



Rural Municipality of Grahamdale

Meeting Agenda

February 13, 2025 - Regular - 09:00 AM

1. ADOPTION OF MINUTES

2. AGENDA

3. FINANCES
 - 3.1 General Accounts
 - 3.2 Council Indemnity
 - 3.3 January 2025 Financial Statement
 - 3.4 December 31, 2024 Year End Financial Statement
 - 3.5 2025 Financial Plan Public Hearing Date

4. COMMITTEE REPORTS
 - 4.1 9:30 a.m. - Public Works Manager Report
 - 4.2 Councillor Metner
 - 4.3 Councillor Jabusch
 - 4.4 Councillor Lindell
 - 4.5 Councillor Gould
 - 4.6 Councillor Nickel
 - 4.7 Reeve Howse

5. CORRESPONDENCE

6. BY-LAWS
 - 6.1 Review of Municipal By-Laws
 - 6.1.1 Council Remuneration
 - 6.1.1.1 First Reading
 - 6.1.1.2 Second Reading
 - 6.1.2 RM Organizational
 - 6.1.3 RM Proceedings and Conduct of Council and Committees
 - 6.1.4 RM Code of Conduct for Council Members
 - 6.1.5 RM Ward Boundaries
 - 6.1.6 RM Fees and Charges By-Law
 - 6.2 RM Development Plan Amendment - By-Law 1091-2025

7. UNFINISHED BUSINESS
 - 7.1 Lake MB Outlet Channel and Lake St. Martin Outlet Channel
 - 7.1.1 IAAC - Environmental Assessment Report
 - 7.2 Boundary Line Drain Committee
 - 7.3 West Interlake Regional Investment Co-op
 - 7.4 Steep Rock Development
 - 7.5 Moosehorn Fire Department - New Fire Truck
 - 7.6 Aggregate Mapping - Quote
 - 7.7 Ditchfield Drain Bridge
 - 7.8 Proposed Brushing Cost-Share with Manitoba Hydro
 - 7.9 Finance Officer - Term Position
 - 7.10 Ashern & Area Vet Board - WCVL Donation
 - 7.11 Gyp/St. Martin Area Drainage Project

8. NEW BUSINESS
 - 8.1 A. Springer - Cancel Forage Lease - SE 18-28-9 WPM
 - 8.2 Municipal Mentors

- 8.3 Reschedule November Council Meeting Dates
- 8.4 RFP - Local By-Law Enforcement
- 8.5 Steep Rock Trails
 - 8.5.1 ATV Trails
 - 8.5.2 Recovered Asphalt - PTH 6 and PR 239
- 8.6 Letter of Support - Steep Rock Community Greenspace
- 8.7 Lakeshore School Division - Vision and Voice Meeting
- 8.8 MTI Project Notification - Hilbre
 - MTI Project Notification - Hilbre 4
- 8.9 RM Employees Code of Conduct Policy Review
- 8.10 2025 AMM Spring Convention
- 8.11 2025 Mayors, Reeves & CAO Meeting
- 8.12 Letter of Support - Moosehorn Heritage Museum
- 8.13 RM Sale of Municipal Ag Lands Policy 32/2023 Review
- 8.14 MB SFC - Compliance Officer Training
- 8.15 P. Godfrey - Landfill Operations Basics
- 8.16 Valley Fiber
 - 8.16.1 Construction Permit
- 8.17 Development Agreement - 6094440 Manitoba Ltd

- 9. IN CAMERA
 - 9.1 In Camera - Preliminary Matter
 - 9.2 Out of Camera

- 10. DELEGATIONS AND PUBLIC HEARINGS
 - 10.1 1:00 p.m. C. Welechenko

- 11. ADJOURNMENT



Rural Municipality of Grahamdale
Meeting Minutes
Regular February 13, 2025 - 09:00 AM

The 3rd Regular meeting of the Council of the Rural Municipality of Grahamdale was held at the Municipal Office in Moosehorn, Manitoba on February 13, 2025.

Present:

- Reeve Craig Howse
- Councillor Charlotte Lindell
- Councillor Kevin Nickel
- Councillor Glen Metner
- Councillor Greg Jabusch
- Councillor Jason Bittner
- Councillor Dollard Gould
- CAO Shelly Schwitek

Reeve Howse called the meeting to order at 9:15 a.m.
Council broke for lunch from 12:00 p.m. to 1:00 p.m.

- 2025-044 **1 Adoption of Minutes**
 Councillor Gould
 Councillor Bittner

BE IT RESOLVED THAT Council approve the following minutes as circulated:

- 1. January 23, 2025 Regular Council Meeting Minutes;
- 2. January 23, 2025 Public Hearing Minutes re: 6094440 Manitoba Ltd
- 3. February 6, 2025 Public Hearing Minutes re: RM joining WIPD.

CARRIED

- 2025-045 **2 Agenda**
 Councillor Lindell
 Councillor Bittner

BE IT RESOLVED THAT Council adopt the agenda as circulated with additions.

CARRIED

- 3 Finances**

2025-046 **3.1 General Accounts**
 Councillor Bittner
 Councillor Nickel

WHEREAS the List of Accounts (attached to the minutes hereto) for the period ending **February 12, 2025** have been examined by Council and found to be in order;

AND WHEREAS Cheques numbered **11298** in the amount of **\$19,706.59** and **11299** in the amount of **\$117,289.00** set out in the previous payment register dated January 23, 2025 have been reversed;

THEREFORE BE IT RESOLVED THAT Payroll Deposit in the amount of **\$13,735.92** and Accounts Payable Cheques numbered **11305** to **11330** in the amount of **\$213,767.81**, as well as the reversal of the aforementioned cheques, be approved for payment.

CARRIED

2025-047 **3.2 Council Indemnity**
Councillor Bittner
Councillor Metner

BE IT RESOLVED THAT Council approve the payment of Monthly Indemnity, Inspection Fees and Committee Expenses for the members of Council as follows:

Reeve Craig Howse	\$1,333.76
Councillor Charlotte Lindell	\$1,241.62
Councillor Kevin Nickel	\$1,044.01
Councillor Glen Metner	\$1,133.07
Councillor Greg Jabusch	\$1,300.30
Councillor Jason Bittner	\$913.57
Councillor Dollard Gould	\$1,299.08
TOTAL	\$8,265.41

CARRIED

2025-048 **3.3 January 2025 Financial Statement**
Councillor Lindell
Councillor Gould

BE IT RESOLVED THAT the Financial Statement for January 2025 be adopted as read.

CARRIED

3.4 December 31, 2024 Year End Financial Statement

Tabled to February 27, 2025.

2025-049 **3.5 2025 Financial Plan Public Hearing Date**
Councillor Metner
Councillor Lindell

BE IT RESOLVED THAT Council set the Public Hearing date for the presentation of the 2025 Financial Plan for Thursday, April 10, 2025 at 6:30 p.m. at the RM of Grahamdale Municipal Office.

CARRIED

2025-050 **4 Committee Reports**
Councillor Bittner
Councillor Jabusch

BE IT RESOLVED THAT Council adopts the reports of the Committees as presented.

CARRIED

4.1 9:30 a.m. - Public Works Manager Report

Public Works Manager provided an update to Council.

4.2 Councillor Metner

Boundary Line Drain

- A meeting was held on February 12, 2025.

Ashern & District Vet. Board

- RM of West Interlake Reeve Art Jonasson has also been approved to attend the 2025 VIP Day in Saskatoon.

4.3 Councillor Jabusch

Lakeshore Handivan Association

- An RFP has been circulated for a new garage to be built in 2025.

4.4 Councillor Lindell

Parkland Library

- The AGM was held on February 8th.
- The Ashern Library has hired a new librarian - Chrissie Hickerson.

West Interlake Planning District

- Advertising for a part time employee.

CDC

- The CDC is looking to have a new logo made.

4.5 Councillor Gould

Gypsumville Fire Department

- Two calls for service - a house fire on Pinaymootang First Nations and a vehicle accident on Highway 6.
- The back window on the pumper has been repaired.
- Safeties on the fire apparatus are complete.

4.6 Councillor Nickel

Moosehorn Fire Department

- Safeties on fire apparatus are complete.
- The RFP for the new pumper truck is up on MERX. Deadline to submit a proposal is March 11th.

4.7 Reeve Howse

WIWD

- The Board is currently preparing their 2025 Budget.

5 Correspondence

1. CDC January Minutes;
2. AMM News Bulletin dated January 24, 2025;
3. Letter from G. Meisner received January 30, 2025;
4. Letter from L. Rausch & L. McDonnell dated January 24, 2025;
5. Letter from MTI dated February 3, 2025 re: Motor Carrier Safety and Permits;
6. WCB Update Winter 2024/2025;
7. WIWD February 2025 Newsletter;
8. AMM News Bulletin received February 7, 2025;
9. AMM Interlake Directors Update received February 6, 2025;
10. Interlake Municipal Bonspiel Invitation;
11. Manitoba Water Services Branch email received January 23, 2025 re: Annual MWSB Project Funding Requests;
12. Manitoba Environment and Climate Change – Prairie Climate Forecast Card;
13. MTI 2024/2025 Multi-Year Infrastructure Investment Strategy dated January 16, 2025.

6 By-Laws

6.1 Review of Municipal By-Laws

6.1.1 Council Remuneration

6.1.1.1 First Reading

2025-051

Councillor Gould
Councillor Lindell

BE IT RESOLVED THAT the By-Law for the purpose of providing for the Remuneration of Members of Council be now read a first time and numbered as By-Law No. 1090-2025.

CARRIED

6.1.1.2 Second Reading

2025-052

Councillor Jabusch
Councillor Bittner

BE IT RESOLVED THAT By-Law No. 1090-2025 for the purpose of providing for the Remuneration of Members of Council be now read a second time.

CARRIED

6.1.2 RM Organizational

By-Law No. 1068-2023 was reviewed. No changes.

6.1.3 RM Proceedings and Conduct of Council and Committees

By-Law No. 1069-2023 was reviewed. No changes.

6.1.4 RM Code of Conduct for Council Members

2025-053

Councillor Metner
Councillor Nickel

WHEREAS under *The Municipal Act* Council must establish by by-law a code of conduct that applies to the members of Council. RM of Grahamdale By-Law No. 1027-2020 was established in September 2020.

AND WHEREAS Clause 12 of By-Law No. 1027-2020 directs that this Code of Conduct By-Law must be reviewed annually by Council to ensure it effectively meets its needs.

THEREFORE BE IT RESOLVED THAT Council has reviewed By-Law No. 1027-2020 and confirms that it continues to meets its needs.

CARRIED

6.1.5 RM Ward Boundaries

TABLED

6.1.6 RM Fees and Charges By-Law

By-law 1081-2024 has been reviewed. Changes/updates to be made.

6.2 RM Development Plan Amendment - By-Law 1091-2025

2025-054

Councillor Lindell
Councillor Jabusch

BE IT RESOLVED THAT the By-Law for the Amendment of the R.M. of Grahamdale Development Plan By-Law 1055-2022 be now read a first time and numbered as By-Law No. 1091-2025.

CARRIED

7 Unfinished Business

7.1 Lake MB Outlet Channel and Lake St. Martin Outlet Channel

7.1.1 IAAC - Environmental Assessment Report

Meeting with MTI is set for February 27, 2025 at 1 p.m.

7.2 Boundary Line Drain Committee

TABLED

7.3 West Interlake Regional Investment Co-op

Item to be removed. A partnership between the RM of West Interlake and RM of Grahamdale will be explored.

7.4 Steep Rock Development

Applications have been submitted to Community Planning for circulation.

TABLED

7.5 Moosehorn Fire Department - New Fire Truck

Deadline to submit a bid through MERX is March 11, 2025 at 12Noon.

7.6 Aggregate Mapping - Quote

TABLED

7.7 Ditchfield Drain Bridge

MTI - Regional Water Operations to be contacted.

TABLED

7.8 Proposed Brushing Cost-Share with Manitoba Hydro

TABLED

7.9 Finance Officer - Term Position

TABLED

7.10 Ashern & Area Vet Board - WCVM Donation

TABLED

7.11 Gyp/St. Martin Area Drainage Project

2025-057

Councillor Metner
Councillor Gould

BE IT RESOLVED THAT Council authorize part payment of the Gyp/St. Martin Area Drainage Project to the contractor, St. Martin Fish Agency, as follows:

- | | | |
|----|--|----------------------|
| 1. | Invoice No. 55969 – Byng Drain – 2 Miles | \$23,366.00 plus GST |
| 2. | Invoice No. 55970 – Part Karpaty, Folka and
Lauk Drains - 3.14 Miles
Plus additional Dozer work on Karpaty and
Folka Drains | \$39,920.00 plus GST |

Balance of project to be completed Spring, 2025.

CARRIED

8 New Business

8.1 A. Springer - Cancel Forage Lease - SE 18-28-9 WPM

2025-058

Councillor Metner
Councillor Jabusch

WHEREAS Alan A. Springer, the leaseholder for Forage Lease 51-2000, for SE 18-28-9 WPM, is deceased, and Council has been advised that no spouse or descendant wishes to assume this Lease.

THEREFORE BE IT RESOLVED THAT Council approve the cancellation of Forage Lease 51-2000, for SE 18-28-9 WPM.

CARRIED

8.2 Municipal Mentors

2025-059

Councillor Lindell
Councillor Nickel

BE IT RESOLVED THAT Council enter into an Agreement with Municipal Mentors Inc. to provide Year End Accounting Support Services for 2024.

CARRIED

- 8.3 Reschedule November Council Meeting Dates**
 2025-060 Councillor Jabusch
 Councillor Metner
- WHEREAS the AMM Annual Convention is being held November 25 to 27, 2025 in Winnipeg.
 BE IT RESOLVED THAT Council approves rescheduling the regular Council meeting dates as follows:
1. Reschedule the November 27th Council meeting to December 4, 2025 at 9:00 a.m.; and
 2. Reschedule the December 11th Council meeting to December 18th, 2025 at 9:00 a.m.
- Changes to be posted in the Municipal Office, on the Municipal website and the RM Facebook Page.
- CARRIED**
- 8.4 RFP - Local By-Law Enforcement**
- TABLED**
- 8.5 Steep Rock Trails**
- TABLED**
- 8.5.1 ATV Trails**
- TABLED**
- 8.5.2 Recovered Asphalt - PTH 6 and PR 239**
 Item to be removed.
- 8.6 Letter of Support - Steep Rock Community Greenspace**
 2025-061 Councillor Bittner
 Councillor Jabusch
- WHEREAS the Steep Rock Community Club is submitting a grant application through CO-OP Community Spaces.
- BE IT RESOLVED THAT the R.M. of Grahamdale supports this grant application to bring Hydro to the community greenspace site, and install playground equipment.
- BE IT FURTHER RESOLVED THAT the Municipality agrees to receive and distribute funds on behalf of the Steep Rock Community Club, if required by Federated CO-OP.
- CARRIED**
- 8.7 Lakeshore School Division - Vision and Voice Meeting**
 2025-062 Councillor Gould
 Councillor Bittner
- BE IT RESOLVED that Council approve the attendance of Reeve, Council and CAO at the Lakeshore School Division Board’s public Vision and Voice Budget meeting being held at the School Division Office in Eriksdale on Tuesday, February 25, 2025 at 6:00 p.m. as a municipal expense.
- CARRIED**
- 8.8 MTI Project Notification – Hilbre**
 Council has no concerns. MTI to be contacted.
- 8.9 RM Employees Code of Conduct Policy Review**
 2025-063 Councillor Lindell
 Councillor Jabusch
- BE IT RESOLVED THAT Council has reviewed the Municipality’s Municipal Employee Code of Conduct Policy 11/2010 and it continues to be appropriate and relevant for the Municipality.
- CARRIED**

- 2025-064 **8.10 2025 AMM Spring Convention**
Councillor Bittner
Councillor Gould
- BE IT RESOLVED THAT Council approve the attendance of Reeve, Council and CAO at the Association of Manitoba Municipalities 2025 Spring Convention being held in Winnipeg, Manitoba April 15 and 16, 2025 as a municipal expense
- CARRIED**
- 2025-065 **8.11 2025 Mayors, Reeves & CAO Meeting**
Councillor Nickel
Councillor Lindell
- BE IT RESOLVED THAT Council approve the attendance of Reeve Howse and CAO Schwitek at the 2025 Mayor, Reeve and CAO Meeting in Winnipeg on April 14, 2025 as a municipal expense.
- CARRIED**
- 2025-066 **8.12 Letter of Support - Moosehorn Heritage Museum**
Councillor Metner
Councillor Nickel
- WHEREAS the Moosehorn Heritage Museum is applying to the Province for a grant under the From the Ground Up program to complete their accessibility improvement project.
- AND WHEREAS The R.M. of Grahamdale holds the properties, Lots 17/18, Block 1, Plan 451, Lot 19, Bock 1, Plan 451 and Lot 2, Plan 4733, in trust for the Moosehorn Heritage Museum.
- BE IT RESOLVED THAT Council authorize the Moosehorn Heritage Museum to submit their grant application for the completion of their accessibility improvement project.
- BE IT FURTHER RESOLVED THAT Council supports this grant application and this project.
- CARRIED**
- 2025-067 **8.13 RM Sale of Municipal Ag Lands Policy 32/2023 Review**
Policy was reviewed by Council. To remain as is.
- 2025-067 **8.14 MB SFC - Compliance Officer Training**
Councillor Bittner
Councillor Gould
- BE IT RESOLVED THAT Council approve Assistant CAO McCoubrey to attend Compliance Officer training in Winnipeg February 24 to 28, 2025 as a municipal expense.
- CARRIED**
- 2025-068 **8.15 P. Godfrey - Landfill Operations Basics**
Councillor Bittner
Councillor Metner
- BE IT RESOLVED THAT Council approve a merit increase in the amount of \$0.50 per hour effective April 1, 2025 for RM Waste Disposal Site Manager Peter Godfrey for the successful completion of the Landfill Operations Basics training course.
- CARRIED**
- 8.16 Valley Fiber**
- 8.16.1 Construction Permit**
- TABLED**
- 8.17 Development Agreement - 6094440 Manitoba Ltd**
- TABLED**

9 In Camera

9.1 In Camera - Preliminary Matter

2025-055

Councillor Gould
Councillor Jabusch

BE IT RESOLVED THAT Council move into an In Camera session pursuant to Section 152(3) of The Municipal Act to discuss a matter under:

152(3)(b) (iii) a matter that is in its preliminary stages and respecting which discussion in public could prejudice a municipality's ability to carry out its activities or negotiations.

BE IT FURTHER RESOLVED THAT any items discussed while in camera must be kept confidential until the matter is discussed at a meeting of Council in public.

CARRIED

9.2 Out of Camera

2025-056

Councillor Metner
Councillor Lindell

BE IT RESOLVED THAT Council now move out of camera and resume the meeting.

CARRIED

10 Delegations and Public Hearings

10.1 1:00 p.m. C. Welechenko – to be rescheduled

11 Adjournment

2025-069

Councillor Jabusch
Councillor Gould

BE IT RESOLVED THAT Council shall now adjourn to meet again at the next regular meeting of Council on February 27, 2025.

Adjournment time: 3:24 p.m.

CARRIED

Chief Administrative Officer Shelly Schwitek

Reeve Craig Howse

RM of Grahamdale
Payment Register

Report Date
02/26/2025 10:31 AM

Batch: 2025-00020 to 2025-00027

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Bank Code: General - General

Payment #	Vendor	Date	Amount
Computer Cheque			
11331	Ashern Insurance Autopac	02/13/2025	1,558.00
11332	Ashern Insurance Autopac	02/13/2025	4,543.00
11333	Fenning Derek	02/13/2025	174.40
11334	Access Credit Union	02/19/2025	3,544.44
11335	Access Credit Union	02/19/2025	236.70
11336	6285636 Manitoba Ltd.	02/26/2025	33,397.88
11337	AMM Trading Company Ltd.	02/26/2025	15,856.12
11338	B.A.S. Enterprise Ltd	02/26/2025	255.00
11339	Moosehorn Co-op	02/26/2025	2,341.37
11340	Food Cycle Science Corporation	02/26/2025	11,956.00
11341	Grand & Toy	02/26/2025	92.63
11342	Grand & Toy	02/26/2025	95.06
11343	Hilbre Auto Service Inc.	02/26/2025	1,923.82
11344	Ashern Home Hardware	02/26/2025	21.25
11345	JR Cousin Consultants Ltd.	02/26/2025	11,726.64
11346	Napier Emergency Consulting	02/26/2025	5,234.00
11347	Parkland Regional Library	02/26/2025	13,840.74
11348	Sea Hawk Specialized	02/26/2025	2,923.91
11349	Shoreline Excavating	02/26/2025	7,717.50
11350	Steep Rock Cottage Owners	02/26/2025	15,000.00
11351	St. Martin Fish Agency	02/26/2025	157.60
11352	Tcms High Speed Communications	02/26/2025	95.19
11353	Western Financial	02/26/2025	1,297.62
Total for Computer Cheque:			<u>133,988.87</u>
Total for General:			<u><u>133,988.87</u></u>

Payments Printed: 23

Deposit Register

Pay group : 100 (OFFICE)

Pay period : 04 (01Feb2025 to 14Feb2025)

Cheque date : 14Feb2025

Voucher No.	Pay Date	Emp. No.	Employee Name	Dept. No.	Institute / Transit / Account	Amount
	14Feb2025	675	BECKER, Charles	650		
	14Feb2025	665	CLARK, Arnold	650		
	14Feb2025	681	Godfrey, Peter	650		
	14Feb2025	309	Granberg, Danny	300		
	14Feb2025	204	MCCOUBREY, Devan	250		
	14Feb2025	310	Ogonoski, Gregory F.	300		
	14Feb2025	301	PRICE, JASON	300		
	14Feb2025	684	Rawluk, Henry	650		
	14Feb2025	201	SCHWITEK, SHELLY D.	200		
	14Feb2025	207	SHANNON, Justin	260		
	14Feb2025	205	SPARROW, Barbara	260		

Pay Group Totals :

Number of Deposits:11

Total Amount of Deposits:12550.08