steer with rotary brush mower;
- mobilization rate - quoted hourly;
- type/size of skid steer with rotary brush mower.

Locations to be determined. Deadline for proposals was Wednesday, August 27, 2025 12:00 p.m.

AND WHEREAS the following Proposals were received:

1. MDA Transport
2. G&T Construction

And it was found that the Proposal received from MDA Transport to be the most appropriate.

THEREFORE BE IT RESOLVED THAT Council accept MDA Transport's proposal and authorize entering into an Agreement with them as Prime Contractor.

CARRIED

2025-356

8.6

Resolution No. 2025-330 - Amendment
Councillor Jabusch
Councillor Metner

BE IT RESOLVED THAT RM of Grahamdale Resolution 2025-330 passed at its August 14, 2025 council meeting be corrected as follows:

Council permits the trail to be developed on RM lands around the Steep Rock Quarry, as proposed, and that the land bridge component be constructed to a minimum of 3.5:1 slope.

CARRIED

2025-347

8.7

Public Works Requests

8.7.1

Batten - Drainage - E of E 1/2 7-32-9W Karpaty Drain
Added to the Drainage Program.

8.7.2

Batten - Drainage - E of E 1/2 18-32-9W
Added to the Drainage Program.

8.7.3

A. Shabaga - SW 34-27-8W
Councillor Metner
Councillor Lindell

BE IT RESOLVED THAT Council approve A. Shabaga's request to widen an existing approach to a 24 foot road top and install one replacement culvert at his own expense as follows:

- Location: SW 34-27-8W – Grahamdale Road;
- RM to supply one 16 inch x 40 foot steel culvert and one load of ¾ inch traffic gravel;
- Municipality's guidelines and conditions as set out in RM Policy No. 18-2015 to be complied with;
- Subject to water rights license approval, if applicable;
- RM Estimated cost: \$2,000.00.

CARRIED

8.7.4 **K Yaworski - Approach - SE 24-29-9W**

TABLED

2025-360	8.8	RM - Purchase of Culverts Councillor Gould Councillor Metner BE IT RESOLVED THAT Council approve the purchase of 21 culverts and 8 couplers from Gary Oleschak of G&T Construction in the amount of \$11,000.00.	CARRIED
2025-348	8.9	Lakeshore Road - Culvert Replacement Councillor Gould Councillor Bittner BE IT RESOLVED THAT RM Public Works is authorized to arrange for the replacement of an existing damaged thru culvert with a new 40 foot x 18 inch steel culvert. Location: Lakeshore Road – Pt. 3-29-10 WPM Estimated cost: \$2,000.00. Subject to water rights licence approval, if applicable.	CARRIED
	8.10	Hickman Drain - Culvert Replacement	TABLED
	8.11	Lobbying Topic to AMM - Admin Fees	TABLED
2025-357	8.12	Resolution No. 2025-346 - Amendment Councillor Metner Councillor Bittner BE IT RESOLVED THAT Council rescind Resolution No. 2025-346, passes earlier during this meeting.	CARRIED
	8.13	Municipal Burn Ban Burn Permits can now be issued in the R.M. of Grahamdale.	
	9	In Camera	
2025-349	9.1	In Camera - Preliminary Matter Councillor Metner Councillor Jabusch BE IT RESOLVED THAT Council move into an In Camera session pursuant to Section 152(3) of The Municipal Act to discuss a matter under: 152(3)(b) (iii) a matter that is in its preliminary stages and respecting which discussion in public could prejudice a municipality's ability to carry out its activities or negotiations. BE IT FURTHER RESOLVED THAT any items discussed while in camera must be kept confidential until the matter is discussed at a meeting of Council in public.	CARRIED
2025-350	9.2	Out of Camera Councillor Metner Councillor Bittner BE IT RESOLVED THAT Council now move out of camera and resume the meeting.	CARRIED
	10	Delegations and Public Hearings - NONE	

2025-361

11

Adjournment
Councillor Bittner
Councillor Lindell

BE IT RESOLVED THAT Council shall now adjourn to meet again at the next regular meeting of Council on September 11, 2025.

Adjournment time: 2:24 p.m.

CARRIED

Chief Administrative Officer Shelly Schwitek

Reeve Craig Howse

Deposit Register

Pay group : 100 (OFFICE) Pay period : 18 (16Aug2025 to 29Aug2025) Cheque date : 29Aug2025

Voucher No.	Pay Date	Emp. No.	Employee Name	Dept. No.	Institute / Transit / Account	Amount
	29Aug2025	675	BECKER, Charles	650		
	29Aug2025	665	CLARK, Arnold	650		
	29Aug2025	676	FALK, Phyllis	650		
	29Aug2025	681	Godfrey, Peter	650		
	29Aug2025	309	Granberg, Danny	300		
	29Aug2025	332	Houston, Dylan E.	310		
	29Aug2025	208	Kiesman, Jacqueline A.	725		
	29Aug2025	204	MCCOUBREY, Devan	250		
	29Aug2025	310	Ogonoski, Gregory F.	300		
	29Aug2025	301	PRICE, JASON	300		
	29Aug2025	684	Rawluk, Henry	650		
	29Aug2025	210	Rubidge, Amber C.	260		
	29Aug2025	201	SCHWITEK, SHELLY D.	200		
	29Aug2025	207	SHANNON, Justin	260		

Pay Group Totals : Number of Deposits:14
Total Amount of Deposits:15313.43

Bank Code: General - General

Payment #	Vendor	Date	Amount
Computer Cheque			
11669	Association Of	08/21/2025	2,347.67
11670	RA Outdoors, LLC DBA ASPIRA	08/21/2025	58.16
11671	Ewasiuk Perry	08/21/2025	925.00
11672	Glacier North Ltd.	08/21/2025	77,911.66
11673	Hilbre Auto Service Inc.	08/21/2025	325.37
11674	Ashern Home Hardware	08/21/2025	414.39
11675	McRoberts Law Office	08/21/2025	1,000.00
11676	Noordenbos Appliance	08/21/2025	168.44
11677	PolyJohn	08/21/2025	5,942.35
11678	Prairie By-Law Enforcement Ltd	08/21/2025	472.50
11679	Purolator Inc.	08/21/2025	174.20
11680	Rawluk Dave	08/21/2025	675.00
11681	St. Martin Fish Agency	08/21/2025	5,113.50
11682	6285636 Manitoba Ltd.	08/27/2025	37,003.22
11683	BnD Contracting	08/27/2025	1,760.00
11684	Fenning Kim	08/27/2025	123.25
11685	Ashern Home Hardware	08/27/2025	210.07
11686	Jilene Yanke	08/27/2025	100.80
11687	Landmark Planning & Design Inc	08/27/2025	730.96
11688	MEBP	08/27/2025	9,034.17
11689	Number Six Quality Repair	08/27/2025	737.20
11690	Over Head Door	08/27/2025	1,795.31
11691	Philippon Orvile	08/27/2025	200.00
11692	Purolator Inc.	08/27/2025	148.53
11693	Access Credit Union	08/27/2025	21,410.41
11694	Shoreline Excavating	08/27/2025	393.75
11695	St. Martin Garage	08/27/2025	291.90
11696	St. Martin Fish Agency	08/27/2025	4,945.50
11697	Tcms High Speed Communications	08/27/2025	95.19
11698	Thompson Dorfman Sweatman LLP	08/27/2025	3,360.00
11699	Western Financial	08/27/2025	1,401.09
11700	West Interlake Planning District	08/27/2025	11,419.04
Total for Computer Cheque:			190,688.63
Total for General:			190,688.63